

Heanor & Loscoe Town Council

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Mrs. Laura West
Town Clerk & Responsible Financial Officer

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28 November 2023

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 7 December 2023 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interest sheet (if appropriate). These will be in the Council Chamber.

Yours sincerely

Mrs Laura West
Town Clerk/RFO



Heanor and Loscoe Town Council Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

2. Emergency Evacuation Procedure:

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

3. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e., on Monday when Council meets on the Thursday). The notice must give the name of address of the questioner.

At anyone meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous, or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

Mr Kirk Monk – Assistant Direct (Wellbeing), Amber Valley Borough Council to speak on Charles Hill Playing Fields Development.

AGENDA

PART 1 – NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
(Please note all apologies must be submitted directly to the Town Council office prior to the meeting)
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

Please note: Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e., to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. *Public Speaking (15 minutes).
 - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter. Please note questions to the Council will only be received in line with Standing Orders and 'Taking Part in Council's Decisions' given in the Public Information section of the agenda.
 - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 19 October 2023.
6. To receive minutes of the Executive Committee meeting held on Monday 27 November 2023.
7. Exclusion of Public
8. Town Mayor's Announcements
9. Town Council – Items for Decision/Action
 - (a) Strawson's Property – Land North of Longbridge Lane
 - (b) Town Council Policies – (Executive minute 025/2023-24)
 - (c) Town Council Website – (Executive minutes 028/2023-24)

10. DALC
November Newsletter

11. Finance
(a) Bacs payments – September

Payee	Description	Nett	Vat	Gross
Tudor Landscapes	WWV Maintenance	59.50	00.00	59.50
A Sharpe	Locum Services	1229.75	00.00	1229.75
Security Plus	Alarm response	20.00	4.00	24.00
5 th Heanor Guides	Funding	300.00	00.00	300.00
Derbyshire UWC	Funding	1000.00	00.00	1000.00
Heanor Weenies	Funding	1000.00	00.00	1000.00
Ripley Glass	50% replace glass charges	260.00	52.00	312.00
Drax energy	Electricity supply - TH	374.74	74.95	449.69
Tudor Landscapes	WWV Maintenance	51.00	00.00	51.00
Kirk Contracts	Shutter cleaning	25.00	5.00	30.00
Tudor Landscapes	Car Park maintenance	68.00	00.00	68.00
Kirk Contracts	Window cleaning - TH	98.08	19.62	117.70
D Vowles	Cllr photographs	50.00	00.00	50.00
PFK Littlejohn	External Audit	630.00	126.00	756.00
Staff/Mayor	Wages/allowance	4564.74	00.00	4564.74
Derbyshire CC	Superannuation	989.82	00.00	989.82
HMRC	Paye, NI	927.83	00.00	927.83
2 nd Heanor Rainbows	Funding	1000.00	00.00	1000.00
Cleaver Thompson	Legal advice	250.00	50.00	300.00
D&DS Ltd	Water temperature monitoring	120.00	24.00	144.00
Tudor Landscapes	WWV maintenance	87.07	00.00	87.07
RBL	Poppy wreath	50.00	00.00	50.00
Waterplus	TH water supply - upstairs	316.86	00.00	316.86
Waterplus	TH water supply – downstairs	34.22	00.00	34.22
AVBC	Rates	314.00	0.00	314.00
AVBC	Rates	278.00	0.00	278.00
AVBC	Rates	674.00	0.00	674.00
Waterplus	Water supply – WS	102.66	00.00	102.66
Opus Energy	Gas supply	11.06	0.55	11.61
XLN Telecom	Phone lines and broadband	219.42	43.88	263.30
Nat West	Bank charges	20.30	00.00	20.30
Opus energy	Gas supply	23.84	1.19	25.03
Total		15149.89	401.19	15551.08

(b) Bacs Payments - October

Payee	Description	Nett	Vat	Gross
Tudor Landscapes	Maintenance	29.08	0.00	29.08
Richo Uk Ltd	Photocopier charges	166.43	33.29	199.72
Chubb F&S Ltd	Fire monitoring charges	182.13	36.43	218.56
Chubb F & S Ltd	Intruder alarm contract	196.11	39.22	235.33
Groundwork GN	Red River LNR SLA	2,500	500.00	3,000
Heanor Town FC	Gregg cup sponsorship	300.00	0.00	300.00
AVBC	Christmas road closure	40.00	0.00	40.00
Leisurelites	Remove bunting	800.00	160.00	960.00
Tudor Landscapes	Road closure map	51.00	0.00	51.00

