

Heanor & Loscoe Town Council

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Town Clerk & Finance Officer:

Mrs. Laura West
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27 June 2018

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 5 July 2018 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration sheet (if appropriate). These will be located in the Council Chamber.

Yours sincerely

Mrs Laura West
Town Clerk/RFO

Heanor and Loscoe Town Council

Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include:-

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

2. Emergency Evacuation Procedure:

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

3. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors, or are Heanor and Loscoe Town Council Tax payers or Non-domestic Tax payers may ask questions of the Council at ordinary meetings of the Council. The total period of time for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e. on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At any one meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

Agenda

PART 1 – NON CONFIDENTIAL INFORMATION

Mr Jonathan Tipton, Outdoor Recreation Officer - Bolsover District Council Extreme Wheels Roadshows

1. To receive apologies for absence.
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

Please note: Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e. to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. *Public Speaking (15 minutes)
 - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 7 June 2018 (enc)
6. To receive minutes of the Executive Committee meeting held Tuesday 19 June 2018 (enc)
7. To receive minutes of the Events Committee meeting held Wednesday 20 June 2018 (enc)
8. Exclusion of Public
9. Town Mayor's Announcements

10. Town Council – Items for Decision/Action

- (a) Adam Worthington - Laceyfields/Avocet Close Pathway
- (b) Derbyshire County Council - Community Involvement Scheme (enc)
- (c) Derbyshire County Council - Library Consultation (Exec min 009-2018/19 refers)
- (d) Councillor Specific E-mails (Exec min 025-2018/19 refers)
- (e) General Privacy Notice (Exec min 018-2018/19 refers enc)
- (f) Privacy Notice (Exec min 019-2018/19 refers enc)
- (g) Data Protection Policy (Exec min 020-2019/19 refers enc)
- (h) Data Breach Policy (Exec min 021-2018/19 refers enc)
- (i) Subject Access Requests Policy (Exec min 022-2018/19 refers enc)
- (j) Documentation Retention and Disposal Policy (Exec min 023-2018/19 refers enc)

11. Derbyshire Association of Local Councils

Circular 08/2018 General - High Court Ruling - Ledbury Town Council, Community Infrastructure Levy (CIL) survey, Councillor Commission 'Voice of the Councillor' Workshops, Neighbourhood Planning Grants, Grant Fund - Angling Improvement Fund, Dementia Friendly Rural Communities Guide, Training.

12. Grant Aid Applications (enc)

Loscoe WI	£200.00
(speakers for monthly meetings/Christmas party buffet)	
Carousel Craft	£300.00
(transportation to craft venues)	
Cook Stars Amber Valley & Erewash	£2,700.00
(to provide cookery classes/workshops)	
Heanor Swimming Club	£600.00
(entrance fees for competition)	
Salcare	£1,000.00
(to support volunteers with travel and training costs)	
Heanor Pre- School	£2,000.00
(to replace flooring in pre-school hall)	

13. Finance

(a) Accounts for Payment

Cheque No	Payee/Description	Nett	Vat	Gross
1270	Inland Revenue - Paye/NI	940.10	00.00	940.10
1271	DCC - Superannuation	704.77	00.00	704.77
1272	Amp Electrical - Defibrillator install	700.00	140.00	840.00
1273	JRB Enterprises - doggy bags	444.50	88.90	533.40
1274	WPS Insurance - Annual insurance	7559.77	108.84	7668.61
1275	Y Williams-Ward - Refunded deposit	50.00	00.00	50.00
1276	Viking - Stationery	39.51	7.90	47.41
1277	Burleys - Ground maintenance	110.15	22.03	132.18
1278	Ricoh - Photocopier rental/copies	82.01	16.40	98.41
1279	Pictorial - Noticeboard repair)	45.00	9.00	54.00
TOTAL		10675.81	393.07	11068.88

(b) Bacs Payments for approval (May - wages June)

