

**Minutes of the
Meeting of Annual Hearnor and Loscoe Town Council
held remotely on 4 May 2021**

PRESENT: Councillor E Hamilton (Mayor), Councillors S Bower,
F Carmichael, C Cox, S Danvers, C Emmas-Williams,
S Grainger, J Halfpenny, S Hart, K Hill, S Hind, T Holmes,
P Jones, S Kruczkowski, S Oakes, J Stones and J Ward.

Also present: Laura West – Town Clerk and Kerry Greaves – Deputy
 Clerk.

AGENDA

PART 1 – NON-CONFIDENTIAL INFORMATION

001 To Elect a Mayor

Councillor Kieran Hill (retiring Mayor) opened the meeting by asking for nominations for the position of Town Mayor for the year 2021/2022. Councillor K Hill nominated Councillor E Hamilton, seconded by Councillor S Hart.
No other nominations were received.
Councillor E Hamilton took the chair.

002 Election of Deputy Mayor

Nominations were requested for the position of Deputy Mayor for the year 2021/2022. Councillor P Jones nominated Councillor Kieran Hill, seconded by Councillor C Cox.
No other nominations were received.

003 Election of Leader

Nominations were requested for the position of Leader for the year 2021/2022. Councillor K Hill nominated Councillor Paul Jones, seconded by Councillor S Kruczkowski.

004 Apologies

Apologies for absence were received from Councillors M Burrell (work commitments), and R Waldron (work commitments)

Resolved: These apologies are noted.

005 Declaration of Members Interests/Update of Register

Agenda Item 13 – Planning/Environment/Licensing

Councillor S Grainger – personal – member of AVBC Planning Board

Councillor K Hill - personal – member of AVBC Planning Board

Councillor E Hamilton – personal – member of AVBC Planning Board

AVA/2021/0340 – Aldi Foodstores Ltd

Councillor P Jones – prejudicial – lives in proximity

AVA/2021/0311 – 17 Mundy Street

Councillor P Jones – prejudicial – family live in neighbouring property

006 Dispensations

Resolved: Dispensation was granted for all Councillors to participate in items relating to Precept for this financial year as without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business.

007 Public Speaking

(a) Public Matters

No public matters raised.

(b) Police Matters

No police presence and no matters raised.

County Council

No report received.

Borough Council

No report received.

Outside Bodies

No report received.

(c) Leaders Report

Youth events to be held at Aldercar School on Friday and Lockton Avenue on Tuesday.

Removal of covid imposed extended bus stops will be subject to Government guidelines.

008 Minutes

The Minutes of the Town Council Meeting held on Thursday 1 April 2021 having been circulated to members, were approved as a correct record, and duly signed by the Mayor.

009 Items to be taken in Exclusion

Resolved: Agenda Item 14 DC Law to be taken in exclusion.

010 Town Council – Items for Decision

(a) The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

It was confirmed that the Town Council meets the following conditions relevant to the above:

- i) the total number of members elected to the council is greater than two third of the total number of members of the council.
- ii) the Town Clerk holds the Certificate in Local Council Administration
- iii) the Town Clerk has completed Section 7 – General Power of Competence CiLCA 2012.

Resolved: Heanor and Loscoe Town Council adopt the General Power of Competence.

(b) Committee Structure

Resolved: The Town Council Committee structure for 2021/2022 is: -

Planning

Councillors: Steven Bower, Frank Carmichael, Celia Cox, E Hamilton, T Holmes and Janet Ward.

Councillor Celia Cox to chair this committee.

Executive

Councillors: Mrs C Cox, Sara Danvers, Eileen Hamilton, Kieran Hill, Paul Jones, and Sheila Oakes.

Councillor Paul Jones to chair this committee.

Events

Councillors: Steven Bower, Frank Carmichael, Sara Danvers, K Hill, P Jones, and Janet Ward.

Councillor Kieran Hill to chair this committee.

Complaints

Councillors: The Deputy Mayor, Celia Cox, Chris Emmas-Williams, Eileen Hamilton and one conservative member.

The Deputy Mayor to chair this committee.

Human Resources

Councillors Celia Cox, Kieran Hill, Sheila Oakes, and Janet Ward.

Councillor Sheila Oakes to chair this committee.

010 Town Council – Items for Decision (cont.)

(c) Town Council meetings for 2021/2022

Resolved: Town Council meeting dates 2021/2022.

