

**Minutes of the
Meeting of Heanor and Loscoe Town Council
held in the Town Hall, Heanor on 4 August 2022**

PRESENT: Councillors E Hamilton (Mayor), S Bower, M Burrell,
C Emmas-Williams, J Gilbert, S Grainger, K Hill, S Hind,
T Holmes and A Longdon.

Also present: L West (Town Clerk), K Greaves (Deputy Clerk) and three members
of the public.

AGENDA

PART 1 – NON-CONFIDENTIAL INFORMATION

033 Apologies

Apologies for absence were received from Councillors C Cox (prior commitment), S Danvers (holiday), B Gration (illness), C Gration (family) , S Hart (work), P Jones (holiday), S Kruczkowski (holiday), S Oakes (work), J Stones (illness) and J Ward (family).

Resolved: These apologies for absence were noted.

034 Declaration of Members Interests/Update of Register

The following declarations of interests were received:

Agenda Item 13 – Funding Applications (Heanor Vision)

Councillor S Grainger - personal – family member potential recipient of funding (remain in the meeting but take no part in discussion/voting)

Agenda Item 15 – Planning/Environment/Licensing

Councillor S Grainger - personal – member of AVBC Planning Board (leave meeting)

035 Requests for Dispensation

No request for dispensation received.

036 Public Speaking

Public Matters

No questions were submitted.

Police Matters

No police were present, and no matter raised.

County Council

No report.

Borough Council

No report.

Outside Bodies

No report.

037 Public Speaking (cont.)

Leaders Report submitted by Councillor Paul Jones in his absence

Charles Hill Community Centre Development

I have received a response to my letter following last month's meeting. I will continue to ask for a 'face to face meeting' with senior officers/members of the Borough to try and progress this.

Nationwide Building Society

A third party has informed me that the closure of the branch on Saturdays is due to the lack of footfall.

Joint working with Amber Valley

Cllr Emmas-Williams and I met with Joanne Bamford from Amber Valley Borough Council to discuss a wide range of issues including Town Centre Management/Wardens and a SLA on Street Cleaning.

It was agreed that once the Borough Council's restructuring has finished that we will meet the relevant Assistant Director to move things forward.

Future High Street Fund

I attended a meeting of the Heanor Future High Street Fund Programme Board, on behalf of the Town Council, at which a number of items relating to the development of the Market Place and former Grammar School Site were discussed. The main topic of discussion was a concept idea of what to do with the former Grammar school site.

A brief outline which can be shared:

- No housing on the site
- The Science Block will not currently be developed due to a lack of funding. But it is intended to take this forward at a subsequent phase
- The main building will be split between community use, which will include the hall with the provision of a meeting room and business usage, offices, pop up business space and hot desking etc.
- A public open space and gardens with cafe will be created
- A walk way between the Market Place and Ilkeston Road to improve access to the Memorial Park
- Car parking for over 70 vehicles
- The existing trees to be retained

The Borough are also working on proposals for the Market Place which will go out to consultation in the next month or so.

Engaging with Young People

Members are, hopefully, aware of the Lockton Avenue playing fields sessions provided by Blend and Derby County Community Trust which is funded by the Town Council.

On today's agenda you will see a recommendation from the Executive committee to fund 20 places for Heanor and Loscoe Children to attend a youth sports festival in Belper.

Community Events

The Events Committee are recommending that we hold a 'Henry Garnet Firework Festival' on November 3rd in conjunction with Heanor Town Football Club, continue to expand the Christmas Lights and, hopefully, the return of DINO Day next year.

037 Public Speaking (cont.)

Leaders Report submitted by Councillor Paul Jones in his absence

Local Plan

Members will be aware that the local plan consultation period expires next month, and any representations should be received by no later than 4.30pm on Friday 2 September 2022. Obviously on tonight's meeting is the Town Council's response but you can still respond as individuals by using the online consultation form. Copies of the plan are available in the library. Alternatively, a response form can be provided on request and then completed and returned either by email to ldf@ambervalley.gov.uk, or by post to:

Planning Policy
Amber Valley Borough Council
Town Hall
Market Place
Ripley
Derbyshire
DE3 3BT

I know members are particularly concerned about the number of Houses of Multiple Occupancy and must be disappointed that the Borough Council do not intend to take any action by introducing an Article 4 restriction unless evidence can be produced of the disruption they are causing. I would urge members to make people aware of this. It is question 8 in the response form.

Planning Application for 500 Houses between Loscoe Dam and Greenacres Avenue

The Town Council objected to these proposals when they were first submitted in 2015. Unfortunately, the Borough Council omitted to include our objections in the report which went to the planning board on Monday. Fortunately, the report has been deferred to the September meeting due to a late report about noise pollution not being available. I would like to thank Cllr Cox for attending on behalf of the Town Council to support our objections.

