

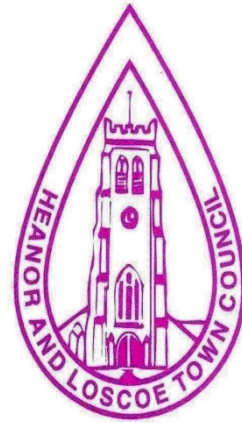
Heanor & Loscoe Town Council

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Town Clerk & Finance Officer:

Mrs. Laura West
Tel/Fax: (01773) 533050

Email: heanor-loscoetc@tiscali.co.uk



25 June 2020

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at **7.00pm** on Thursday 2 July 2020.
This will be a virtual/online meeting.

Join Zoom Meeting <https://zoom.us/j/93721901870>
Meeting ID: 937 2190 1870

One tap mobile
+442080806592,,93721901870# United Kingdom
+443300885830,,93721901870# United Kingdom

Dial by your location
0208 080 6592 United Kingdom
0330 088 5830 United Kingdom
Meeting ID: 937 2190 1870

Yours sincerely

Mrs Laura West
Town Clerk/RFO



Heanor and Loscoe Town Council Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings; due to the current Covid-19 situation all meetings will be on-line/virtual meetings.

2. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors, or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period of time for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e. on Monday when Council meets on the Thursday). The notice must give the name of address of the questioner.

At any one meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the meeting.

PLEASE NOTE

This meeting may be filmed and recorded.

Attendees at the meeting will be muted by default, except for attendees accessing the meeting via a phone line.

If you wish to speak then please raise your hand – the Chair will then unmute you for you to speak.

Voting will be by show of hands, again except for attendees accessing the meeting via a phone line – who will be asked to indicate their vote verbally.

AGENDA

PART 1 – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence. (apologies must be submitted to the Town Clerk via e-mail: town.clerk@heanorloscoetowncouncil.gov.uk)
2. Declaration of Members Interests/Update of Register
3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. *Public Speaking (15 minutes)
 - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
5. To confirm minutes of the Town Council meeting held 7 May 2020 (enc)
6. To receive minutes of the Executive Committee meeting held 4 June 2020 (enc)
7. To receive minutes of the Planning Committee meeting held 11 June 2020 (enc)
8. Exclusion of Public
9. Town Council – Items for Decision/Action
 - (a) To consider relocation of Phlebotomy currently housed at The Old Fire Station.
 - (b) Lockdown (Rainbow) Awards 2020
 - (c) AVBC – Local Government Boundary Review
 - (d) Charles Hill CIC – Town Council representative
10. Derbyshire Association of Local Councils
May Newsletter
June Newsletter

11. Finance

(a) Bacs Payments for approval (April/May – May/June wages)

Payee	Description	Nett	Vat	Gross
April				
Staff	Salary/Wages	4761.05	00.00	4761.05
Viking	Stationery/cleaning/postage	217.36	31.27	248.63
Wish Cloud	Website services	45.00	00.00	45.00
Microsoft	E-mail licences	1048.80	209.76	1258.56
Microsoft	Online services	112.80	22.56	135.36
Viking	Stationery/cleaning/postage	158.31	21.07	179.38
Kirk Contracts	Shutter door cleaning	25.00	5.00	30.00
DM Payroll	Payroll Services	240.00	00.00	240.00
Page Whelan	Newsletter	945.00	00.00	945.00
Inland Revenue	Paye, NI	1044.68	00.00	1044.68
Derbyshire CC	Superannuation	780.99	00.00	780.99
Tudor Landscapes	Maintenance - WS	87.00	00.00	87.00
AVBC	Refuse contract - TH	338.26	00.00	338.26
AVBC	Refuse contract - WS	338.26	00.00	338.26
Tudor Landscapes	WW maintenance	90.63	00.00	90.63
DM Payroll	Annual pension return	10.00	00.00	10.00
Haven Power	Electricity supply – TH	462.35	92.45	554.80
Waterplus	Water supply - TH	106.04	00.00	106.04
Waterplus	Water supply - TH	299.32	00.00	299.32
Waterplus	Water supply - WS	117.75	00.00	117.75
Opus Energy	Gas supply – WS	91.90	61.18	435.96
Opus Energy	Gas supply – TH	282.88		
AVBC	Rates	1242.20	00.00	1242.20
XLN	3 x line rental/calls/broadband	191.76	38.35	230.11
May				
Tudor Landscapes	Remove flagpoles - WS	43.50	00.00	43.50
Derbyshire CC	Superannuation	780.99	00.00	780.99
Inland Revenue	Paye, NI	935.08	00.00	935.08
Staff	Salary/wages	4514.68	00.00	4514.68
Nibra Signs	Sponsor signs baskets	146.60	29.32	175.92
J Marriott	Internal Audit	200.00	00.00	200.00
Zoom	Subscription	59.95	11.99	71.94
Tudor Landscapes	Garden/car park maint	117.58	00.00	117.58
WPS Hallam	Engineering inspection	432.05	81.41	513.46
WPS Hallam	Annual Insurance	6071.64	00.0	6071.64
Wish Cloud	Website hosting	325.00	00.00	325.00
Petty cash	Reimbursement	177.03	33.25	210.28
AVBC	Rates	1242.20	00.00	1242.20
Opus Energy	Gas supply – WS	192.09	9.60	201.69
Opus Energy	Gas supply – TH	28.38	1.42	29.80
XLN	3 x line rental/calls/broadband	191.76	38.35	230.11
SWALEC	Electricity supply – WS & FS	282.19	14.10	296.29
Total		28778.06	701.08	29479.14