No meeting in June

Thursday 1 July 2021

Thursday 5 August 2021

Thursday 2 September 2021

Thursday 7 October 2021

Thursday 4 November 2021

Thursday 2 December 2021

Thursday 13 January 2022

Thursday 3 February 2022

Thursday 3 March 2022

Thursday 7 April 2022

Thursday 12 May 2022 (Annual General Meeting)

(d) Town Council representatives to Outside Bodies

Resolved: The Town Council is represented on the following outside bodies as below:

Friends of Red River – Councillors Celia Cox and Frank Carmichael.
Charles Hill CIC - Councillor Eileen Hamilton

(e) Account signatories

Resolved: Signatories for all Town Council accounts are Councillors Celia Cox, Paul Jones, Kieran Hill, and Eileen Hamilton.

(f) Defibrillator – Loscoe Church

The defibrillator sited on Loscoe Baptist Church requires weekly visual checks and maintenance including completion of documentation. Pastor Parker states that the church has no one able to carry this out.

Resolved: Refer this agenda item to the Executive Committee.

(g) Bacs Payments

Resolved: Refer this agenda item to the Executive Committee for a review of Financial Regulations.

(h) AVBC – Welcome Back Fund

AVBC will liaise with Town Councils to consider what they would like to see/deliver using the above fund.

Resolved: This information is noted. Councillors are invited to submit their ideas to the Town Clerk.

Councillor T Holmes joined the meeting at this point.

010 Town Council – Items for Decision (cont.)

(i) AVBC – Electoral Review

The Borough Council is currently carrying out an electoral review of the Borough Council's area alongside the Local Government Boundary Commission for England. The link/webpage is

<https://www.ambervalley.gov.uk/councillors-and-elections/electoral-review/>

Resolved: The Town Council would want to retain the existing 45 seats.

011 Derbyshire Association of Local Councils

Notes from Zoom meeting 14 April 2021

Paid Election Volunteers Needed

Excellence Awards

April Newsletter

Resolved: This information is received.

012 FINANCE

(a) Bacs Payments for approval (March – April wages)

Payee	Description	Nett	Vat	Gross
Staff	Salary/Wages/Mayoral allow	3872.64	00.00	3872.64
Inland Revenue	NI and PAYE	802.46	00.00	802.46
Giltbrook Flooring	Carpet tiles	383.33	76.67	460.00
Tudor Landscapes	Officer decoration	1176.00	00.00	1176.00
Tudor Landscapes	Resite drainpipe	65.50	00.00	65.50
Chubb	Repair to Intruder alarm	164.36	32.87	197.23
Tudor Landscapes	Grit bin repair/resite	104.99	00.00	104.99
Tudor Landscapes	Door kickplate	33.76	00.00	33.76
Ricoh UK Ltd	Photocopier rental/copies	39.78	7.96	47.74
Morris Vermaport	Lift maintenance	115.00	23.00	138.00
Haven Power	Electricity supply – TH	353.80	70.75	424.55
Opus Energy	Gas supply – WS	418.61	83.72	502.33
Opus Energy	Gas supply – TH	484.67	96.93	581.60
XLN	3 x line rental + calls/broadband	191.76	38.35	230.11
SWALEC	Electricity supply – FS	197.65	9.88	207.53
SWALEC	Electricity supply – WS	206.47	10.32	216.79
Total		8610.78	450.45	9061.23

Resolved: Payment of the above accounts at a cost of £9,061.23 is approved.

012 FINANCE (cont.)

(b) Income for March 2021

Town Hall lettings	
Town Hall Rents	333.33
The Old Fire Station	1000.00
Wilmot St Centre	6300.00
Environ/events	380.00
Other	130.94
Total	8144.27

Resolved: This information is received.

(c) To receive March 2021 Bank Reconciliation

Resolved: This document is received.

(d) To receive Income/Expenditure Account & Balance Sheet for financial year ending 31/03/2021

Resolved: Town Council receive, agree, and approve Income/Expenditure Account & Balance Sheet year end 31/03/2021.

(e) To receive Year End Supporting Notes for financial year ending 31/03/2021

Resolved: Town Council receive, agree, and approve supporting notes for year end 31/03/21.

(f) To receive Internal Audit Report for Financial Year 2020-2021
Members received a copy of the above report. It was noted that the system of internal control in place for 2020/21 was effective and functioning as expected.

Resolved: The Internal Audit Report for the Financial Year 2020-2021 was received.

Thanks were recorded to the Town Clerk and Deputy Clerk.

(g) Annual Governance Statement for 2020-2021

Resolved: The Annual Governance Statement for 2020/21 was completed, approved and the document signed.

(h) Accounting Statements for 2020-2021

Resolved: The Accounting statements for 2020/2021 were completed, approved and the document signed.

(i) Chubb – Intruder Alarm Upgrade

Resolved: Agreed Upgrade of Aritech CD Control Equipment to Aritech Advisor Advanced and Dualcom, Gradeshift Pro DP3 IP/4G Remote signalling Intruder Alarm by Chubb Ltd at a cost of £1,828 exc vat.

