

**Minutes of the
Meeting of Annual Heanor and Loscoe Town Council
held in the Town Hall, Heanor on 10th May 2018**

PRESENT: B Gration (Mayor), G Aldwinckle, M Burrell, Mrs C Cox, B Flint, Mrs C Gration, Mrs E Hamilton, K Hill, R Iliffe, Mrs S Iliffe, Mrs J Janes, Mrs A Jones, P Jones, D Jowett, A Longdon, Mrs H Longdon, A Lynch, Miss S Oakes And Miss H Stirland.

Also present: 1 member of the public.

AGENDA

PART 1 – NON CONFIDENTIAL INFORMATION

001 To Elect a Mayor

Councillor Miss Sheila Oakes (retiring Mayor) opened the meeting by asking for nominations for the position of Town Mayor for the year 2018/19.

Councillor P Jones nominated Councillor B Gration, seconded by Councillor A Longdon.

No other nominations were received.

Councillor B Gration having signed his Declaration of Acceptance, took the chair.

002 Election of Deputy Mayor

Nominations were requested for the position of Deputy Mayor for the year 2018/19.

Councillor P Jones nominated Councillor Miss S Oakes, seconded by Councillor Kieran Hill.

No other nominations were received.

Councillor Miss S Oakes signed her Declaration of Acceptance.

Thanks were recorded to Councillor Miss Sheila Oakes for her commitment and dedication to Heanor and Loscoe during her Mayoral Year

003 Apologies

No apology for absence was received.

004 Declaration of Members Interests/Update of Register

No declaration of interest was received.

005 Dispensations

Resolved: Dispensation was granted for all Councillors to participate in items relating to Precept for this financial year as without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business.

006 Public Speaking

(a) Public Matters

A member of the public spoke in relation to a planning development off Falls Road.

It was noted that properties owned by Futures Homescape were not able to access Virgin media services.

It was noted that a candidate in the recent election had used Town Council property in their campaign leaflet.

The Friends of Red River are competing in the 'Tesco Bag for Life' funding for a new boardwalk.

(b) Police Matters

There were no police present and no report received.

County Council

No report.

Borough Council

No report.

Outside Bodies

No report.

007 Minutes

The Minutes of the Town Council Meeting held on Thursday 5th April 2018 having been circulated to members, were approved as a correct record and duly signed by the Mayor.

008 Minutes

The minutes of the Executive Committee meeting held 17th April 2018 were received by members.

009 Minutes

The minutes of the Human Resource Committee meeting held 17th April 2018 were received by members.

010 Items to be taken in Exclusion

Resolved: No item to be taken in exclusion.

011 Town Council – Items for Decision

(a) Committee Structure

Resolved: The Town Council Committee structure for 2018/19 is:-

Planning

Councillors: Mrs E Hamilton, G Aldwinkle, Mrs C Cox, B Flint, P Jones and Miss S Oakes.

Cllr Miss s Oakes to chair the committee.

Executive

Councillors: Mrs C Cox, B Gration, Mrs E Hamilton, D Jowett, K Hill, Mrs A Jones, P Jones, Miss S Oakes and T Lynch.

Councillor P Jones to chair the committee.

Events

Councillors: B Gration, K Hill, Mrs J Janes, Mrs A Jones, P Jones, and Miss H Stirland.

Councillor B Gration to chair the committee.

Complaints

Councillors: The Deputy Mayor, Mrs C M Cox, Mrs E Hamilton, Mrs S Iliffe and D Jowett.

The Deputy Mayor to chair the committee.

Human Resources

Councillors Mrs C Cox, D Jowett, K Hill and Miss S Oakes

Councillor Miss S Oakes to chair the committee.

