

26 October 2022

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at **6pm** on Thursday 3 November 2022 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interest sheet (if appropriate). These will be in the Council Chamber.

Yours sincerely

Mrs Laura West  
Town Clerk/RFO

## **Heanor and Loscoe Town Council**

### **Public Information**

#### **1. Attendance at Meetings:**

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at **6pm**. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

#### **2. Emergency Evacuation Procedure:**

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

#### **3. Taking part in Council Decisions**

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e., on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At any meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous, or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

**Cheque presentations**  
**Salcare**  
**Heanor Business Community Ltd**

**AGENDA**

**PART 1 – NON-CONFIDENTIAL INFORMATION**

1. To receive apologies for absence.  
(Please note all apologies must be submitted directly to the Town Council office prior to the meeting)
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

**Please note:** Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e., to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. \*Public Speaking (15 minutes)
  - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter. Please note questions to the Council will only be received in line with Standing Orders and 'Taking Part in Council's Decisions' given in the Public Information section of the agenda.
  - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 6 October 2022
6. To receive minutes of the Executive Committee meeting held on Tuesday 18 October 2022
7. Exclusion of Public  
Agenda Item 14 Derbyshire County Council – Adult Social Care Strategy and agenda Item 15 Cleaver Thompson Ltd – Lockton Avenue, Heanor to be taken in Exclusion.

8. Town Mayor's Announcements

9. Town Council – Items for Decision/Action

(a) Speed Indicator Devices (SIDs) Grant Application

(b) Outdoor Gym Equipment – Wilmot Street Centre

10. DALC

October newsletter, PLACE project information for groups, agenda and papers for AGM being held at Derby County FC on 20 October 2022 at 11am.

11. Finance

(a) Bacs Payments (September - wages October)

Payee	Description	Nett	Vat	Gross
Derbyshire CC	Superannuation	863.90	00.00	863.90
HMRC	Paye, NI	479.74	00.00	479.74
Staff/Mayor	Wages/allowance	4700.18	00.00	4700.18
Tudor Landscape	WW decorating	243.19	00.00	243.19
Excel Cleaning	Cleaning supplies - FS	129.74	25.95	155.69
Lite Ltd	Power supply for xmas trees	650.00	130.00	780.00
Hearing Help	Hearing loops service	60.00	00.00	60.00
Drax Energy	Electricity supply – TH	496.23	99.24	595.47
Blue Gecko IT	IT services	90.00	00.00	90.00
AVBC	Rates	1237.00	00.00	1237.00
XLN Telecom	Phone lines and broadband	237.17	47.43	284.60
Hilltop Visual	Portable speaker system	711.49	142.30	853.79
Opus Energy	Gas supply – WS	7.22	0.36	7.58
Mr Pillai	Booking deposit refund	50.00	00.00	50.00
Heanor Town FC	Advertising board sponsor	640.00	00.00	640.00
Pride Electrical	Replacement lights - TH	792.00	158.40	950.40
Opus Energy	Gas supply – TH	23.51	1.18	24.69
Salcare	Donation	2250.00	00.00	2250.00
Nat West	Bank charges	26.60	00.00	26.60
PKF Littlejohn	External Audit 2021/22	600.00	120.00	720.00
Tudor Landscape	WW and WS maintenance	144.00	00.00	144.00
James Hallam Ltd	Cllr and staff insurance cover	556.12	00.00	556.12
Ricoh UK Ltd	Photocopier rental/copies	115.02	23.00	138.02
James Hallam Ltd	Xmas event insurance	596.00	00.00	596.00
Viking	Cleaning supplies	131.92	26.38	158.30
Initial	Sanitation contract	859.17	171.84	1031.01
Viking	Cleaning supplies	69.95	13.99	83.94
Security Plus	Keyholding services	272.00	54.40	326.40
Waterplus	Water supply	84.56	00.00	84.56
<b>Total</b>		<b>17116.71</b>	<b>1014.47</b>	<b>18131.18</b>

11. Finance (cont.)

(b) Income for August 2022

Precept 50%	114150.00
Town Hall lettings	2793.50
Fire Station	2000.00
Town Hall	695.81
Vat refund	40.37
Wilmot Street	1940.20
<b>Total</b>	<b>121619.88</b>

(c) Bank Reconciliation – September 2022

12. Items for Information

(a) Clerk's Report

Additional cctv has been fitted to the outside of the Town Hall.

The Town Council successfully funded 12 young people to attend the Belper Youth Sports Festival. They attended the second week of the festival and were aged between 11 and 13 years. The Town Council have sourced the necessary information to provide a War Graves leaflet for Heanor Cemetery. This leaflet is currently with the printers.

(b) For Information

Amber Valley Borough Council – Improvement and Scrutiny Committee Annual Crime and Disorder meeting 16.11.22, 7pm Council Chamber, Ripley Town Hall.

Amber Valley Borough Council – FHSF programme Board minutes 01.02.22, 21.07.22 and agenda 27.10.22

Amber Valley Borough Council – FHSF – Heanor Grammar School Expression of Interest poster.

13. Planning/Environment/Licensing

**AVA/2022/0847 – Willy Vapes, 35 High Street, Heanor, Derbyshire, DE75 7EX**

Change of use from 2 no. existing retail units into 2 no. one bedroom apartments including alterations to the front and rear elevations. **Decision expected 23<sup>rd</sup> November 2022.**

**AVA/2022/0858 – 24 Fletcher Street, Newlands, Heanor, Derbyshire, DE75 7PE**

Single storey rear extension. **Decision expected 29<sup>th</sup> November 2022.**

**AVA/2022/0830 – 79 Thorpes Road, Heanor, Derbyshire, DE75 7GR**

Change of use from dwelling (Use class C3) to use as a children's home for three children associated carers (Use class C2). **Decision expected 30<sup>th</sup> November 2022.**

#### PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – ‘That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw’

14. Derbyshire County Council – Adult Social Care Strategy
15. Cleaver Thompson Ltd – Lockton Avenue, Heanor
16. Date of Next Town Council Meeting – Thursday 1 December 2022

\* Please note questions to the Council will only be received in line with Standing Orders and ‘Taking Part in Council’s Decisions’ given in the Public Information section of the agenda.