

# Heanor & Loscoe Town Council



26 April 2021

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the Annual Meeting of Heanor and Loscoe Town Council to be held at **7.00pm** on Tuesday 4 May 2021.

This will be a virtual/online meeting.

Join Zoom Meeting

<https://zoom.us/j/97950854170?pwd=ZmV0Z0lzbkZjaGJKbDJJanFNK3c3QT09>

Meeting ID: 979 5085 4170

Passcode: 469153

One tap mobile

+442034815240,,97950854170#,,,\*469153# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom

Yours sincerely

Mrs Laura West

Town Clerk/RFO



## **Heanor and Loscoe Town Council**

### **Public Information**

#### **1. Attendance at Meetings:**

You are welcome to attend Council meetings; due to the current Covid-19 situation all meetings will be on-line/virtual meetings.

#### **2. Taking part in Council Decisions**

Members of the public who are on the Heanor and Loscoe Town Council register of electors, or are Heanor and Loscoe Town Council Tax payers or Non-domestic Tax payers may ask questions of the Council at ordinary meetings of the Council. The total period of time for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e. on Monday when Council meets on the Thursday). The notice must give the name of address of the questioner.

At any one meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the meeting.

#### **PLEASE NOTE**

**This meeting may be filmed and recorded.**

**Attendees at the meeting will be muted by default, except for attendees accessing the meeting via a phone line.**

**If you wish to speak then please raise your hand – the Chair will then unmute you for you to speak.**

**Voting will be by show of hands, again except for attendees accessing the meeting via a phone line – who will be asked to indicate their vote verbally.**

## AGENDA

### PART 1 – NON CONFIDENTIAL INFORMATION

1. To Elect a Mayor
2. To Elect a Deputy Mayor
3. To Elect a Leader
4. To receive apologies for absence. (apologies must be submitted to the **Town Clerk via e-mail: [town.clerk@heanorloscoetowncouncil.gov.uk](mailto:town.clerk@heanorloscoetowncouncil.gov.uk)**)
5. Declaration of Members Interests/Update of Register
6. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
7. \*Public Speaking (15 minutes)
  - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Leaders Report
8. To confirm minutes of the Town Council meeting held 1 April 2021 (enc)
9. Exclusion of Public  
Agenda Item 14 – DC Law
10. Town Council – Items for Decision/Action
  - (a) The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.
  - (b) Committee Structure (enc)
  - (c) Town Council meetings for 2021-2022 (enc)
  - (d) Town Council representatives to Outside Bodies (enc)
  - (e) Account signatories (enc)

(f) Defibrillator – Loscoe Baptist Church

(g) Bacs Payments

(h) AVBC - Welcome Back Fund (enc)

(i) AVBC – Electoral Review (enc)

11. Derbyshire Association of Local Councils

Notes from Zoom meeting 14 April 2021

Paid Election Volunteers Needed

Excellence Awards

April Newsletter

12. FINANCE

(a) Bacs Payments for approval (March – April wages)

<b>Payee</b>	<b>Description</b>	<b>Nett</b>	<b>Vat</b>	<b>Gross</b>
Staff	Salary/Wages/Mayoral allow	3872.64	00.00	3872.64
Inland Revenue	NI and PAYE	802.46	00.00	802.46
Giltbrook Flooring	Carpet tiles	383.33	76.67	460.00
Tudor Landscapes	Officer decoration	1176.00	00.00	1176.00
Tudor Landscapes	Resite drainpipe	65.50	00.00	65.50
Chubb	Repair to Intruder alarm	164.36	32.87	197.23
Tudor Landscapes	Grit bin repair/resite	104.99	00.00	104.99
Tudor Landscapes	Door kickplate	33.76	00.00	33.76
Ricoh UK Ltd	Photocopier rental/copies	39.78	7.96	47.74
Morris Vermaport	Lift maintenance	115.00	23.00	138.00
Haven Power	Electricity supply – TH	353.80	70.75	424.55
Opus Energy	Gas supply – WS	418.61	83.72	502.33
Opus Energy	Gas supply – TH	484.67	96.93	581.60
XLN	3 x line rental + calls/broadband	191.76	38.35	230.11
SWALEC	Electricity supply – FS	197.65	9.88	207.53
SWALEC	Electricity supply – WS	206.47	10.32	216.79
<b>Total</b>		<b>8610.78</b>	<b>450.45</b>	<b>9061.23</b>