(b) Town Council meetings for 2018/19

Resolved: Town Council meeting dates for 2018/19 are:-

Thursday	7th June 2018
Thursday	5th July 2018
Thursday	2nd August 2018
Thursday	6th September 2018
Thursday	4th October 2018
Thursday	1st November 2018
Thursday	6th December 2018
Thursday	10th January 2019
Thursday	7th February 2019
Thursday	7th March 2019
Thursday	4th April 2019
Thursday	9th May 2019 (Annual General Meeting)

011 Town Council – Items for Decision (cont)

(c) Town Council representatives to Outside Bodies

Resolved: The Town Council is represented on the following outside bodies as below:

Friends of Red River – Mrs C Cox, Miss S Oakes
 Heanor Salcare – Miss H Stirland

(d) Account signatories

Resolved: Signatories for all Town Council accounts are Mrs C Cox, B Gration, Mrs C Gration, P Jones, K Hill and Miss S Oakes.**012 Derbyshire Association of Local Councils**

Circular 5/2018 General - General Data Protection Regulations, DALC Spring Seminar - 17 April 2018, Review of Local Government Ethical Standards, Internal and External Audit 2017/19, DALC survey, MP's Lobby Day

Circular 6/2017 General - External Audit News, Neighbourhood Planning Support Grant, Section 137 allowance for 2018-19, GDPR Update, Updated Model Standing Orders and Legal Topic Notes 1,2,5,8 and 87, Free Webinar 'Community Organising' Training 24th April, Project Management Training - 23rd May 2018, Councillor Essential Training 21st June 2018.

Resolved: This information is received.**013 FINANCE**

(a) Accounts for Payment

Cheque No	Payee/ Description	Nett	Vat	Gross
1242	Derbyshire CC - job advert	40.00	8.00	48.00
1243	Viking - cleaning/stationery/postage	192.02	13.40	205.42
1244	CRT Decorators - decorating work	435.00	87.00	522.00
1245	Pictorial - noticeboard	305.00	61.00	366.00
1246	DALC - spring seminar	50.00	00.00	50.00
1247	Chubb - Annual maintenance	653.76	130.76	784.52
1248	Burleys - garden maintenance	70.15	14.03	84.18
1249	Page Whelan - newsletter	490.00	00.00	490.00
1250	AVBC - Refuse contract x 2	1017.90	00.00	1017.90
1251	Kirk Contracts - cleaning FS & TH	138.41	27.68	166.09
1252	K & A Cox - blind repair	235.00	47.00	282.00
1253	DCC - superannuation	663.33	00.00	663.33
1254	Inland Revenue - Paye/NI	905.22	00.00	905.22
TOTAL		5195.79	388.87	5584.66

Resolved: Payment of the above accounts at a cost of £5,584.66 is approved.

013 FINANCE (cont)**(b) Bacs Payments for approval (March - April wages)**

Payee	Description	Nett	Vat	Gross
Staff		4285.85	00.00	4285.85
Haven Power	Electrical supply - TH	428.06	85.59	513.65
Opus Energy	Gas supply - FS	133.09	6.65	139.74
Talk Talk	Broadband rental	19.43	3.88	23.31
Opus Energy	Gas supply - TH	894.43	178.89	1073.32
XLN	3 x line rental + calls	97.32	19.46	116.78
Opus Energy	Gas supply - WS	272.56	54.51	327.07
Total		6130.74	348.98	6479.72

Resolved: Payment of the above BACS is received and approved.

(c) Income for March 2018

Town Hall lettings	3980.87
Town Hall Rents	333.37
The Old Fire Station	866.00
Wilmot St Centre	1207.75
Environment/events	25.00
Total	6412.99

Resolved: This information is received.

(d) Town Council Insurance Cover 2018/19

Resolved: Town Council insurance cover for 2018/19 is provided by Aviva (administered by WPS insurance brokers).

(e) Income/Expenditure Account & Balance Sheet year end 31/03/2018

Resolved: Town Council receive, agree and approve Income/Expenditure Account & Balance Sheet year end 31/03/2018.

