

# Heanor & Loscoe Town Council

Town Hall, Market Place,  
Heanor, Derbyshire DE75 7AA

**Mrs. Laura West**  
Town Clerk & Responsible Financial Officer

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25 January 2024

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 1 February 2024 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interest sheet (if appropriate). These will be in the Council Chamber.

Yours sincerely

Mrs Laura West  
Town Clerk/RFO



**Heanor and Loscoe Town Council**  
**Public Information**

**1. Attendance at Meetings:**

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

**2. Emergency Evacuation Procedure:**

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

**3. Taking part in Council Decisions**

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e., on Monday when Council meets on the Thursday). The notice must give the name of address of the questioner.

At anyone meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous, or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

## AGENDA

### PART 1 – NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
  - (a) To consider an absence approval request .  
**(Please note all apologies must be submitted directly to the Town Council office prior to the meeting)**
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

**Please note:** Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e., to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. \*Public Speaking (15 minutes).
  - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter. Please note questions to the Council will only be received in line with Standing Orders and 'Taking Part in Council's Decisions' given in the Public Information section of the agenda.
  - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 11 January 2024.
6. To receive minutes of the Executive Committee meeting held on Monday 15 January 2024.
7. Exclusion of Public
8. Town Mayor's Announcements
9. Town Council – Items for Decision/Action
  - (a) Policies – (Executive minute 040 – 2023/24 refers)
  - (b) Glue Lane Allotment Site – Flooding
  - (c) Mundy C of E School – Sponsorship of Claude Hancock Trophy Prizes

(d) Town Council Website – (Identity re-branding)

(e) Let's Celebrate Towns

(f) Local Plan

10. DALC

December Newsletter

11. Finance

(a) Bacs payments – December 2023

Payee	Description	Nett	Vat	Gross
Shirland Welfare Band	Performance	250.00	00.00	250.00
Petty Cash	Re-imburement	91.43	00.00	91.43
ADR Lifts	Call out	45.00	9.00	54.00
Heanor Vision CIC	Donation – Spend to Win	500.00	00.00	500.00
SJAB	First Aid Cover	264.00	52.80	316.80
Carlin Security	Town Council meeting	150.00	00.00	150.00
Ricoh UK Ltd	Photocopier rental/copies	216.79	43.36	260.15
Drax energy	Electricity supply – TH	561.61	112.32	673.93
Infinite Wellbeing CIC	Funding	2000.00	00.00	2000.00
Lions Den Boxing	Funding	1500.00	00.00	1500.00
Tudor Landscapes	Fencing/planting - RRLNR	377.00	00.00	377.00
Shipleigh Hall CC	Funding	500.00	00.00	500.00
Pride Electrical	Socket/repairs	155.00	31.00	186.00
Opus Energy	Gas supply	1557.56	311.51	1869.07
Staff/Mayor	Wages/allowance	7754.48	00.00	7754.48
Derbyshire CC	Superannuation	1560.17	00.00	1560.17
HMRC	Paye, NI	2605.30	00.00	2605.30
Waterplus	TH water supply - upstairs	360.94	00.00	360.94
D&CS Ltd	Water temp monitoring	240.00	48.00	288.00
Waterplus	TH water supply - upstairs	180.47	00.00	180.47
Waterplus	TH water supply – downstairs	34.22	00.00	34.22
AVBC	Rates	1266.00	00.00	1266.00
Waterplus	Water supply – WS	100.54	00.00	100.54
Smartest Energy	Gas supply	211.54	10.58	222.12
XLN Telecom	Phone lines and broadband	219.42	43.88	263.30
Nat West	Bank charges	25.55	00.00	25.55
Opus energy	Gas supply - WS	70.60	3.53	74.13
<b>Total</b>		<b>22797.62</b>	<b>665.98</b>	<b>23463.60</b>

(b) Income for December 2023

Town Hall lettings	1653.00
Fire Station	2000.00
Wilmot Street	2401.00
<b>Total</b>	<b>6054.00</b>

(c) Bank Reconciliations – December 2023

12. Grant Aid Applications  
SAWECG (Sing along with Ellie Community Group)  
Initial start up costs and room hire for the group £500.00

13. Items for Information

(a) Clerk's Report

Shipleigh Hall Cricket Club have forwarded their thanks to the Council for their recently awarded £500 grant aid. This will be put towards the refurbishing of their Pavilion Roof. The project will commence within 6 weeks (weather permitting) and should be complete by the beginning of April.

14. Planning/Environment/Licensing

**AVA/2023/0652 – Derbyshire Beers Ltd, 5 Taylor Lane, Loscoe, Heanor, Derbyshire, DE75 7TA**

The removal of 3 no. existing antennas and steelwork and the installation of a 7.5 metre high lattice stub tower with 6 no. upgraded antennas, the removal and replacement of 1 no. existing equipment cabinet with 1 no. upgraded equipment cabinet, installation of 9no. Remote Radio Units RRUs, 3no. combiners and ancillary development thereto, including the installation of 1 no. GPS node and the relocation of 1 no. existing 0.3 metre diameter transmission dish to be located on the new headframe and 1.1m freestanding handrail. **Decision expected 5 March 2024.**

**AVA/2024/0003 – 29 Rosewood Crescent, Heanor, Derbyshire, DE75 7HX**

Proposed extension to front elevation. **Decision expected 28 February 2024.**

**AVA/2023/0769 – 3 Thistle Green Close, Heanor, Derbyshire, DE75 7HZ**

Replacement of conservatory with flat roof extension and installation of wood burning stove with flue. **Decision expected 5 March 2024.**

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw'

15. AVBC Enhanced Town Centre Maintenance Proposal – (Executive Minute 053-2023/24)

16. Land adjacent to Roper Avenue Allotment site

17. Summer Planting Scheme

18. Date of Next Town Council Meeting – Thursday 7 March 2024.

\* Please note questions to the Council will only be received in line with Standing Orders and 'Taking Part in Council's Decisions' given in the Public Information section of the agenda.