

Heanor & Loscoe Town Council

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Town Clerk & Finance Officer:

Mrs. Laura West
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25 November 2019

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 5 December 2019 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interest sheet (if appropriate). These will be in the Council Chamber.

Yours sincerely

A handwritten signature in black ink, appearing to be the initials "LW" with a flourish.

Mrs Laura West
Town Clerk/RFO

Heanor and Loscoe Town Council

Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

2. Emergency Evacuation Procedure:

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

3. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e. on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At any meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

Agenda

PART 1 – NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

Please note: Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e. to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. *Public Speaking (15 minutes)
 - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 7 November 2019 (enc)
6. Exclusion of Public
Agenda item 13 - Charles Hill Playing Fields
7. Town Mayor's Announcements
8. Town Council – Items for Decision/Action
 - (a) Derbyshire County Council – Re-cycled plastics (enc)
 - (b) Councillor Vacancy
9. Grant Aid
Derbyshire Unemployed Workers Centre (enc)
Heanor Pre-school (enc)

10. Finance

(a) Accounts for Payment

Cheque	Payee/Description	Nett	Vat	Gross
0078	Pictorial – Xmas cut outs	150.00	30.00	180.00
0079	Heanor Vision – Cont. to ice rink	2250.00	00.00	2250.00
0080	Viking – Postage	116.90	0.58	117.48
0081	AVBC – Licence fee	180.00	00.00	180.00
0082	Chubb – Work to intruder alarm	169.68	33.94	203.62
0083	Protec – batteries 4 for alarm	21.32	4.26	25.58
0084	Cancelled			
0085	Tudor Landscapes – maintenance	207.04	00.00	207.04
0086	Mr Manick – Deposit refund	50.00	00.00	50.00
0087	Fuse Fireworks – Firework display	2400.00	480.00	2880.00
0088	Tesco – Selection boxes	221.15	44.00	265.15
0089	Inland Revenue – Paye/NI	1093.42	00.00	1093.42
0090	Derbyshire CC – Superannuation	740.33	00.00	740.33
0091	SEDMC – Loscoe performance	150.00	00.00	150.00
0092	SEDMC – Heanor performance	150.00	00.00	150.00
0093	Groundwork CAM – SLA RRLNR	1250.00	250.00	1500.00
0094	Protec – Fire alarm service	205.00	41.00	246.00
0095	St Luke’s Church – Donation	150.00	00.00	150.00
0096	Howitt Primary School – Donation	50.00	00.00	50.00
0097	Marlpool All Saints Church - Donation	50.00	00.00	50.00
0098	Petty Cash – Reimbursement	114.85	00.00	114.85
0099	Pictorial – Noticeboards	1710.00	342.00	2052.00
0100	Tudor Landscapes – Winter Planting	76.25	00.00	76.25
0101	PDP Character Hire – Xmas event	120.00	00.00	120.00
TOTAL		11625.94	1225.78	12851.72

(b) Bacs Payments for approval (October - wages November)

Payee	Description	Nett	Vat	Gross
Staff	Salary/Wages/Mayoral allow	4800.84	00.00	4800.84
Opus Energy	Gas supply – FS	29.37	1.47	30.84
Opus Energy	Gas supply – WS	71.81	11.78	247.34
Opus Energy	Gas supply – TH	163.75		
XLN	3 x line rental + calls/broadband	182.10	36.42	218.52
Haven Power	Electricity supply – TH	374.96	74.97	449.93
AVBC	Rates	1218.00	00.00	1218.00
SWALEC	Electricity supply – FS	244.43	12.22	256.65
Waterplus	Water supply – TH	114.02	00.00	114.02
Total		7199.28	136.86	7336.14

(c) Income for October 2019

Town Hall lettings	1991.00
Town Hall Rents	333.33
The Old Fire Station	1732.00
Wilmot Street Centre	3249.00
Town Hall	50.00
Other	45.00
Events	32.00
Total	7432.33

11. Items for Information

(a) Clerk's Report

To follow

12. Planning/Environment/Licensing

AVA/2016/1026 – 20 Kew Crescent, Heanor, Derbyshire, DE75 7HR Single storey rear extension for accessible bedroom and level access shower room. **Decision expected 19th December 2019.**

AVA/2019/1069 – 69 Laceyfields Road, Heanor, Derbyshire, DE75 7HL Proposed 2 storey rear and single storey side extensions and external alterations. **Decision expected 24th December 2019.**

AVA/2019/1037 – Jasmine House School, 34 Ilkeston Road, Heanor, Derbyshire, DE75 7DT Installation of a modular building of a portacabin design into current school site for additional classroom space. **Decision expected 25th December 2019.**

PART 2 – EXCLUSION OF PUBLIC - CONFIDENTIAL INFORMATION

“That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw”

13. Charles Hill Playing Fields (encs)

14. Date of Next Town Council Meeting – Thursday 16 January 2020

*** Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office or website.**