(f) To receive Internal Audit Report for Financial Year 2017/2018
Members received the Internal Audit Report for Financial Year 2017/2018. It was noted that the Council's checking and control systems in place are effective and the records and accounts maintained are kept to a high standard and in good order.

Resolved: This document is received. Thanks are recorded to the Town Clerk/RFO for her work towards this report.

(g) Year End Supporting Notes for financial year end 31/03/2018

Resolved: Town Council receive, agree and approve supporting notes for year end 31/03/18.

(h) Annual Governance Statement for 2017/2018.

Resolved: The Town Council completed and approved the Annual Governance Statement for 2017/2018

(i) To approve the Accounting Statements for 2017/2018 (enc)

Resolved: The Town Council approved the Accounting Statement for 2017-18.

014 Items for Information

(a) Clerk's Report

Bakewell Town Council gifted the Teen Shelter to New Mills Town Council. Site meetings have been held with the electrical contractors at Loscoe Baptist Church and Heanor Baptist Church to determine the siting of the new defibrillators.

During the weekend of 5th-7th May an attempt had been made to pick the lock on the Town Hall front doors.

(b) Miscellaneous

Temporary road closure Wellington Street between its junction with Loscoe Road and Watkinson Street from 21st May 2018 to 24th May 2018 to facilitate Severn Trent Water works.

Resolved: This information is received.

015 PLANNING/ENVIRONMENT/LICENSING

AVA/2018/0155 – Loscoe Convenience Stores, 2 Loscoe Road, Heanor, Derbyshire, DE75 7FF. Demolition of the existing outbuilding, the erection of 2 semi detached 3 bedroom dwellings, change of use to provide a 2 bedroom maisonette and the change of use of the existing retail unit to provide a 2 bedroom self-contained flat – **Decision anticipated under Delegated Powers 18.05.2018**

AVA/2018/0222 – 15 Midland Road, Heanor, Derbyshire, DE75 7PN. Outline Planning Permission for a two storey detached three bedroom house. **Application approved 24.04.2018**

AVA/2017/0966 – 13 Smeeton Street, Heanor, Derbyshire, DE75 7HP. Outline Planning Application for the erection of 2 semi detached dwellings. **Application refused. Letter of appeal received 09.03.2018. Appeal reference APP/M1005/W/18/3195909**

AVA/2018/0273 – 3 Furnace Lane, Loscoe, Heanor, Derbyshire, DE75 7LD. Non material amendment to AVA/2017/0121 for removal of dormers and fourth bedroom. **Approved 10.04.2018**

AVA/2018/0230 - Land at Gladstone Street, Heanor, Derbyshire. Construction of a detached garage with gym/storage area. **Decision expected 17.05.2018**

AVA/2018/0224 – New frameless shop front – Mr TS Pizza, 7 Market Place, Heanor, Derbyshire, DE75 7NR. **Decision anticipated under Delegated Powers 17.05.2018**

AVA/2018/0329 – Rear 2 storey domestic extension and internal alterations – 32 Ray Street, Heanor, Derbyshire, DE75 7GE. **Decision anticipated under Delegated Powers 29.05.2018**

015 PLANNING/ENVIRONMENT/LICENSING (cont)

AVA/2018/0193 – Change of use from 4 residential units to 1 residential unit and modifications to flat roof on rear elevation – Derby Arms, 37 High Street, Heanor, Derbyshire, DE75 7EX. **Decision anticipated under Delegated Powers 29.05.2018**

AVA/2018/0330 - New vehicle access – 66 Loscoe Denby Lane, Loscoe, Heanor, Derbyshire, DE75 7RX. **Decision anticipated under Delegated Powers 31.05.2018**

AVA/2017/1212 – Extension and flue pipe – 16 Grace Crescent, Heanor, Derbyshire, DE75 7AP. **Decision anticipated under Delegated Powers 05.06.2018**

