

**Minutes of the
Meeting of Heanor and Loscoe Town Council
held in the Town Hall, Heanor on 4 July 2021**

PRESENT: Councillor Kieran Hill (Deputy Mayor), M Burrell, C Cox, C Emmas-Williams, P Jones, S Kruczkowski, J Stones, J Ward and D Wright.

Also present: L West (Town Clerk) and one member of the public.

AGENDA

PART 1 – NON-CONFIDENTIAL INFORMATION

17 Apologies

Apologies for absence were received from Councillors S Bower (work), S Danvers (work), S Grainger (holiday), S Hart (prior commitment), E Hamilton (isolating), T Holmes (holiday), R Waldron (work) and A Stevenson (work).

Resolved: These reasons for absence were noted.

18 Declaration of Members Interests/Update of Register

The following declaration of interest was received:

Agenda Item 14 Planning

AVA/2021/0201 – 22 Queens Avenue, Heanor

Councillor C Cox – personal – owner of nearby property

19 Dispensations

No request for dispensation received.

20 Public Speaking

Public Matters

The double yellow lines on Red Lion Square are very faded and do not appear to be enforced. DCC say this is for Highway Maintenance to assess.

Agreed: County Councillor Iliffe is asked to pursue this on our behalf.

When will the covid imposed extended bus stops on Heanor Market Place be reviewed and removed?

DCC do not have a definitive date yet.

Agreed: County Councillor Iliffe is asked to pursue this on our behalf.

Police Matters

No police present. No report received.

Concerns have been raised regarding the apparent rise in drug dealing being witnessed around the Town Centre.

Agreed: The Town Clerk to raise these concerns with our local SNT and seek reassurance that, if these concerns are valid, then the police are aware and addressing this issue.

20 Public Speaking (cont.)

County Council

No report received.

Borough Council

Councillor Wright stated that the Charles Hill development is progressing well.

Outside Bodies

Gary Wain (Community Wildspace Officer at Groundwork Greater Nottingham) has worked on our Red River site for many years, Gary will be retiring at the end of September 2021.

Agreed: The Town Council officially recognise the work Gary has done on the Red River site and wish him a long, happy, and healthy retirement.

Leaders Report by Councillor Paul Jones

The Town Mayor and I attended a meeting with Amber Valley Borough Councillors Buttery and Ainsworth and Executive Director Julian Townsend on 14 June 2021. Further to this meeting I have written and requested the following information:

Charles Hill

1. Will they continue to support the development of the community facility at Charles Hill?
2. The Town Council's long-term aspiration is to have the freehold of the site, something that was not dismissed at the meeting. Is this an option the Borough Council supports?
3. The Town Council would need to see any draft proposals for a Head of Terms.
4. The Leader of the Borough Council suggested that the Borough Council may look for an income stream from the development. This could only happen prior to the Town Council taking on the freehold, and, therefore, we would expect any income to be shared based upon the financial contribution to the development to which the Town Council is the largest contributor.

I have received a reply today and would request an Executive Committee to consider the Borough Council's response.

High Street Fund

Amber Valley Borough Council support the bid as submitted. I reiterated that the financial contribution from the Town Council was subject to compulsory purchase of the former Grammar School site.

Article 4 planning designation for Town

It was stated that the relevant cabinet member was looking at the Borough having a planning policy, known as Article 4, which will restrict the number of buildings being converted to Homes of Multiple Occupancy.

Skate Park

The Borough Council are looking at providing a hard surface on Lockton Avenue to aid the future development of a Skate Park.

Leaders Report by Councillor Paul Jones (cont.)

Planning for the Future

The Town Council wrote to Nigel Mills MP enclosing a copy of the numerous comments we made in relation to the government's 'Planning for the Future' document and asking for his support. This was sent on 2 October 2020.

A letter chasing a response was sent on 9 November 2020 and we still have not, to date, received a reply.

Pay phones

The Borough Council had no objection to the removal of the Payphones on Allendale Road, Breach Road and Derby Road.

Lockton Avenue

The young people using Lockton Park have said they would really love a skate park and asked for lighting to enable them to use the MUGA in the evenings.

This has passed this on to Amber Valley for them to look at.

21 Minutes

The Minutes of the Annual Town Council Meeting held on Thursday 4 May 2021 having been circulated to members, were approved as a correct record, and duly signed by the Deputy Mayor.