012 FINANCE (cont.)

(j) P J Lilley Ltd – Replacement Sash Windows

The windows on the ground floor of the Town Hall are faulty and cannot be opened effectively.

Resolved: This agenda item is referred to the Executive Committee.

013 Items for Information

(a) Clerk's Report

The Town Council are seeing an interest in room hire – hirers are gradually returning to the buildings as and when restrictions are lifted.

The Old Fire Station – continues to be used solely by Burton and Derby NHS Trust for the provision of phlebotomy services.

The Wilmot Street Centre will continue as a local site for Covid Testing until the end of May 2021. Plans are in place to lift the old floor covering, remove asbestos tiles and replace flooring with high grade vinyl. The centre is scheduled to re-open to hirers week commencing 14 June 2021.

Town Council meetings will resume as 'face to face' meetings on the 7 May 2021.

The Phlebotomy service will run from 7.30am to 12 noon with effective from 10 May 2021.

Resolved: This information is noted.

Councillors S Grainger, E Hamilton, K Hill, and P Jones left the meeting.
Councillor C Emmas-Williams took the chair.

014 PLANNING/ENVIRONMENT/LICENSING

AVA/2021/0303 – The Vicarage, 2D High Street, Loscoe, Heanor, Derbyshire

Proposed summer house.

AVA/2021/0311 – 17 Mundy Street, Heanor, Derbyshire

Change of use to the property C3 (dwelling) to Sui Generis (8 bed house in multiple occupancy (HMO)).

Town Council comment:

The Council objects to this application for the following reasons:

Lack of private amenity space. Cramped accommodation.

One bathroom on the first floor inadequate for four bedrooms.

Revised plan shows just four parking spaces - two to be accessed from Wilmot Street and two to be accessed from the rear which is a restricted byway.

AVA/2021/0312 – 34 Claramount Road, Marlpool, Heanor, Derbyshire

Two storey side and rear extension.

AVA/2021/0323 – 12 Brooklands Avenue, Newlands, Heanor, Derbyshire

Erection of boundary fence.

Town Council comments:

The Council objects to this application as it would be detrimental to visibility at the junction and is not in keeping with the area.

014 PLANNING/ENVIRONMENT/LICENSING (cont.)

AVA/2021/0337 – 7 Mill Bank, Heanor, Derbyshire

Single storey side extension, replacing existing garage.

AVA/2021/0340 – Aldi Foodstore Ltd, Unit 1 Heanor Retail Park, High Street, Heanor, Derbyshire

Removal of Condition 1 of AVA/2020/0307 to make the existing opening hours permanent following a successful 12 month trial period.

Town Council comment:

The Council opposes this application. It is aware of complaints during the trial period and believes the hours should not be made permanent.

AVA/2021/0348 – 33 Meadow Gardens, Heanor, Derbyshire

Two storey extension to rear elevation and garage extension to front.

AVA/2021/0350 – Sunday School House, Furnace Lane, Loscoe, Heanor, Derbyshire

Amendment of Condition 2 and removal of Condition 3 in relation of AVA/2018/0722.

AVA/2021/0308 – Land Adjacent 51 Park Street, Heanor, Derbyshire

Proposed two storey detached residential property (dwellings 9 or less).

AVA/2021/0395 – Barclays Bank Plc, 27-28 Market Place, Heanor, Derbyshire

Removal of the existing fascia sign, protruding boxing, and projecting Barclay's signage, allow for render to be made good on completion. Existing ATM to be removed, new stainless steel plate finished in PPC white to be installed on completion.

COR/2021/0045 – PCO Kiosk 715263 Breach Road, Heanor, Derbyshire

Request for comments on removal of payphones.

Town Council comment:

The Council would want to know the usage of these kiosks before commenting.

COR/2021/0043 – Allandale Road, Kiosk, 713196 Loscoe Road, Heanor, Derbyshire

Request for comments on removal of payphones.

Town Council comment:

The Council would want to know the usage of these kiosks before commenting.

AVA/2021/0436 – 20 Grandfield Street, Loscoe, Heanor, Derbyshire

Proposed first floor rear extension.

AVA/2021/0413 – Redwood, Mill Bank, Heanor, Derbyshire

Detached garage and home office

Councillors S Grainger, E Hamilton, K Hill, and P Jones returned to the meeting.
Councillor E Hamilton returned to the chair.

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – ‘That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw’

015 DC Law 6

Vendors of a property adjoining Roper Avenue Allotment site request the removal of a restriction on the Register of Title.

Resolved: Refer to Executive Committee

016 Date of Next Town Council Meeting – Thursday 1 July 2021