(b) Income for April/May 2020

Town Hall lettings	78.50
Town Hall Rents	666.74
The Old Fire Station	1866.00
Environ/events	75.00
Precept	100750.00
Other	200.27
Total	133,115.65

(c) Bank Reconciliation May 2020 (enc)

(d) Insurance – Schedule and Payment (Executive Committee minute 009/2020-21 refers)

Recommendation: The Town Council to agree Town Council insurance cover for 2020/2021 is provided by Royal and Sun Alliance at a total cost of £6,071.64 plus engineering inspection by British Engineering Services Ltd at a total cost of £513.46 (administered by WPS insurance brokers).

(e) Internal Audit (Executive Committee minute 010/2020-21 refers)

Recommendation: The Town Council receive the internal Audit Report for the 2019/20 financial year.

(f) Annual Governance Statement for 2019/2020 (enc)

(g) To approve the Accounting Statements for 2019/2020 (enc)

12. Grant Aid (enc)

Derbyshire Children's Holiday Centre

13. Clerks Report

Fallen Tree – Red River

There has been a report of a fallen tree across the public footpath close to the bridge leading to the farmer's fields. As its over and on the footpath, it should be the responsibility of Derbyshire County Council and it has been reported to them.

Legionella Assessments – WS and TH

Both the above venues will have Legionella Risk Assessments completed prior to opening to the public.

Future High Street Fund

The Future High Street Fund application for Heanor has been submitted and safe receipt acknowledged.

AVBC anticipate hearing in the autumn if the application has been successful and if so, they will need to deliver the completed project by March 2024.

13. Clerks Report (cont.)

Floral displays

The Town Council summer displays are now on site in Heanor, Loscoe and Marlpool.

AVBC – free car parking

In a view to encourage shoppers back to Town Centres all car parks are free from 22 June to 30 June inclusive.

14. Planning/environment/licensing

AVA/2019/1011 – 72 Old Coppice Side, Marlpool, Heanor, Derbyshire, DE75 7DJ Demolish existing dwelling and erect 2 detached dwellings.

Decision expected 13th July 2020.

AVA/2019/0856 – Land at Old Coppice Side, Marlpool, Heanor, Derbyshire Affordable housing development providing 34 one, two and three bedroom homes with associated access, parking and landscaping (this is a departure from the development plan). Decision expected 31st July 2020.

AVA/2020/0531 – 1 Kings Close, Heanor, Derbyshire Additional storey to existing adjoined double garage. Decision expected 17th August 2020.

AVA/2019/1201 – Northern Fields to west of Nutbrook Trail and Shipley Lakeside, Pit Lane, Shipley, Heanor Engineering works to create new recreational bike tract – Waystone Developments Ltd, 8 Swanwick Court, Swanwick, Alfreton, DE55 7AS

AVA/2020/0514 – Charles Hill Sports Ground, Flamstead Avenue, Loscoe, Heanor, Derbyshire, DE75 7RN Proposed new sports pavilion comprising 2 No. official changing rooms and a Community Hall, together with temporary portacabin team changing within the existing car park. The scheme is to include paved terraces and perimeter tarmac paths and fencing. Decision expected 12th August 2020.

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – ‘That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw’

15. Date of Next Town Council Meeting – to be scheduled at this meeting.

*** Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office.**