AVA/2018/0350 – Cottages adjacent 19 Church Street, Heanor, Derbyshire – 1 No. illuminated double sided totem pole. 3 No. non illuminated fascia signs (Advertisements). **Decision anticipated under Delegated Powers 05.06.2018**

AVA/2018/0349 – Demolition of builders yard storage buildings and associated offices. Construction of two retail units consisting Veterinary Surgery (Class D1 & A1) and a hot food takeaway (Class A5 & A1/A2). Change of use from Offices (B2) and Storage (B8) to Veterinary Surgery (D1 & A1) and Hot food takeaway (A5, A1 & A2). **Decision anticipated under Delegated Powers 05.06.2018**

Town Council comment: The Town Council wish to object on this application for a number of reasons:

1 Increased traffic

Despite the previous use of this site the proposal to have a Veterinary Surgery on this site will have a significant impact on traffic flow for the area as most customers will use their own transport to access the facility. This is already the busiest road into the Town with significant traffic jam issues. The other issue is how cars wishing to turn right into the site from Mansfield Road will be able to cross on coming traffic. The only road markings at the moment are for traffic wishing to turn left and there is insufficient width within the road to allow for cars also to turn right.

2 The Council's own emerging local plan questions the viability of the Town's retail diversity due to the number of Hot Food takeaways. The Inspector, in their comments about the examination of the Borough Council's Local Plan, asks in matter 6 retail 'Should the Plan include a policy restricting the location of hot food takeaways'. This is an issue which needs to be addressed and for the Borough Council to continue with it lack of commitment in opposing such application is extremely disappointing.

In the circumstances we would ask that this application be considered by the planning board

015 PLANNING/ENVIRONMENT/LICENSING (cont)

AVA/2018/0346 – 2 x 12ft x 3ft banners – 1 High Street, Heanor, Derbyshire.

Decision anticipated under Delegated Powers 08.06.2018

AVA/2018/0411 - Two storey extension to form new wing to the North-East of the existing building and a single storey addition at first floor level over part of the existing North-West accommodation. Decision anticipated under Delegated Powers 19.06.2018

Town Council comment: The Town Council object to this application and ask that it is referred to the planning board for the following reasons:

1 Section 17 Residential Unit section

This section is blank yet the plans supporting the application states 11 new bedrooms on the ground floor and 18 new bedrooms on the first floor in 2 separate extensions, if they are extending the number of bedrooms this should be clearly stated in this section not left blank. What is the actual number of additional bedrooms being proposed for this development?

2 According to the application the number of increased car parking spaces will be 7 making a total of 20 on the site. The current level of car parking is inadequate for the number of bedrooms, visitors and staff are already parking on nearby streets causing significant displacement for local residents. With the increase in the number of beds taking the total to 73 plus the increase in staff referred to in section 19 we are not convinced that there is sufficient car parking provided on site or off road to accommodate the demand this extension will create.

3 In respect of the staffing levels there is a lack of clarity again within the application - it states that the number of full time staff will increase from 50 to 65 and part time staff from 19 to 34 but in the final column states that this will be the equivalent of an increase in full time staff from 23 to 28 This is totally contradictory and we would like clarity on this as well

Therefore our objection is based on an over intensive development of the site, a lack of provision of off street car parking to cope with a development of this size, a lack of clarity in the application regarding the number of additional beds and staffing. The Town Council feel a lack of confidence in this being a well thought out plan, it which will have a disproportionate impact on the local road system, adding to excessive congestion on the busiest road in Heanor and extensive impact on local residential street parking.

016 NJC 2018-19 National Salary Award

The National Joint Council for Local Government Services (NJC) have agreed a pay increase for 2018 and 2019. The pay increase will apply to all local council staff employed on NJC terms including the SLCC/NALC model contract.

Resolved: The Town Council implement the National Joint Council for Local Government Services (NJC) pay increase for 2018 and 2019.

017 Date of Next Town Council Meeting – Thursday 7th June 2018