

Heanor & Loscoe Town Council

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Mrs. Laura West
Town Clerk & Responsible Financial Officer

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30 September 2021

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 7 October 2021 in the Ian Cox room, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interest sheet (if appropriate). These will be located in the Council Chamber.

Yours sincerely

Mrs Laura West
Town Clerk/RFO



Heanor and Loscoe Town Council

Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

2. Emergency Evacuation Procedure:

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

3. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e. on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At any meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous, or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

AGENDA

PART 1 – NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
(Please note all apologies must be submitted directly to the Town Council office prior to the meeting)
2. Declaration of Members Interests/Update of Register - if you require guidance from the

Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

Please note: Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e. to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. *Public Speaking (15 minutes)
 - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 2 September 2021 (enc)
6. To receive minutes of the Executive Committee meeting held Tuesday 31 August 2021 (enc)
7. Exclusion of Public
8. Town Mayor's Announcements
9. Town Council – Items for Decision/Action
 - (a) Derbyshire County Council – Heanor Market Place Gates (enc)
 - (b) AVBC – Consultation Gambling Act 2005 Statement of Principles (enc)
 - (c) Heanor Town Football Club – William Gregg sponsorship
 - (d) Alliance Consulting Solutions Ltd – Commemorative Sculpture Site Investigation (enc)

10. DALC

Nomination form for President and Vice President 2021 AGM

Annual Report 20-21

Newsletter September 2021

11. Finance

(a) Bacs Payments (August - wages September)

Payee	Description	Nett	Vat	Gross
Staff	Salary/Wages/Mayoral allow	4202.31	00.00	4202.31
Opus Energy	Gas supply – FS	20.36	1.02	21.38
Opus Energy	Gas supply – TH	23.51	1.18	24.69
AVBC	Rates	1237.00	00.00	1237.00
Derbyshire UEW	Funding grant	1000.00	00.00	1000.00
All About Jogging	Funding grant	500.00	00.00	500.00
Heanor Musical Theatre	Funding grant	1000.00	00.00	1000.00
Dynamite Fireworks	Display deposit	875.00	00.00	875.00
Pictorial Ltd	Presentation cheque	25.00	5.00	30.00
Petty cash	Miscellaneous	63.42	5.05	68.47
Diamond Windows	PVC fire exit door - WS	1616.67	323.33	1940.00
Tudor Landscapes	Grounds maintenance – WS	596.00	00.00	596.00
Time Assured	Morley clock service	200.00	40.00	240.00
Amber Sound	Christmas event	500.00	100.00	600.00
P K Littlejohn	External audit 2020/2021	600.00	120.00	720.00
WPS Hallam	Insurance – legal exp	39.20	00.00	39.20
Kirk Contracts	Window/shutter cleaning	25.00	5.00	30.00
Pictorial Ltd	Sponsor banner	50.00	10.00	60.00
Tudor Landscapes	Grounds maint. – WW	75.00	00.00	75.00
HMRC	PAYE, NI	849.45	00.00	849.45
Ampetronic	Hearing Loop – WS	649.30	129.86	779.16
Derbyshire CC	Superannuation	818.80	00.00	818.80
Haven Power	Electricity supply – TH	386.40	77.26	463.66
XLN	3 x line rental + calls/broadband	214.26	42.85	257.11
Total		15566.68	860.55	16427.23

11. Finance

(b) Income for August 2021

Town Hall lettings	515.25
Town Hall Rents	333.33
The Old Fire Station	1000.00
Wilmot Street Centre	2637.00
Environment/events	00.00
Other	35.82
Total	4521.40

(c) Bank Reconciliation – August 2021 (enc)

12. Items for Information

(a) General

(b) Clerk's Report

The Defibrillator, previously sited on Loscoe Baptist Church has been resited on The Old Fire Station.

The Town Council are looking for volunteers to help on Saturday 20 November 2021 for the Town Council's Annual Christmas Light Switch On event. Volunteers are needed from 4pm – 8pm (or part thereof) to assist with road closures, crowd control, public information etc.

A Councillor vacancy has occurred in the Heanor East Ward as a result of the failure, throughout a period of six consecutive months to attend any meeting of the Town Council by Councillor Alex Stephenson.

13. Planning/Environment/Licensing

AVA/2021/0933 – Reflections Barber Shop, 2 High Street, Heanor, Derbyshire, DE75 7EX

Variation of condition 2 (plan condition) and amend description to propose a 5 bed HMO in relation to AVA/2021/0449. **Decision expected 18th October 2021.**

AVA/2021/0819 – Craft Shop, 37 Derby Road, Heanor, Derbyshire, DE75 7QG

Double storey rear extension to form 2 residential flats. **Decision expected 3rd November 2021.**

AVA/2021/0997 – 15 Gillott Street, Marlpool, Heanor, Derbyshire, DE75 7LZ

Two storey rear extension and associated works including the construction of a raised patio.

Decision expected 3rd November 2021.

AVA/2021/1044 – 64 Roper Avenue, Heanor, Derbyshire, DE75 7DA

Provision of highways drop kerb and hardstanding vehicle area to the property frontage. **Decision expected 17th November 2021.**

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw'

14. Date of Next Town Council Meeting – Thursday 4 November 2021

*** Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office or website.**