

Heanor & Loscoe Town Council

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Mrs. Laura West
Town Clerk & Responsible Financial Officer

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26 August 2021

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 2 September 2021 in the Ian Cox room, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interest sheet (if appropriate). These will be located in the Council Chamber.

Yours sincerely

Mrs Laura West
Town Clerk/RFO



Heanor and Loscoe Town Council

Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

2. Emergency Evacuation Procedure:

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

3. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e. on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At any meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

AGENDA

PART 1 – NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
(Please note all apologies must be submitted directly to the Town Council office prior to the meeting)
2. Declaration of Members Interests/Update of Register - if you require guidance from the

Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

Please note: Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e. to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. *Public Speaking (15 minutes)
 - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 5 August 2021 (enc)
6. To receive minutes of the Events Committee meeting held Tuesday 3 August 2021 (enc)
7. Exclusion of Public
Agenda item 14 - Charles Hill Playing Fields Development
8. Town Mayor's Announcements
9. Town Council – Items for Decision/Action
 - (a) Groundwork – Red River Quarterly SLA Report April-June 2021
 - (b) AVBC – Future High Streets Fund (enc)
 - (c) AVBC – Local Plan

10. DALC

Meeting notes from Zoom enabled meeting 11 August 2021

Newsletter August 2021

11. Finance

(a) Bacs Payments (July - wages August)

Payee	Description	Nett	Vat	Gross
Staff	Salary/Wages/Mayoral allow	4100.40	00.00	4100.40
Opus Energy	Gas supply – FS	16.04	0.80	16.84
Opus Energy	Gas supply – TH	22.75	1.14	23.89
AVBC	Rates	1237.00	00.00	1237.00
Lite Ltd	25% Festive light deposit	2492.50	498.50	2991.00
Plantscape	Summer planting scheme	4965.20	993.04	5958.24
L/Mill Flooring	Side entrance matting	198.00	39.60	237.60
Chubb F & S	Annual alarm contract	625.04	125.01	750.05
WPS Hallam	Annual insurance cover	5691.44	00.00	5691.44
WPS Hallam	New Business expenses	50.00	6.00	56.00
Tudor Landscapes	Floral display signs	90.00	00.00	90.00
Tudor Landscapes	Grounds maintenance - TH	45.00	00.00	45.00
Kirk Contracts	Window cleaning - TH	58.85	00.00	58.85
Groundwork GN	Red River annual SLA 2020/21	5000.00	1000.00	6000.00
Chubb F & S	Upgrade intruder alarm	1202.96	240.59	1443.55
SWALEC	Electricity supply - FS			
Wm Frost	6 month car park rental	850.00	00.00	850.00
Protec Plc	Fire panel batteries	155.27	31.05	186.32
Tudor Landscapes	Grounds maintenance - WS	115.24	00.00	115.24
HMRC	PAYE, NI	864.25	00.00	864.25
Excel Cleaning	Cleaning supplies - WS	25.59	5.12	30.71
Derbyshire CC	Superannuation	887.60	00.00	887.60
Excel Cleaning	Cleaning supplies - FS	79.89	16.00	95.89
Haven Power	Electricity supply - TH	370.83	74.16	444.99
Waterplus	Water supply - WS	143.64	00.00	143.64
Waterplus	Water supply - TH	318.70	00.00	318.70
XLN	3 x line rental + calls/broadband	214.26	42.85	257.11
Total		29820.45	3073.86	32894.31

(b) Income for July 2021

Town Hall lettings	1452.35
Town Hall Rents	333.33
The Old Fire Station	1000.00
Wilmot Street Centre	2833.00
Vat Refund	6848.30
Other	61.55
Total	12528.53

(c) Bank Reconciliation – July 2021 (enc)

(d) AGAR Section 3 External Auditor Report and Certificate 2020-2021 (enc)

12. Items for Information

(a) General

Heanor Community Bowls Association – Thank you for Open Day sponsorship

(b) Clerk's Report

The Village Green application for Thorpe Hill Drive has been validated and accepted. The County Council currently has 25 applications awaiting determination.

The by-election for Loscoe Ward will be held on Thursday 16 September 2021. The Evergreen Community Centre, previously used as a Polling Station, is unavailable therefore the polling station for HLN will be St Luke's Church. Electors will be notified of the change to their polling place by the inclusion of a note on their poll card.

13. Planning/Environment/Licensing

AVA/2021/0850 – Miah's Takeway, 19 Loscoe Road, Heanor, Derbyshire, DE75 7FF

Change of use of rear outbuildings to one 2 bedroom dwelling. **Decision expected 28th September 2021.**

PDR/2021/0044 – Heanor Home Discount, 1 Godfrey Street, Heanor, Derbyshire, DE75 7GD

Application to determine if prior approval is required for conversion of shop for residential dwelling. **Decision expected 8th September 2021.**

AVA/2021/0870 – 146 Loscoe Denby Lane, Denby Village, Ripley, Derbyshire, DE5 8PP

Proposed 2 no.semi-detached residential units. **Decision expected 7th October 2021.**

AVA/2021/0896 – 43 Ella Bank Road, Marlpool, Heanor, Derbyshire, DE75 7HF

Double storey rear extension. **Decision expected 7th October 2021.**

AVA/2021/0932 – 130 High Street, Loscoe, Heanor, Derbyshire, DE75 7LG

Single storey rear extension (kitchen diner). **Decision expected 12th October 2021.**

AVA/2021/0699 – 166 Ilkeston Road, Heanor, Derbyshire, DE75 7LX

Certificate of lawful use of proposed single storey rear extension. **Decision expected 11th August 2021.**

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw'

14. Charles Hill Playing Fields Development

15. Date of Next Town Council Meeting – Thursday 7 October 2021

*** Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office or website.**