038 Minutes

The Minutes of the Town Council meeting held on Thursday 16 June 2022, having been circulated to members, were approved as a correct record, and duly signed by the mayor.

039 Minutes

The Minutes of the Executive Committee meeting held on Thursday 7 July 2022 were received by members.

040 Minutes

The Minutes of the Events Committee meeting held on Thursday 7 July 2022 were received by members.

041 Items to be taken in Exclusion

Resolved: Agenda item 16 – Clever Thompson – Land to the rear of 13 Roper Avenue is taken in Exclusion.

042 Town Mayors Announcements

The Town Mayor's collection last year raised £200 for Stepping Stones, Heanor. This year the Mayor's Chosen Charity is Salcare Food Bank, Heanor. The Radical History of Heanor booklet is available at a cost of £3.50 – all proceeds will go to the Mayor's Charity.

Resolved: This information is received.

043 Town Council – Items for Decision/Action

(a) Heanor Town FC – Fireworks Festival (Events min 004 – 2022/23 refers)

The Henry Garnett Fireworks Festival to be held at Heanor Town Ground. The proposed date is Thursday 3 November 2022. Heanor & Loscoe Town Council to provide funding for the event.

Recommendation: The Town Council to fund the expenditure of this event from balances.

Resolved: The Town Council to fund the expenditure of this event from balances.

(b) Christmas Lights – Extension of Lighting Scheme (Events min 005 – 2022/23 refers)

Recommendation: The Town Council extend the rental period with the current Christmas lighting supplier Lite Illuminations at the end of the present rental agreement, for a further period of 3 years, which will allow the product costs to be reduced. This will enable additional bespoke designs to be added to the display.

Resolved: The Town Council extend the rental period with the current Christmas lighting supplier Lite Illuminations at the end of the present rental agreement, for a further period of 3 years, which will allow the product costs to be reduced. This will enable additional bespoke designs to be added to the display.

(c) Christmas Switch On Event (Events min 006 – 2022/23 refers)

This event will be held on Saturday 19 November 2022. The official switching on of the Christmas lights will take place at 6pm and the firework display at 7:30pm.

Recommendation: The Town Council to take any overspend for this event from balances.

Resolved: The Town Council to take any overspend for this event from balances.

(d) Any other events for consideration (Events min 007 2022-23 refers)-(Dino Day)

Proposed in principle to bring back Dino Day in 2023. The event to include the hire of dinosaurs, free fairground rides, Easter bunny and walkabout characters. Possible date Easter Saturday (to run alongside the monthly community fair). Time to be confirmed.

Recommendation: The Town Council to fund the expenditure for this event. The funding for this event to be taken from balances.

Resolved: The Town Council to hold Dino Day and the funding for this event to be taken from balances.

(e) Youth Sports Festival (Executive min 006 2022/23 refers)

Recommendation: The Town Council to fund the placement of up to twenty individuals from the Heanor and Loscoe Town Council area to attend the festival.

The funding for this to be taken from balances.

Resolved: The Town Council to fund the placement of up to twenty individuals from the Heanor and Loscoe Town Council area to attend the festival.

The funding for this to be taken from balances.

(f) Future High Street Fund Levelling up Round Two (Exec min 009 2022-23 refers)

The Borough Council are compiling a Levelling Up application for the Round 2 fund to continue to support the town of Heanor and develop the work activated under the Future High Street Fund.

Recommendation: The Town Council agree, in principle, to provide additional funding. This would be subject to the allocation of a seat on the Strategic Board for a Town Council representative, the level of funding required, and the scope of the works involved.

Resolved: The Town Council agree, in principle, to provide additional funding. This would be subject to the allocation of a seat on the Strategic Board for a Town Council representative, the level of funding required, and the scope of the works involved.

043 Town Council – Items for Decision/Action (cont.)

(g) Policies and Procedures (Exec min 011 2022/23 refers)

Recommendation: The Town Council approve and adopt the following policies and procedures.

Admission of Public
Bullying & Harassment
CCTV Policy
Complaints
Equal Opportunities Statement
Financial Regulations
Grievance
Health & Safety
Lone Working Policy
Risk Assessment Policy
Social Media Policy
Staff Absence Policy
Standing Orders

Resolved: The Town Council approve and adopt the policies and procedures detailed above.

(h) Statement of Internal Controls (Exec min 012 2022/23 refers)

Recommendation: The Town Council, approve and adopt the Statement of Internal Controls.

Resolved: The Town Council, approve and adopt the Statement of Internal Controls.

