

**Minutes of the
Annual Meeting of Heanor and Loscoe Town Council
held in the Town Hall, Heanor on 9 May 2024**

PRESENT: Councillors, L Brunelleschi, C Cox, L Cox, C Emmas-Williams, J Gent, E Hamilton, M Howard, T Holmes, A Jones, P Jones, C Neale, and J Stones.

Also present: A Sharpe (Assistant to the Town Clerk), one member of the Police and 14 Members of the public.

001 Election of Mayor

Councillor Paul Jones (retiring Mayor) opened the meeting by asking for nominations for the position of Town Mayor for the year 2024/2025. Councillor Paul Jones was nominated and seconded. No other nominations were received. Councillor Paul Jones was duly elected as Mayor.

002 Election of Deputy Mayor

Nominations were requested for the position of Deputy Mayor for the year 2024/2025. Councillor E Hamilton was nominated and seconded. No other nominations were received. Councillor E Hamilton was therefore duly elected as Deputy Mayor.

003 Election of Leader

Nominations were requested for the position of Leader for the year 2024/2025. Councillor M Howard was nominated and seconded. No other nominations were received. Councillor M Howard was therefore duly elected as Leader of the Council.

004 Apologies

An apology for absence was submitted by Councillor J Edge (personal).

Resolved: This apology for absence was noted.

005 Declaration of Members Interests/Update of Register

Councillors E Hamilton, and T Holmes – Agenda item 16 (Planning applications) – personal – members of Amber Valley Borough Council Planning Board.

NOTE - ALL WOULD REMAIN IN THE MEETING BUT NOT CONTRIBUTE OR VOTE.

006 Requests for Dispensation

None.

007 Public Speaking

Public Matters

A Member of the public spoke in support of proposals for a D-Day celebration on the Memorial Park on 20 July 2024 and requested the Council to support the proposals and provide funding. (This item of business was determined later in the meeting).

A Member of the public also attended to give a presentation of possible events that could be run on the Market Place during the year.

Borough and County Councillors reports

No report.

Police

A representative of the Police attended the meeting and gave further information on a recent initiative tackling Anti-social behaviour.

008 Minutes

The Minutes of the Town Council meeting held on 4 April 2024, were approved as a true record, and signed by the Mayor.

009 Executive Committee Minutes

The Minutes of the Executive Committee meeting held on 15 April 2024, were received

010 Exclusion of Public

Resolved: that the public and press be excluded from the meeting for agenda item 17.

011 Town Council Items for Decision/Agreed Action

(a) The Parish Councils (General Power of Competence) Prescribed Conditions) Order 2012

It was confirmed that the Town Council meets the following condition relevant to the above:

- i) The total number of members elected to the council is greater than two thirds of the total number of members of the council
- ii) The Town Clerk hold the Certificate in Local Council Administration
- iii) The Town Clerk has completed Section 7 – General Power of Competence CiLCA 2012.

Resolved: Heanor and Loscoe Town Council adopt the General Power of Competence.

(b) Committee Structure

Resolved: to defer to a future meeting. (Existing committee structure to remain in the interim)

(c) Calendar of Meetings for 2024/25

Resolved: Town Council meeting dates 2024/2025.

Thursday 6 June 2024
Thursday 11 July 2024 (Councillor Training)
No meeting in August
Thursday 5 September 2024
Thursday 3 October 2024 (Councillor Training)
Thursday 7 November 2024
No meeting in December
Thursday 9 January 2025
Thursday 6 February 2025
No meeting in March
Thursday 8 May 2025 (Annual General Meeting)

(d) Town Council representatives to Outside Bodies

Resolved: The Town Council is represented on the following outside bodies as below:

Friends of Red River – Councillors C Cox and one vacancy.
Charles Hill CIC - one Vacancy
Future High Street Fund Project Board – Councillor P Jones.

Resolved: That the reports be noted.

(e) Account Signatories

Resolved: Signatories for all Town Council accounts are Town Clerk/RFO, Deputy Clerk, Councillors Celia Cox, Eileen Hamilton, and Paul Jones.

(f) Donation from the Showmen's Guild

Resolved: The donations given by the Showmen's Guild for attending the Christmas Light Switch On event be paid to the Mayor's Charity.

(f) Events – D-Day

Having listened to the presentation made in public speaking, Council resolved: to donate £3,000.00 towards this proposed event.

Resolved: Accordingly.

(f) Heanor Juniors Football Tournament

Resolved: to donate £300.00 to sponsor the Heanor Juniors Football Tournament.

(f) Town Council Policies

In accordance with the Executive Committee recommendation – Minute 062 2023/24, Council

Resolved: to approve the following policies –

- (a) Bullying and Harassment Policy.
- (b) Complaints procedure
- (c) CCTV
- (d) Equal Opportunities Policy
- (e) Financial Regulations
- (f) Grievance Procedure
- (g) Health and Safety Policy
- (h) Smokefree Policy

012 Derbyshire Association of Local Councils

The April 2024 Newsletter was noted.