(b) Income for March 2021

Town Hall lettings	
Town Hall Rents	333.33
The Old Fire Station	1000.00
Wilmot St Centre	6300.00
Environ/events	380.00
Other	130.94
<b>Total</b>	<b>8144.27</b>

- (c) To receive March 2021 Bank Reconciliation (enc)
- (d) To receive Income/Expenditure Account & Balance Sheet for financial year ending 31/03/2021 (enc)
- (e) To receive Year End Supporting Notes for financial year ending 31/03/2021 (enc)
- (f) To receive Internal Audit Report for Financial Year 2020-2021 (to follow)
- (g) Annual Governance Statement for 2020-2021 (to follow)
- (h) Accounting Statements for 2020-2021 (to follow)
- (i) Chubb – Intruder Alarm Upgrade (enc)
- (j) P J Lilley Ltd – Replacement Sash Windows (enc)

### 13. Clerks Report

The Town Council are seeing an interest in room hire – hirers are gradually returning to the buildings as and when restrictions are lifted.

The Old Fire Station – continues to be used solely by Burton and Derby NHS Trust for the provision of phlebotomy services.

The Wilmot Street Centre will continue as a local site for Covid Testing until the end of May 2021. Plans are in place to lift the old floor covering, remove asbestos tiles and replace flooring with high grade vinyl. The centre is scheduled to re-open to hirers week commencing 14 June 2021.

Town Council meetings will resume as 'face to face' meetings on the 7 May 2021.

### 14 Planning/Environment/Licensing

**AVA/2021/0303 – The Vicarage, 2D High Street, Loscoe, Heanor, Derbyshire**  
Proposed summer house.

**AVA/2021/0311 – 17 Mundy Street, Heanor, Derbyshire**

Change of use to the property C3 (dwelling) to Sui Generis (8 bed house in multiple occupancy (HMO)).

**AVA/2021/0312 – 34 Claramount Road, Marlpool, Heanor, Derbyshire**

Two storey side and rear extension.

**AVA/2021/0323 – 12 Brooklands Avenue, Newlands, Heanor, Derbyshire**

Erection of boundary fence.

**AVA/2021/0337 – 7 Mill Bank, Heanor, Derbyshire**

Single storey side extension, replacing existing garage.

**AVA/2021/0340 – Aldi Foodstore Ltd, Unit 1 Heanor Retail Park, High Street, Heanor, Derbyshire**

Removal of Condition 1 of AVA/2020/0307 to make the existing opening hours permanent following a successful 12 month trial period.

**AVA/2021/0348 – 33 Meadow Gardens, Heanor, Derbyshire**

Two storey extension to rear elevation and garage extension to front.

**AVA/2021/0350 – Sunday School House, Furnace Lane, Loscoe, Heanor, Derbyshire**

Amendment of Condition 2 and removal of Condition 3 in relation of AVA/2018/0722.

**AVA/2021/0308 – Land Adjacent 51 Park Street, Park Street, Heanor, Derbyshire**

Proposed two storey detached residential property (dwellings 9 or less).

**AVA/2021/0395 – Barclays Bank Plc, 27-28 Market Place, Heanor, Derbyshire**

Removal of the existing fascia sign, protruding boxing and projecting Barclay's signage, allow for render to be made good on completion. Existing ATM to be removed, new stainless steel plate finished in PPC white to be installed on completion.

**COR/2021/0045 – PCO Kiosk 715263 Breach Road, Heanor, Derbyshire**

Request for comments on removal of payphones.

**COR/2021/0043 – Allandale Road, Kiosk, 713196 Loscoe Road, Heanor, Derbyshire**

Request for comments on removal of payphones.

**AVA/2021/0436 – 20 Grandfield Street, Loscoe, Heanor, Derbyshire**

Proposed first floor rear extension.

**AVA/2021/0413 – Redwood, Mill Bank, Heanor, Derbyshire**

Detached garage and home office

**PART 11 – CONFIDENTIAL INFORMATION**

To move the following resolution – 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw'

15. Agenda Item 14 – DC Law
16. Date of Next Town Council Meeting – to be scheduled at this meeting.

**\* Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office.**