Payee	Description	Nett	Vat	Gross
Staff	Wages/Mayoral allowance	4703.78	00.00	4703.78
Opus Energy	Gas supply - FS	96.62	4.83	101.45
Opus Energy	Gas supply - TH	449.97	89.99	539.96
Talk Talk	Broadband Rental	19.43	3.88	23.31
XLN	3 x line rental + calls	110.82	22.16	132.98
Waterplus	Water supply	114.93	00.00	114.93
Opus Energy	Gas supply - WS	117.67	5.88	123.55
AVBC	Rates	1190.00	00.00	1190.00
Haven Power	Electricity supply - TH	403.54	80.69	484.23
Aunt Sally's Shack	Wm Gregg catering	250.00	00.00	250.00
Mr Ballooney	May Day balance	1250.00	00.00	1250.00
SWALEC	Electricity supply - WS	1351.51	270.29	1621.80
SWALEC	Electricity supply - FS	158.84	7.94	166.78
Total		10217.11	485.66	10702.77

(c) Income for May 2018

Town Hall lettings	1767.25
Town Hall Rents	333.33
The Old Fire Station	1732.00
Wilmot Street Centre	1843.50
Environment	25.00
Total	5701.08

14. Items for Information

(a) Clerk's Report

Simon Richards has been appointed as the new Chief Officer at Citizens Advice Derbyshire Districts.

The Home Office is hosting the Lord Ferrers Awards for volunteers in policing. Nominations at www.homeofficesurveys.homeoffice.gov.uk/s/lordferrersawards2108

15. Planning/Environment/Licensing

TRE/2018/0286 – Pear (T20) – reduce in height by 5m and spread by 1-2 m and sensitively side away from building (Extension on neighbouring property is now very close to tree) Mature pear that I fee would benefit from a reduction. It has outgrown its location but I would rather preserve it. A balance between a 3998 reduction and a worthwhile reduction is something to be discussed with the Tree Officer – **Ravenswood Residential Home 34 Ilkeston Road, Heanor, Derbyshire, DE75 7DT**. **Decision anticipated under Delegated Powers 19.07.2018**

AVA/2018/0401 – **Butchers Arms, 127 Hands Road, Heanor, Derbyshire, DE75 7HB** – Erection of new dwelling in redundant car park. **Decision expected under Delegated Powers 16.07.2018**

TRE/2018/0284 – **129 Howitt Street, Heanor, Derbyshire, DE75 7AW** – Mrs Hilda Buxton – Crown reduce birch and yew trees. **Decision expected 16.07.2018**

AVA/2018/0496 – **8 Ray Street, Heanor, Derbyshire, DE75 7GE** – Change of use from A1 (retail) empty shop to A4 (licensed premises) pub with external lean to cellar and outside seating – **Mr Barrie Aistrop**. **Decision under Delegated Powers expected 30.07.2018**

AVA/2018/0504 – **41 Western Drive, Marlpool, Heanor, Derbyshire, DE75 7DP** - Mrs Deborah Allen. Porch to front of dwelling. **Decision expected 18.07.2018**

AVA/2017/0897 – **Derby College, Mundy Street, Heanor** – Adam Cavell – Residential development of 19 dwellings and associated external works. **Extension of time given until the 21.07.2018**

AVA/2017/0900 – **Derby College, Mundy Street, Heanor** – Adam Cavell – Listed building consent for demolition of modern additions to listed building and its alteration/conversion into 24 self contained residential apartments. **Extension of time given until the 21.07.2018**

AVA/2018/0569 – **91 Milward Road, Loscoe, Heanor, Derbyshire, DE75 7JW** – Mr & Mrs Maciejewski – First floor extension. **Decision anticipated under Delegated Powers 08.08.2018**

PART 11 – CONFIDENTIAL INFORMATION

‘That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw’

16. Date of Next Town Council Meeting – Thursday 2 August 2018

* **Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office or website.**

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