013 Finance

(a) Bacs payments – March 2024

Payee	Description	Nett	Vat	Gross
Staff	Salary/wages/mayoral all	4759.02	00.00	4759.02
SAWE	Funding	500.00	00.00	500.00
Mundy C of E	Trophy sponsorship	175.00	00.00	175.00
Dorma UK	Safety shutters – FS	2891.40	578.28	3469.68
Lite Ltd	Removal of tree lights	850.00	170.00	1020.00
Ricoh UK	Photocopier rental/copies	263.14	52.63	315.77
XLN	3 x line rental + calls	240.36	48.07	288.43
Petty cash	Miscellaneous	98.25	00.00	98.25
It'seeze Website	Website	2240.00	448.00	2688.00
Tudor Landscapes	Replace damages tiles	35.95	00.00	35.95
Tudor Landscapes	Install wall stops	46.00	00.00	46.00
D&CS Ltd	Water temp monitoring	240.00	48.00	288.00
It'seeze Website	1 month subscription	50.00	10.00	60.00
Microsoft	E-mail licences	1352.40	270.48	1622.88
Microsoft	E-mail licences	123.60	24.72	148.32
Waterplus	Water supply – WS	132.33	00.00	132.33
EDF energy	Gas supply	601.38	27.67	629.05
Carlin Security	Security services	225.00	00.00	225.00
Waterplus	Water supply downstairs	32.24	00.00	32.24

Smartest Energy	Gas supply – WS	231.24	46.25	277.49
Petty cash	Miscellaneous	98.25	00.00	98.25
Waterplus	Water supply upstairs	366.62	00.00	366.62
British Gas	Electricity supply – TH	755.73	151.14	906.87
James Hall Plumb	Gas service/drains	540.00	00.00	540.00
Nat West	Bank charges	23.10	00.00	23.10
EDF Energy	Gas supply – FS	117.50	23.50	141.00
Tudor Landscapes	Replacement bench – WS	135.00	00.00	135.00
Tudor Landscapes	Remove river debris – RR	135.00	00.00	135.00
Pride Electrical	Lighting repairs	800.30	160.06	960.36
AVBC	Charles Hill Fit Out	100000.00	00.00	100000.00
Tudor Landscapes	Yard maintenance – FS	45.00	00.00	45.00
Derbyshire CC	Superannuation	999.33	00.00	999.33
HMRC	Paye, NI	1002.39	00.00	1002.39
DDL Pat Test	Portable Appliance Test	90.00	18.00	108.00
Total		120195.53	2076.80	122272.33

Resolved: Payment of the above accounts is approved at a total of £122272.33.

(b) Income for March 2024

Town Hall lettings	2057.00
Fire Station	1000.00
Wilmot Street	1358.25
Enviro/events	60.00
Other	375.95
Total	4851.20

Resolved: This information is received.

(c) Bank Reconciliations – March 2024

Resolved: The above document was received.

(d) Town Council insurance Cover 2024/25

Resolved: The Town Council agree the renewal of the insurance policies with AVIVA Insurance Limited at the cost now reported.

(e) Income and Expenditure account and Balance Sheet for Financial Year ending 31 March 2024

Resolved: The above document was received.

(f) Year End Supporting Notes for Financial Year Ending 31 March 2024

Resolved: Town Council agrees and approve the supporting notes for the year ending 31 March 2024.

(g) Internal Audit report for Financial Year ended 31 March 2024

Resolved: That the internal Audit report for 2023/24 be received.

(h) Annual Governance Statement for 2023/24

Resolved: The Annual Governance Statement for 2023/24 was completed, approved, and signed.

(i) Accounting Statements 2023/24

Resolved: The Accounting Statements for 2023/24 were completed, approved, and signed.

014 Grant Aid

Derbyshire Unemployed Workers Centre

Resolved: That a grant of £1000.00 and 3 hours room hire per week be made to support a trained advisor for one session a week at Heanor Town Hall.

015 Item for Information

It was noted that Nick Beswick had resigned from his position as Councillor.

016 Planning/Environment/Licensing

AVA/2024/0216 – Scarsdale House Farm, Loscoe Denby Lane, Loscoe, Heanor, Derbyshire, DE75 7RX

Demolition of barn and erection of dwelling house.

AVA/2024/0265 – M&A Manufacturing, 5 Loscoe Road, Heanor, Derbyshire, DE75 7FF

Non material amendment to AVA/2021/0458 for alternative finishes to the front and side elevation of Loscoe Road and Park Street. To keep the store signage fronts which are brick/timber plinths painted in black to help tie the elevation into each other. To keep the “co-operative” artstone on the front elevation. Update to the plans to rationalise the layout in particular the bathrooms to shower rooms.

AVA/2024/0253 – 200 Loscoe Denby Lane, Denby Village, Ripley, Derbyshire, DE5 8PP

Erection of rear dormer to include Anthracite coloured horizontal cladding and erection of single storey rear extension.

Resolved: To note the above plannings application.

Councillors E Hamilton, T Holmes, and S Bower, having previously declared a personal interest remained in the meeting whilst the item was discussed but took no part in the debate or vote.

017 Date of next meeting

The next Meeting of the Town Council would be held on Thursday 4 June 2024 (Town Hall) at 7pm.

018 Exclusion of Press and Public

Resolved: That the press and public be excluded from the remainder of the meeting due to the likely disclosure of exempt information.

019 Land Adjacent to Roper Avenue Allotment Site

Resolved:

- (1) That the request to release the Town Councils restriction be approved for this application and any other similar request on terms to be agreed by the Town Clerk.
- (2) That the Town Council approach AVBC to discuss the possibility of the release of the Covenant held by them.