22 Minutes

The minutes of the Executive Committee meeting held Tuesday 25 May 2021 were received by members.

23 Items to be taken in Exclusion

Resolved: Agenda item 15 – Cleaver Thompson – Transfer of Land, Roper Avenue Heanor to be taken in exclusion.

24 Town Mayors Announcements

In the absence of the Mayor there were no announcements.

25 Town Council – Items for Decision/Action

(a) Amber Valley Borough Council – Future High Street Fund

Heanor has been awarded funding from the Government Future High Street Fund to support transformational change in the Town. The grant of £8,592.837 brings together a three year project to secure the development funds and will stimulate a three year delivery project.

Resolved: This information is noted.

(b) Barclays Bank – Closure of Heanor Branch

Following our letter voicing our disappointment over the closure of their Heanor branch, Barclays responded to say that an initiative is currently trialling across the UK to test different levels of provision that support access to cash, banking services and education. These trials are in place to prove concepts that will hopefully mitigate the impacts of reducing levels of bank branches on the High Street. Barclays are currently the lead bank for one of these initiatives in the town of Hay-on-Wye, a town where they closed a branch a few years ago.

Resolved: The Town Council to ask, 'What initiatives do you have, or are considering, that would specifically mitigate the impact of the closure of your branch in Heanor?'

25 Town Council – Items for Decision/Action (cont.)

(c) Heart Defibrillator – The Old Fire Station

The heart defibrillator sited on The Old Fire Station was assigned to a 999 call incident on Heanor High Street on 24 May 2021. Unfortunately, the defibrillator has not been returned. It is most concerning that the Town Council were not made aware that the defibrillator had been assigned and it only became apparent during routine checks. East Midlands Ambulance Service has loaned us a defibrillator on a temporary basis.

Resolved: The Town Clerk to contact DALC to ask fellow members if they have any experience of this.

EMAS are contacted for their comments as to why the Town Council were not notified that the defibrillator had been assigned.

If the defibrillator has not been returned within 2 months of the incident date then a replacement will be purchased by the Town Council.

(d) Groundwork Greater Nottingham (Quarter 4 SLA Report – Red River LNR)

Members received the quarterly report for January to the end of March 2021. All the tasks were led by Groundwork staff with limited volunteers due to Covid restrictions.

Resolved: This report is received and noted.

(e) Committee Structure Review (TCM Min 010(b) – 2021/22 refers)

Due to personal commitments by existing committee members the committee structure was reviewed and agreed as below :

Planning

Councillors: Steven Bower, Frank Carmichael, Celia Cox, K Hill, T Holmes, and Janet Ward.
Councillor Celia Cox to chair this committee.

Executive

Councillors: Mrs C Cox, C Emma-Williams, Eileen Hamilton, Kieran Hill, Paul Jones, and Sheila Oakes.
Councillor Paul Jones to chair this committee.

Events

Councillors: Steven Bower, Frank Carmichael, E Hamilton, K Hill, P Jones, and Janet Ward.
Councillor Kieran Hill to chair this committee.

Complaints

Councillors: The Deputy Mayor, Celia Cox, Chris Emma-Williams, Eileen Hamilton, and J Stones.
The Deputy Mayor to chair this committee.

Human Resources

Councillors Celia Cox, Kieran Hill, Sheila Oakes, and Janet Ward.
Councillor Sheila Oakes to chair this committee.

25 Town Council – Items for Decision/Action (cont.)

(f) Policies and Procedures (Exec Min 019-2021/22 refers)

Resolved: The Town Council approve and adopt the following policies and procedures.

Admission of Public
Bullying & Harassment
CCTV Policy
Complaints
Equal Opportunities Statement
Financial Regulations
Grievance
Health & Safety
Lone Working Policy
Risk Assessment Policy
Social Media Policy
Staff Absence Policy
Standing Orders

(g) Risk Assessments (Exec Min 020-2021/22 refers)

Resolved: The Town Council, approve and adopt the following Risk Assessments.

