

Heanor & Loscoe Town Council

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Town Clerk & Finance Officer:

Mrs. Laura West
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19 February 2018

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 1 March 2018 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration sheet (if appropriate). These will be located in the Council Chamber.

Yours sincerely

Mrs Laura West
Town Clerk/RFO

Heanor and Loscoe Town Council

Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include:-

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

2. Emergency Evacuation Procedure:

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

3. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors, or are Heanor and Loscoe Town Council Tax payers or Non-domestic Tax payers may ask questions of the Council at ordinary meetings of the Council. The total period of time for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e. on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At any one meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

Agenda

PART 1 – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

Please note: Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e. to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. *Public Speaking (15 minutes)
 - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 1 February 2018 (enc)
6. To receive minutes of the Human Resource Committee meeting held Monday 12 February 2018 (enc)
7. To receive minutes of the Executive Committee meeting held Tuesday 20 February 2018 (enc)
8. Exclusion of Public
9. Town Mayor's Announcements
10. Town Council – Items for Decision/Action
 - (a) Derbyshire Unemployed Workers' Centres - Suspension of Heanor Sessions (enc)
 - (b) Amber Valley Borough Council - Land between Saxton Avenue and Johnson Drive (enc)
 - (c) Mundy C of E Junior School - (enc)

11. Derbyshire Association of Local Councils

Circular 3/2018 General - Data Protection Bill and GDPR, GDPR update, Final Call for Transparency Fund applications, Revised Legal Topic Notes, New Year message from Cllr Sue Baxter, NALC Chairman, Request to complete survey regarding funding for services in areas with a high proportion of second/holiday homes, Help to clean up the Country, Why Councils need to take employee complaints seriously, Census survey of Parish Councils, Councillor Essential Training.

12. Finance

(a) Accounts for Payment

Cheque No	Payee/Description	Nett	Vat	Gross
1217	Inland Revenue - Paye/NI	1113.20	00.00	1113.20
1218	Derbyshire CC - Superannuation	738.18	00.00	738.18
1219	Horizon Lifts - Lift maintenance TH	39.50	7.90	47.40
1220	Derbyshire CC - Land licence - WW	10.00	00.00	10.00
1221	Viking - Water for cooler	38.98	7.80	46.78
1222	Burleys - Ground maintenance	70.15	14.03	84.18
1223	Groundwork - SLA RRLNR	1250.00	250.00	1500.00
1224	N Hart - Booking deposit refund	50.00	00.00	50.00
1225	George + Gagg - Pen Rev leaflets	220.00	15.00	235.00
TOTAL		3530.01	294.73	3824.74

(b) Bacs Payments for approval (January - wages February)

Payee	Description	Nett	Vat	Gross
Staff	Wages/Mayoral allowance	4469.87	00.00	4469.87
Opus Energy	Gas supply - TH	681.66	136.33	817.99
Opus Energy	Gas supply - FS	140.99	7.05	148.04
Talk Talk	Broadband Rental	19.43	3.88	23.31
XLN	3 x line rental + calls	97.32	19.46	116.78
AVBC	Rates	1189.00	00.00	1189.00
Opus Energy	Gas supply - WS	253.02	50.60	303.62
Waterplus	Water supply - WS	214.50	00.00	214.50
Waterplus	Water supply downstairs TH	111.02	00.00	111.02
Personal Advice	Professional services	100.00	20.00	120.00
Haven Power	Electricity supply - TH	387.83	77.56	465.39
Waterplus	Water supply upstairs TH	1459.79	00.00	1459.79
British Gas	Final electricity charges - TH	341.45	68.29	409.74
Total		9465.88	383.17	9849.05

(c) Income for January 2018

Town Hall lettings	1585.00
Town Hall Rents	333.33
The Old Fire Station	866.00
Wilmot Street Centre	1381.25
Other	162.91
Total	4328.49

13. Items for Information

(a) Clerk's Report

To follow

(b) Miscellaneous

Treetops Hospice Care Thank you letter for S137 donation

Stepping Stones Thank you letter for S137 donation

14. Planning/Environment/Licensing

AVA/2018/0119

Installation of all year weatherproof canopy located in playground at Howitt Primary Community School, Heanor for Mrs Clare Rhodes

TRE/2018/0223

T1- Beech - Crown lift to 8m above pavement and 6m above garden. Deadwood canopy throughout. T2- Beech - Crown lift to 8m above pavement and 6m above garden. Deadwood canopy throughout. T3- Beech - Crown lift to 8m above pavement and 6m above garden. Deadwood canopy throughout. T4- Beech - Crown lift to 8m above pavement and 6m above garden. Deadwood canopy throughout. T5- Beech - Crown lift to 8m above pavement and 6m above garden. Deadwood canopy throughout. T6- Poplar - Fell because of poor management in the past. Row of 6 lapsed pollards. Ivy covering potential weak unions. T7- Poplar - Fell. Visible decay in unions. T8- Poplar - Fell. Standing dead stem as a result of previous failure. T9- Poplar - Fell. Visible weak unions due to lapsed pollard. Low amenity value. T10- Poplar - Fell. Lapsed pollard with regrowth leaning over neighbouring car park. Visible weak unions. T11 Cherry- Fell. Struggling to grow under canopy of Beech above. Potential cause for concern due to angle of growth out over pavement and road. T12 Cherry - Reduce. Poor growth due to location. Aim to create more natural tree shape by reduction of laterals by 3-4m and crown lift over pavement to 5-6m. T13- Yew - Crown lift all round to 3m. T14- Yew - Crown lift all round to 3m. T15- Yew - Fell due to poor past management. Young multi stemmed specimen with low amenity value. T16- Lawson Cypress - Fell. Multi stem conifer with included union at base. Low amenity value. T17- Holly - Fell. Has grown into crown of adjacent Yew and affecting growth. Dense area of garden and could do with thinning. T18- Holly - Fell. Multi stemmed, leaning into driveway and stifling adjacent Yew. T19- Holly - Reduce in height by 2. Crown lift to 2m and shape remaining crown. No plans to plant replacement trees due to the dense nature of the site at present. Plan to thin the garden by felling self-sets & shrubs to aid the health & development of the mature trees at Ravenswood Residential Home, Ilkeston Road, Heanor for Mr Aiken Collinge

AVA/2018/0174

Non material amendment of AVA/2012/0449 for front porch at 7 Roper Avenue for Mr & Mrs Durrance

PART 11 – CONFIDENTIAL INFORMATION

'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw'

15. National Living Wage - HR min 038-2017/18 refers)

16. Date of Next Town Council Meeting – Thursday 5 April 2018

* Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office or website.

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