

Heanor & Loscoe Town Council

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Town Clerk & Finance Officer:

Mrs. Laura West
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29 April 2020

Meeting of Heanor and Loscoe Town Council

Date: Thursday 7 May 2020.

Time 7.00pm

PLEASE NOTE: This will be a virtual/online meeting.

Please contact the Town Clerk for a link to join the meeting

town.clerk@heanorloscoetowncouncil.gov.uk



Heanor and Loscoe Town Council

Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings; due to the current Covid-19 situation all meetings will be on-line/virtual meetings.

2. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors, or are Heanor and Loscoe Town Council Tax payers or Non-domestic Tax payers may ask questions of the Council at ordinary meetings of the Council. The total period of time for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e. on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At any one meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the meeting.

PLEASE NOTE

This meeting may be filmed and recorded.

Attendees at the meeting will be muted by default, except for attendees accessing the meeting via a phone line.

If you wish to speak then please raise your hand – the Chair will then unmute you for you to speak.

Voting will be by show of hands, again except for attendees accessing the meeting via a phone line – who will be asked to indicate their vote verbally.

AGENDA

PART 1 – NON CONFIDENTIAL INFORMATION

1. To consider Election of Mayor/Election of a Mayor
2. To consider Election of a Deputy Mayor/Election of a Deputy Mayor
3. To receive apologies for absence. (apologies must be submitted to the Town Clerk via e-mail: town.clerk@heanorloscoetowncouncil.gov.uk)
4. Declaration of Members Interests/Update of Register
5. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
6. *Public Speaking (15 minutes)
 - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
7. To confirm minutes of the Town Council meeting held 5 March 2020
8. Exclusion of Public
9. Town Council – Items for Decision/Action
 - (a) To consider decisions taken by e-mail (prior to receipt of current legislation)

i Dispensations

In direct response to the current Covid 19 pandemic the Town Council grant dispensation to all members over the age of 70 years old, those who have underlying medical conditions and those self-isolating.

ii Town Council Properties

The Town Hall and The Wilmot Street Centre to close with immediate effect – to be reviewed after a period of one calendar month.

iii D&BNHS Phlebotomy Services – The Old Fire Station

Derby and Burton NHS to be allowed to provide their phlebotomy service from The Old Fire Station on the basis that they are responsible for all cleaning/maintenance/caretaking services.

iv Staff - Caretaking

Caretaking staff will be granted full paid leave for contracted hours, subject to a review after a period of one calendar month.

v Staff - Admin

Admin staff will work from home, providing limited administration of Town Council business and receive full pay for contracted hours, subject to a review after a period of one calendar month.

vi Decision Making

Delegated powers for decision making to the Town Clerk in conjunction with the Town Mayor and Leader/Deputy Leader of the Town Council.

vii Finances

All payments to be via BACS where possible.

viii Town Council Meetings

All Town Council meeting (inclusive of subcommittees etc) will be suspended, subject to a review after a period of one calendar month.

(b) Standing Orders

10. Derbyshire Association of Local Councils

March Newsletter

April Newsletter

11. FINANCE

(a) Accounts for Payment

Cheque	Payee/ Description	Nett	Vat	Gross
1578	JRB Enterprises – Doggy Bags	480.50	96.10	576.60
1579	Tudor Landscapes – maintenance	53.42	00.00	53.42
1580	Tudor Landscapes – Curtain track/painting	895.75	00.00	895.75
1581	Cancelled			
1582	Page Whelan – Letterheads	130.00	26.00	156.00
1583	Pictorial – Sponsor banners	115.00	23.00	138.00
1584	Derbyshire CC – Superannuation	736.87	00.00	736.87
1585	Inland Revenue – Paye/NI	1049.69	00.00	1049.69
Subtotal		3461.23	145.10	3606.33

11. FINANCE

(b) Bacs Payments for approval (February/March – March/April wages)

Payee	Description	Nett	Vat	Gross
Staff	Salary/Wages/Mayoral allow	4761.05	00.00	4761.05
Staff	Salary/Wages/Mayoral allow	4655.39	00.00	4655.39
Tudor Landscapes	Grounds maintenance – WS	87.00	00.00	87.00
P J Lilley Ltd	Roof repair – TH	1780.00	356.00	2136.00
Info Comm	Annual registration	35.00	00.00	35.00
L M Contract Flooring	Replace carpet – 1 st floor Landing – TH	1550.00	310.00	1860.00
Kone Ltd	Shutter door maint – FS	73.50	14.70	88.20
DALC	Annual subscription	1438.34	00.00	1438.34
Pictorial Ltd	Noticeboards	585.00	117.00	702.00
Ricoh UK Ltd	Photocopier rental/copies	138.00	27.60	165.60
De-fib Central	Replacement pad/batteries	95.00	00.00	95.00
Haven Power	Electricity supply – TH	536.24	107.25	643.49
Haven Power	Electricity supply – TH	561.54	112.31	673.85
Opus Energy	Gas supply – WS	323.69	211.50	1268.97
Opus Energy	Gas supply – TH	733.78		
Opus Energy	Gas supply – FS	160.76	8.04	168.80
Opus Energy	Gas supply – WS	337.43	222.44	1334.62
Opus Energy	Gas supply – TH	774.75		
Opus Energy	Gas supply – FS	154.08	7.70	161.78
XLN	3 x line rental + calls/broadband	184.76	36.95	221.71
XLN	3 x line rental + calls/broadband	181.72	36.34	218.06
SWALEC	Electricity supply – FS	178.09	8.90	186.99
SWALEC	Electricity supply – WS	186.27	9.31	195.58
Total		19511.39	1586.04	21097.43

(c) Income for February/March 2019

Town Hall lettings	2633.50
Town Hall Rents	666.66
The Old Fire Station	1732.00
Wilmot St Centre	1871.00
Environ/events	784.89
Other	540.12
Total	8228.17

(d) To receive Income/Expenditure Account & Balance Sheet for financial year ending 31/03/2020

(e) To receive Year End Supporting Notes for financial year ending 31/03/2020

12. PLANNING/ENVIRONMENT/LICENSING

AVA/2020/0277 – 92 Burnt House Road, Heanor, Derbyshire, DE75 7GT
Proposed two storey side extension, loft conversion and all associated alterations.

AVA/2020/0307 – Aldi Foodstore Ltd, Unit 1 Heanor Retail Park, High Street, Heanor, Derbyshire, DE75 7EX Variation of Condition 1 of AVA/2015/0893 for revised delivery hours.

AVA/2020/0364 – 49 Brook Street, Loscoe, Heanor, Derbyshire, DE75 7LP
Two storey rear extension.

AVA/2020/0328 – Retirement Home, Ashfield House, 34 Mansfield Road, Heanor, Derbyshire, DE75 7AQ Single storey first floor extension to existing wing and increasing the height of existing lift tower and existing adjacent two storey extension.

AVA/2020/0361 – 13 Corfield Avenue, Marlpool, Heanor, Derbyshire, DE75 7DF Construction of proposed detached domestic garage.

AVA/2020/0112 – Land Adjacent to 11A Nook End Road, Heanor, Derbyshire Single storey dwelling.

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – ‘That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw’

13. Date of Next Town Council Meeting – to be scheduled at this meeting.