General

Fire – G1- G3
Building Condition – general – G4 – G6
Storage of Chemicals – general – G7 – G8
Manual Handling – general – G9 – G10
Lone working/violence at work – G11 – G12
Working at height – G13
Stress at work – G14 – G15
Icy Surfaces – general – G16
Outdoor Gym/Play Equipment

Admin

Display Screen equipment/computer screens – G17 – G18
Office – G19 – G20
Finance – Schedule three

(g) Risk Assessments (Exec Min 020-2021/22 refers)

Town Hall

Halls – use and hire of – G21 – G23
Cleaning Duties – general – G24 – G26
Cash Handling and Transport – G27

Highways and Lighting

Traffic controls for late night shopping and fun fair – G28 – G29

Town Council Property Fire Risk Assessments

Heanor Town Hall
Wilmot Street Centre
The Old Fire Station

25 Town Council – Items for Decision/Action

(h) Boundary Commission

The Council discussed the process used by Amber Valley Borough Council on which they based their recommendation to reduce the number of Borough Councillors representing the Heanor and Loscoe area and the impact of having to reward the Town Council wards. It also expressed surprise at the suggested transfer of nearly 300 residents from its area to Shipley Parish. For these reasons it believes the process has been flawed.

Resolved: The Town Council to write to the Boundary commission about the process.

26 Derbyshire Association of Local Councils

Meeting notes from Zoom enabled meeting 12 May 2021, Newsletter May 2021 and Newsletter June 2021.

Resolved: The above documents are received.

27 Finance

(a) Bacs Payments (April & May - wages May & June)

Payee	Description	Nett	Vat	Gross
Staff	Salary/Wages/Mayoral allow	7598.88	00.00	7598.88
Opus Energy	Gas supply – FS	93.16	4.66	97.82
Opus Energy	Gas supply – WS	536.25	193.46	1160.75
Opus Energy	Gas supply – TH	431.04		
XLN	3 x line rental + calls/broadband	191.76	38.35	230.11
Haven Power	Electricity supply – TH	382.35	76.47	458.82
AVBC	Rates	2479.20	00.00	2479.20
Waterplus	Water supply – WS	212.22	00.00	212.22
Waterplus	Water supply – TH	257.09	00.00	257.09
Kirk Contracts	Window cleaning – FS	25.00	5.00	30.00
Tudor Landscapes	Mow WW and WS	82.50	00.00	82.50
Lite Ltd	25% deposit festive lighting	1558.25	311.65	1869.90
Lite Ltd	25% deposit festive lighting	2631.25	526.25	3157.50
AVBC	6 month refuse contract – WS/TH	710.34	00.00	710.34
Microsoft	Online services	113.80	22.56	136.36
Microsoft	E-mail addresses	1048.80	209.76	1258.56
Chubb	Annual intruder alarm charge	728.88	145.78	874.66
Giltbrook Tiles	Carpet tiles – Caretaker's office	275.00	55.00	330.00
D&CS Ltd	Remedial works – WS	620.00	124.00	744.00
Tudor Landscapes	Decorating Caretakers room	546.00	00.00	546.00
AMP Electrical	Electrical upgrade – TH	647.00	129.40	776.40
Inland Revenue	PAYE, NI	1555.90	00.00	1555.90
Derbyshire CC	Superannuation	1637.60	00.00	1637.60
Viking	Stationery/cleaning supplies	238.61	47.72	286.33
Zoom Comm	Annual charge	59.95	11.99	71.94
Protec	Annual farm alarm charge	789.97	157.99	947.96
S Butterfield	Carpet fitting service	296.00	00.00	296.00
Morris Vermaport	Lift Service	57.50	11.50	69.00
Tudor Landscapes	Ceiling repair – caretakers office	72.45	00.00	72.45
D M Payroll	Payroll administration	250.00	00.00	250.00
J S Marriott	Internal Audit	200.00	00.00	200.00
Pictorial	WS sign	25.00	5.00	30.00
P J Lilley	Roof repair	1131.00	226.20	1357.20

27 Finance (cont.)

(a) Bacs Payments (April & May - wages May & June)

Petty cash	Reimbursement	81.53	11.69	93.22
P J Lilley	Internal ceiling repair	220.00	44.00	264.00
Petty cash	Reimbursement	79.23	10.50	89.73
James Hall Plumber	Heating – FS, Toilet – WS	595.37	00.00	595.37
DALC	Annual subscription	1437.26	00.00	1437.26
Viking	Stationery	74.27	14.85	89.12
Haven Power	Electricity supply – TH	377.48	75.50	452.98
Opus Energy	Gas supply	117.61	5.88	123.49
James Hallam(wps)	British Engineering Services	359.56	66.91	426.47
D&CS Ltd	Legionella water testing	135.00	27.00	162.00
Opus Energy	Gas supply – TH	377.04	173.17	1038.99
Opus Energy	Gas supply – WS	488.78		
XLN	3 x line rental + calls/broadband	197.63	39.52	237.15
Total		32023.51	2771.76	34795.27

Resolved: Payment of the above accounts at a cost of £34,795.27.