(i) Risk Assessments (Exec min 013 2022/23 refers)

Recommendation: The Town Council, approve and adopt the following Risk Assessments.

General

Fire – G1- G3
Building Condition – general – G4 – G6
Storage of Chemicals – general – G7 – G8
Manual Handling – general – G9 – G10
Lone working/violence at work – G11 – G12
Working at height – G13
Stress at work – G14 – G15
Icy Surfaces – general – G16

Outdoor Gym/Play Equipment

Admin

Display Screen equipment/computer screens – G17 – G18
Office – G19 – G20
Finance – Schedule three

Town Hall

Halls – use and hire of – G21 – G23
Cleaning Duties – general – G24 – G26
Cash Handling and Transport – G27

Highways and Lighting

Traffic controls for late night shopping and fun fair – G28 – G29

043 Town Council – Items for Decision/Action (cont.)

(i) Risk Assessments (Exec min 013 2022/23 refers) (cont.)

Fire Risk Assessments

Heanor Town Hall

Wilmot Street Centre

The Old Fire Station

Resolved: The Town Council, approve and adopt the Risk Assessments as detailed above.

(j) AVBC Local Plan

Resolved: The Town Council resolve to agree the recommendations identified in Amber Valley Local Plan – Proposed Sites for Additional Housing (Appendix one).**044 Derbyshire Association of Local Councils**

Newsletter June 2022, Newsletter July (1) and July (2) 2022

Resolved: The above documents are received.**045 Finance**

(a) Bacs Payments (May - wages June)

Payee	Description	Nett	Vat	Gross
Derbyshire CC	Superannuation	844.34	00.00	844.34
HMRC	Paye, NI	946.73	00.00	946.73
Staff/Mayor	Wages/allowance	4336.43	00.00	4336.43
Leisure Lite	Installation of bunting	1800.00	360.00	2160.00
Wish Cloud	Web hosting	325.00	00.00	325.00
Blue Gecko	IT Services	45.00	00.00	45.00
Blend Youth Project	Lockton Sport Sessions	1392.00	00.00	1392.00
Petty Cash	Miscellaneous	85.90	9.42	95.32
Viking	Water for drinks cooler	18.49	3.70	22.19
AVBC	Rates	1237.00	00.00	1237.00
XLN Telecom	Phone lines and broadband	237.17	47.43	284.60
Opus Energy	Gas supply – FS	102.16	5.11	107.27
Opus Energy	Gas supply – WS	52.29	59.57	396.68
Opus Energy	Gas supply – TH	284.82		
Tudor Landscape	Fire door signs	16.98	00.00	16.98
Nat West	Bank charges	37.12	00.00	37.12
Pride Electrical	Security lighting – TH	584.10	116.82	700.92
Pride Electrical	Replace light over front door	110.00	22.00	132.00
Chubb F&S Ltd	System handover charge	360.00	72.00	432.00
Tudor Landscape	Grounds maintenance - WS	80.00	00.00	80.00
J S Electrical	St Lawrence Church lights	4995.00	999.00	5994.00
Nibra Ltd	Floral sponsor signs	72.00	14.40	86.40
Hampshire Flag	Bunting	481.00	96.20	577.20
Viking	Cleaning supplies	57.45	11.49	68.94
Waterplus	Water downstairs - TH	119.94	00.00	119.94
Drax energy	Electricity supply - March	470.84	94.16	565.00
Waterplus	Water upstairs - TH	229.13	00.00	229.13
J Marriott	Internal Audit 2021-22	200.00	00.00	200.00
Drax energy	Electricity supply - April	423.32	84.66	507.98
Total		19944.21	1995.96	21940.17

Resolved: Payment of the above accounts is approved at a cost of £21,940.17.

