

Heanor & Loscoe Town Council

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Town Clerk & Finance Officer:

Mrs. Laura West
Tel/Fax: (01773) 533050



30 August 2023

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 7 September 2023 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interest sheet (if appropriate). These will be in the Council Chamber.

Yours sincerely

Andrew Sharpe

Mr Andrew Sharpe
Locum Clerk

Heanor and Loscoe Town Council **Public Information**

1. Attendance at Meetings:

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

2. Emergency Evacuation Procedure:

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

3. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e., on Monday when Council meets on the Thursday). The notice must give the name of address of the questioner.

At anyone meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous, or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning,

order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

AGENDA

NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
(Please note all apologies must be submitted directly to the Town Council office prior to the meeting)
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

Please note: Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e., to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. *Public Speaking (15 minutes).
 - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter. Please note questions to the Council will only be received in line with Standing Orders and 'Taking Part in Council's Decisions' given in the Public Information section of the agenda.
 - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 3 August 2023.
6. Exclusion of Public
7. Town Mayor's Announcements
8. Town Council – Items for Discussion/Action
 - (a) Update on Future High Street Fund Project - Leigh Turner – Project Manager.
RECOMMENDED to consider any matters raised in a presentation.
 - (b) Cinema in the Park – Event with Heanor Vision.
RECOMMENDED to consider the above event costs.
 - (c) Remembrance Day Parade 2023.
RECOMENDED to consider the arrangements for November 2023.

(d) Market Place Redesign update.
RECOMMENDED to note the latest position.

(e) Ripley Neighbourhood Plan Modifications.
RECOMMENDED to note the plan modifications and if appropriate make comments.

(f) Battery Energy Storage Scheme.
RECOMMENDED to note the information provided at presentation in public speaking.

(g) Henry Garnett Festival and Sponsorship of the Gregg Cup 2023.
RECOMMENDED to consider funding and arrangements.

(h) Conclusion of Audit of Accounts 2022/23 (If received in time).
 If received in time **RECOMMENDED** to note the conclusion of the External Audit.

(i) Vexatious complaints policy. **RECOMMENDED** to note the need for such a policy.

(j) Speed Indicator Devices
RECOMMENDED to consider if the Town Council wish to pursue this initiative.

9. DALC
 August Newsletter

10. Finance
 (a) Bacs Payments (June - wages July)

Payee	Description	Nett	Vat	Gross
Staff/Mayor	Wages/allowance	4693.59	00.00	4693.59
HMRC	Paye, NI	945.19	00.00	945.19
Derbyshire CC	Superannuation	1011.95	00.00	1011.95
James Hallam	Insurance	10509.70	0.00	10509.70
Chubb Fire & Security	CCTV system	1385	277.00	1662.00
Ricoh UK Ltd	Photocopier rental/copies	294.80	58.96	353.76
Pictorial Limited	Information Board – Fallen	495.00	99.00	594.00
Chubb Fire & Security Ltd	Fire extinguisher service	54.90	10.98	65.88
DALC	Training course	50.00	00.00	50.00
Viking	Stationary/cleaning materials	63.24	12.65	75.89
Waterplus	Water supply – WS	102.66	00.00	102.66
Pride Electrical Services	Electrical work – TH & WS	304.64	60.93	365.57
NALC	E-learning course	16.00	00.00	16.00
Drax Energy	Electricity supply	438.72	87.74	526.46
Blue Gecko IT	IT services	90.00	00.00	90.00
Opus Energy	Gas supply – FS	27.54	1.38	28.92
Tudor Landscapes	Supply & install metal railing – Red River Nature Reserve	645.00	00.00	645.00
Opus Energy	Gas supply – WS	58.04	2.57	60.61
XLN Telecom	Phone lines and broadband	219.42	43.88	263.30
Tudor Landscapes	Lamp post signs	68.00	00.00	68.00
Tudor Landscapes	Grass cutting – WS	93.50	00.00	93.50
Nat West	Bank charges	32.48	00.00	32.48

Total		23,488.64	743.70	24,232.34

(b) Bacs Payments (July - wages August)

Payee	Description	Nett	Vat	Gross
Derbyshire CC	Superannuation	961.36	00.00	961.36
HMRC	Paye, NI	905.19	00.00	905.19
Staff/Mayor	Wages/allowance	4588.24	00.00	4588.24
Viking	Water – Council Chamber	36.98	7.40	44.38
Waterplus	Water supply – TH upstairs	316.86	00.00	316.86
Waterplus	Water supply – TH downstairs	31.13	00.00	313.13
Viking	Cleaning materials	26.92	5.38	32.30
PTSG	Lightning Protection System – TH	138.00	27.60	165.60
Tudor Landscapes	Maintenance – WS	212.00	00.00	212.00
AVBC	Rates	1266	00.00	1266
SSE SWALEC	Electricity - WS	72.29	3.61	75.90
Waterplus	Water supply – WS	97.46	00.00	97.46
Opus Energy	Gas supply – WS	52.53	2.63	55.16
SSE SWALEC	Electricity – FS	891.14	178.22	1069.36
Opus Energy	Gas supply – FS	14.95	0.75	15.70
Opus Energy	Gas supply – TH	6.60	0.33	6.93
XLN Telecom	Phone lines and broadband	219.42	43.88	263.30
Nat West	Bank charges	21.35	00.00	21.35
Total		9,858.42	269.80	10,128.22

(c) Income for June/July 2023

Town Hall lettings	2,933
Town Hall	40.00
Wilmot Street	2,383.50
Fire Station	2000
Environment/events	50.00
Total	7,406.50

12. Planning/Environment/Licensing

AVA/2023/0567 – Salcare 59 Ray Street, Heanor, Derbyshire, DE75 7GF

Installation of 20 solar PV panels on the south elevation of the building on Ray Street. **Decision expected 22nd September 2023.**

AVA/2023/0573 – Land off Church Street, Church Street, Heanor, Derbyshire

Outline application for erection of a building to be used as a café (Use Class E) with outdoor seating area. **Decision expected 26th September 2023.**

AVA/2023/0602 Barclays Bank, 27-28 Market Place, Heanor, Derbyshire, DE75 7AF

Three storey rear extension and internal reconfiguration to provide 5 flats and second floors, including insertion of entrance door to foyer from Godfrey Street. Retention of Class E use (commercial business and service) to ground floor. **Decision expected 26th September 2023.**

AVA/2023/0583 – Property at Stainsby Avenue, Heanor, Derbyshire

Installation of external wall insulation at 15 Stainsby Avenue and 33 Stainsby Avenue. **Decision expected 28th September 2023.**

AVA/2023/0609 – KLN Accountancy Services, 8-10 High Street, Heanor, Derbyshire, DE75 7EX

Change of use from accountant office (class E) to tattoo studio (sui generis). **Decision expected 28th September 2023.**

CONFIDENTIAL INFORMATION

Exclusion of Public

Under Section 100(A) of the Local Government Act 1972 the public and press may be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information.

13. **Legal Advice**

Clerk to report on progress and advice received.

Date of Next Town Council Meeting – Thursday 5 October 2023.

* Please note questions to the Council will only be received in line with Standing Orders and 'Taking Part in Council's Decisions' given in the Public Information section of the agenda.