(b) Income for April/May 2021

Town Hall lettings	2570.94
Town Hall Rents	666.66
The Old Fire Station	2000.00
Wilmot Street Centre	232.50
Precept	110825.00
Environment	75.00
Other	20.33
Total	116390.43

Resolved: Payment of the above accounts by BACS is approved.

(c) BACs Payment – Financial Regulations (Exec Min 012-2021/22 refers)

Resolved: The Town Council approve amendments and adopt Financial Regulations as per Appendix One.

28 Grants

The following applications for Grant Aid were received.

Heanor Musical Theatre Company (To cover costs of room hire)	£2,360.00
Derbyshire Unemployed Workers Centre (To provide a weekly advice session in Heanor)	£1,000.00
All about Jogging (To provide training for instructors)	£ 479.00

Resolved: The following grant aid is approved

Heanor Musical Theatre Company	£1,000.00
Derbyshire Unemployed Workers Centre	£1,000.00
All about Jogging	£ 500.00

29 Items for Information

(a) General

Derbyshire County Council – Planning Services Statement of Community Involvement (draft statement can be viewed at www.derbyshire.gov.uk/draftsci)

Derbyshire County Council – Local Information Requirements for the Validation of Planning Applications (draft or consultation can be viewed on the Councils website).

Resolved: This information is received.

(b) Clerk's Report

Derbyshire County Council will continue to provide covid testing from The Wilmot Street Centre car park for every weekend in July.

Councillor John Halfpenny has resigned from his position as Councillor for Heanor and Loscoe Town Council's Loscoe ward.

Resolved: This information is received.

30 Planning/Environment/Licensing

AVA/2021/0201 – 22 Queens Avenue, Heanor, Derbyshire, DE75 7EU

First floor extension over driveway. Extension will include one extra bedroom and a bathroom.

AVA/2021/0536 – 63 Loscoe Road, Heanor, Derbyshire, DE75 7FG

Detached office with playroom above.

AVA/2021/0543 – 5 Wentworth Croft, Newlands, Heanor, Derbyshire, DE75 7YX

Single storey rear extension including raised patio..

AVA/2021/0555 – 16 Garnett Avenue, Heanor, Derbyshire, DE75 7AS

Single storey side extension to create annex and loft conversion involving taking a hip to gable end roof to rear..

AVA/2021/0585 – 7 Lake Avenue, Loscoe, Heanor, Derbyshire, DE75 7LJ

Replacement shed and playhouse in rear garden.

AVA/2021/0640 – Land at Gregg Avenue, Heanor, Derbyshire

Variation of conditions 2, 5 and 6 in relation to AVA/2020/0228 to amend boundary treatment to plot 20.

AVA/2021/0683 – 7 Ashforth Avenue, Marlpool, Heanor, Derbyshire, DE75 7NH

Two storey side extension along with associated internal and external alterations.

AVA/2021/0679 – Land opposite Bus Garage, Station Road, Langley Mill, Derbyshire

Modernisation of an existing advertising display. Replacement of 1 no illuminated 12m wide x 3m high poster display with 1 no 6m wide x 3m high LED display.

AVA/2021/0699 – 166 Ilkeston Road, Heanor, Derbyshire, DE75 7LX

Certificate of lawful use of proposed single storey rear extension.

AVA/2021/0680 – Land off Rays Avenue, Rays Avenue, Heanor, Derbyshire

Proposed pent roofed garages.

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – ‘That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw’

31 Cleaver Thompson Ltd – Transfer of Land at Roper Avenue, Heanor
Members received part contract for signature and transfer deed for sealing on the above conveyance.

Resolved: Receipt of the above documents are noted.

32. Date of Next Town Council Meeting – Thursday 5 August 2021