Pride Electrical	Electrical services	613.40	122.68	736.08
Total Hire & Sales	Road closure signs	178.62	34.50	213.12
James Hallam	Christmas event insurance	389.00	0.00	389.00
Viking	Stationery/postage	89.11	16.92	106.03
Dynamite Fireworks	Fireworks display (Christmas)	3,500	700.00	4,200
Staff/Mayor	Wages/allowance	5,535.10	0.00	5,535.10
Derbyshire CC	Superannuation	978.76	0.00	978.76
HMRC	Paye, NI	1,163.79	0.00	1,163.79
Carlin Security	Security Services	225.00	0.00	225.00
DALC	Councillor training	90.00	0.00	90.00
D&DS Ltd	Water temperature monitoring	120.00	24.00	144.00
AVBC	Road closure	20.00	0.00	20.00
Moorleys	Remembrance O of S	114.00	0.00	114.00
Tudor Landscapes	Removal of signs	42.50	0.00	42.50
Tudor Landscapes	Removal of rotten benches	71.00	0.00	71.00
Viking	Water for water cooler	37.98	7.60	45.58
Tudor Landscapes	Secure Town Hall front door	98.75	0.00	98.75
Heanor Vision	Donation – Cinema in the Park	1,650.00	0.00	1,650.00
Total Hire & Sales	Road closed signs	108.90	21.78	130.68
Initial	Sanitation units	941.19	188.24	1,129.43
AVBC	Premises Licence	180.00	0.00	180.00
Chubb F&S Ltd	Fire alarm service	83.43	16.69	100.12
Chubb F&S Ltd	Emergency lighting service	103.03	20.61	123.64
James Hall Plumbing	Heating callout	70.00	0.00	70.00
Derbys ACF Band	Remembrance Marching band	500.00	0.00	500.00
Heanor Town FC	Donation to Fireworks Display	1,500	0.00	1,500
CEF Ilkeston	Lighting festoon	966.30	193.26	1,159.56
Petty Cash	Reimbursement	82.65	0.00	82.65
PDP Storybook	Christmas event characters	685.00	0.00	685.00
Tudor Landscapes	Remove graffiti	17.00	0.00	17.00
The Works	Christmas books – Santa gifts	250.00	50.00	300.00
Waterplus	TH water supply – upstairs	316.86	0.00	316.86
Waterplus	TH water supply – downstairs	34.22	0.00	34.22
AVBC	Rates	314.00	0.00	314.00
AVBC	Rates	278.00	0.00	278.00
AVBC	Rates	674.00	0.00	674.00
SWALEC	Electricity supply – WS	334.83	16.74	351.57
Waterplus	Water supply – WS	100.54	0.00	100.54
Opus Energy	Gas supply – WS	13.85	0.69	14.54
Derbyshire 4x4 Response	Remembrance - road closures	700.00	0.00	700.00
Derbyshire 4x4 Response	Christmas - road closures	350.08	0.00	350.08
Opus Energy	Gas supply – TH	294.19	14.71	308.90
Drax Energy	Electricity supply – TH	316.44	63.29	379.73
XLN Telecom	Phone lines and broadband	219.42	43.88	263.30
Nat West	Bank charges	23.80	0.00	23.80
Amber Sound	Christmas Event	500.00	100.00	600.00
Total		29,139.49	2,404.53	31,544.02

(c) Income for September 2023

Town Hall lettings	911.00
Town Hall	40.00
Wilmot Street	2236.50
50% Precept	132702.50
Environment/events	0.00
Town Hall Rents	0.00
Total	135890.00

(d) Income for October 2023

Town Hall lettings	2,665.50
Town Hall	775.56
Wilmot Street	924.25
Fire Station	2,000
Environment/events	6.12
Town Hall Rents	0.00
Total	6,371.43

- (e) Bank Reconciliations – September and October 2023
- (f) Local Government Services Pay Agreement 2023 (backdated to 01/04/2023)
- (g) Income, Expenditure and Balance Sheet for 6 months accounts
1 April 2023 to 30 September 2023 (Executive minute 022/2023-24)
- (h) Precept 2024-25 – (Executive minute 023/2023-24)
- (i) Fees and Charges 2024-25 (Executive minute 024/2023-24)
- (j) To consider quotation for remedial work to Heanor Cenotaph

12. Grant Aid Applications

ShIPLEY Hall Cricket Club	
Refurbishment of pavilion roof	£500.00
Infinite Wellbeing	
Provision of free and subsidised activities to the community	£2000.00

13. Items for Information

(a) Clerk's Report

To follow

(b) For Information

Derbyshire Law Centre – AGM, Thursday 7 December 2023, Annual Report 2022-2023

14. Planning/Environment/Licensing

AVA/2023/0755 – I W O Ltd – 29C Market Place, Heanor, Derbyshire, DE75 7EG

Construction of external staircase and parking area. **Decision expected 4 December 2023.**

AVA/2023/0777 – 15 Sunningdale Avenue, Marlpool, Heanor, Derbyshire, DE75 7BS

Single storey detached double garage and access. **Decision expected 15th December 2023.**

AVA/2023/0789 – 61 Western Drive, Marlpool, Heanor, Derbyshire, DE75 7DP

Application for a Lawful Development Certificate for a proposed hipped roof to gable construction to create loft conversion. **Decision expected 11th December 2023.**

AVA/2023/0797 – 100 Ilkeston Road, Heanor, Derbyshire, DE75 7DT

Erection of a single storey ground floor extension to the side and extension of the first floor to the side and rear. **Decision expected 19th December 2023.**

AVA/2023/0851 – 68 Lee Lane, Heanor, Derbyshire, DE75 7HN

Proposed rear extension. **Decision expected 26th December 2023.**

TRE/2023/0369 – Jasmine House School, 34 Ilkeston Road, Heanor, Derbyshire, DE75 7DT

T1 pear. Very close to neighbours' extension and situated in poor position. Low amenity value. Remove & treat stump. Juvenile fruit tree to be planted in a more suitable position in front garden of property. **Decision expected 9th January 2024.**

AVA/2023/0860 – 2 Loscoe Grange, Loscoe, Heanor, Derbyshire, DE75 7JZ

Proposed partial reconstruction of existing side extension, alterations to window & door apertures and proposed external material pallet. Internal applications to the dwelling and creation of off-street parking. **Decision expected 17th January 2024.**

15. Date of Next Town Council Meeting – Thursday 11 January 2024.

* Please note questions to the Council will only be received in line with Standing Orders and 'Taking Part in Council's Decisions' given in the Public Information section of the agenda.