

**Heanor and Loscoe Town Council**  
**Minutes of the Town Council**  
**Executive Committee meeting**  
**held in The Wilmot Street Centre, Monday 15 January 2024**

**Present:** Councillors P Jones (Chair), N Beswick, C Cox,  
C Emmas-Williams, E Hamilton, and A Jones

**Also present:** L West – Town Clerk, A Sharpe – Asst to the Clerk  
One member of the public.

**AGENDA**

**PART 1 – NON-CONFIDENTIAL INFORMATION**

**030 Apologies**

No apology for absence was received.

**031 Declaration of Interest**

No declaration of interest was received.

**032 Dispensations**

No request for dispensation was received.

**033 Public Speaking**

No public questions were submitted.

**034 Exclusion of Public**

**Resolved:** Agenda item 14 – Staffing and 15 – AVBC Enhanced Town Centre Maintenance Proposal to be taken in exclusion.

**035 Minutes**

The minutes of the Executive Committee meeting held on Monday 27 November 2023, having previously been circulated to members, were approved as a true record.

**036 Elspeth Fessey – Singing for The Brain**

Members met with ‘Ellie’ and received information on the ‘Singing for the Brain’ Groups. These groups deliver fun and support for people living with Dementia and also, for the socially isolated members of the community.

**Resolved:** The Wilmot Street Centre is offered as a venue for this group.

**037 Speed Indicator Devices – Loscoe Road**

**Resolved:** The Town Council to arrange a site meeting with Derbyshire County Council to discuss the viability of this project and costs involved.

### **038 Town Council Opening Hours**

Members reviewed the current opening hours.

**Resolved:** The Town Council will open from 9am – 12 noon, Monday to Thursday.

### **039 Derbyshire Pension Fund – Flexible Retirement and Shortfall Estimate Requests**

Due to an update on flexible retirement, it was suggested by Derbyshire Pension Fund that the Town Council may wish to review their current Employer Discretions policy on Flexible retirement, taking the new information into account.

**Resolved:** The Town Council review their Employer Discretions Policy on Flexible Retirement using the template policy provided by Derbyshire Pension Fund.

### **040 Policies**

Members reviewed the following policies: Admission of the Public and Press to Meetings, Bullying and Harassment Policy, and Community Engagement Policy.

**Recommendation:** The Town Council discontinue the Admission of the Public and Press to Meetings and the Community Engagement Policy. The Bullying and Harassment Policy to be amended and re-submitted to a future meeting.

### **041 Roper Avenue Allotment Site**

A property owner adjacent to the site requested the broken fence (bordering Roper Avenue Allotment site) is replaced by the Allotment Association. Although the site borders Roper Avenue Allotment Site the actual fence appears to have been erected by the property owner.

**Resolved:** No action is taken by the Town Council.

### **042 Accrued Holiday Pay**

**Resolved :** Accrued holiday pay will be calculated annually (April to March) and paid in May's payroll or offered as leave.

### **PART 11 – CONFIDENTIAL INFORMATION**

To move the following resolution – 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw'

### **043 Staffing**

**Resolved:** The assistant to the Clerk's hours are reduced to 8 hours per month with effect from 1 January 2024.

### **044 AVBC Enhanced Town Centre Maintenance Proposal**

Members considered the above proposal submitted by AVBC.

**Recommendation:** The Town Council agree to this proposal, 'in principle.'

### **045 Date and Time of next meeting**

The date and time of next meeting to be advised.