045 Finance (cont.)**(b) Bacs Payments (June - wages July)**

Payee	Description	Nett	Vat	Gross
Derbyshire CC	Superannuation	854.12	00.00	854.12
HMRC	Paye, NI	960.12	00.0	960.12
Staff/Mayor	Wages/allowance	4356.33	00.00	4356.33
Drax Energy	Electricity supply - TH	495.29	99.05	594.34
Nat West	Bank charges	22.63	00.00	22.63
Tudor Landscape	WW Grd Maintenance	64.00	00.00	64.00
ADR Lifts	Annual maintenance	300.00	00.00	300.00
Chubb F & S Ltd	Fire safety service contract TH	170.00	34.00	204.00
Opus Energy	Gas supply – WS	20.09	4.02	84.48
Opus Energy	Gas supply – TH	60.37		
Groundwork GN	Red River LNR - SLA	5000.00	1000.00	6000.00
Trophies+medals	Jubilee pin badges	805.00	161.00	966.00
Trophies+medals	Jubilee pin badges	82.50	16.50	99.00
XLN Telecom	Phone lines and broadband	237.17	47.43	284.60
Lite Ltd	25% Christmas lights	610.50	122.10	732.60
James Hall Plumbing	Taps FS/rad WS	235.72	00.00	235.72
Ricoh UK Ltd	Photocopier rental/copies	140.43	28.09	168.52
Tudor Landscapes	Car park maintenance - TH	165.36	00.00	165.36
Tudor Landscape	Grounds maintenance - WS	92.00	00.00	92.00
James Hallam	Annual insurance cover	9632.79	00.00	9632.79
C A Joinery	5 Fire doors – WS	2858.00	571.60	3429.60
Blue Gecko	IT services	45.00	00.00	45.00
Pictorial	Noticeboard panel	45.00	00.00	45.00
AVBC	Rates	1237.00	00.00	1237.00
Lite Ltd	25% Christmas lights	662.50	132.50	795.00
Tudor Landscape	Erect basket sponsor signs	96.00	00.00	96.00
Kirk Contracts	Clean Winding wheels	190.00	38.00	228.00
Opus energy	Gas supply – FS	57.43	2.87	60.30
Total		29495.35	2257.16	31752.51

Resolved: Payment of the above accounts is approved at a cost of £31,752.51.

(c) Income for May 2022

Town Hall lettings	1347.00
Fire Station	2000.00
Town Hall	294.26
Environment/events	215.00
Wilmot Street	1509.75
Total	5366.01

Resolved: This information is received.

(d) Income for June 2022

Town Hall lettings	660.75
Wilmot Street	2048.50
Total	2709.25

Resolved: This information is received.

045 Finance (cont.)

(e) Bank Reconciliation – May 2022

Resolved: This information is received.

(f) Bank Reconciliation – June 2022

Resolved: This information is received.

046 Funding Applications

Heanor Weenies	Replacement bouncy castle and shed repairs	£1000.00
Heanor Vision	Character appearances and free fairground rides	£2000.00
Heanor Business Community Ltd	Match Funding for DCC New Business Start Up Grants	£2000.00
Salcare	Core funding to support the expansion of services for the Benefit of the community through volunteering	£2500.00

Resolved:

Heanor Weenies	£1000.00	Approved
Heanor Vision	£2000.00	Deferred to Executive committee
Heanor Business Community Ltd	£2000.00	Approved (subject to an invitation for a Town Council representative to attend their meetings)
Salcare	£2500.00	Refused (unable to support core funding)

047 Items for Information

(a) Clerks Report

Hive thermostats have been installed in the Town Hall which will allow the heating to be controlled remotely.

An information sign, giving the history behind the naming of the street, has been sited on Calladine Close. There are limitations as to where these signs can be placed but a few more are in the pipeline.

The Leader of the Council and I will be meeting with Richard Warner, Chairman of the Heanor branch of the Royal British Legion and Rev. Schemilt of St Lawrence's church to discuss this year's Remembrance Service and Parade.

(b) For Information

Heanor Safer Neighbourhood Team – June 2022 Newsletter

AVBC currently recruiting for a Future High Street Manager for Heanor Project.

Phlebotomy service, The Old Fire Station – Telephone appointment system has been extended to 30 September 2022.

Resolved: This information is received.

Councillor S Grainger left the meeting.

048 Planning/Environment/Licensing

AVA/2022/0512 – 27 Coppice Drive, Marlpool, Heanor, Derbyshire, DE75 7BW

Two storey side extension.

AVA/2022/0520 – 100 Ilkeston Road, Heanor, Derbyshire, DE75 7DT

Proposed second floor extension.

TRE/2022/0087 – 15 Greyfriars Close, Heanor, Derbyshire, DE75 7UY

Removal of 9 Sycamore trees in rear garden.

AVA/2022/0590 – Crown Hand Car Wash, High Street, Heanor, Derbyshire

Installation of a freestanding digital advertising display unit (re-submission of AVA/2021/1139 – relocation of approved position).

AVA/2022/0605 – 1 Kirkham Close, Heanor, Derbyshire, DE75 7GZ

Proposed first floor extension to side of existing dwelling.

AVA/2022/0618 – Delta Business Solutions, 10 Mundy Street, Heanor, Derbyshire, DE75 7EB

Change of use from Offices (E) to Residential (C3).

Councillor S Grainger returned to the meeting.

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – ‘That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw’

049 Cleaver Thompson – Land to the rear of 13 Roper Avenue.

A resident of Roper Avenue has enquired as to whether the Town Council would be interested in purchasing land to the rear of their property.

Resolved: The Town Council has no interest in purchasing the said piece of land.

050 Date of Next Town Council Meeting – Thursday 1 September 2022