

Heanor & Loscoe Town Council

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Town Clerk & Finance Officer:

Mrs. Laura West
Tel/Fax: (01773) 533050

Email: heanor-loscoetc@tiscali.co.uk



30 October 2019

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 7 November 2019 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interest sheet (if appropriate). These will be in the Council Chamber.

Yours sincerely

A handwritten signature in black ink, appearing to be "L West", written over a horizontal line.

Mrs Laura West
Town Clerk/RFO

Heanor and Loscoe Town Council

Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

2. Emergency Evacuation Procedure:

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

3. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e. on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At anyone meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

Agenda

PART 1 – NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

Please note: Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e. to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. *Public Speaking (15 minutes)
 - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 3 October 2019 (enc)
6. To receive minutes of Executive Committee meeting held Tuesday 15 October 2019 (enc)
7. Exclusion of Public
8. Town Mayor's Announcements
9. Town Council – Items for Decision/Action
 - (a) Town Council Litter Pick (enc)
 - (b) Derbyshire Unemployed Worker's Centre (enc)
 - (c) Groundwork CAM – Red River LNR – SLA Report July – September 2019 (e-mailed)
 - (d) Heanor Vision – Ice Rink and Christmas Market (enc)
 - (e) Amber Valley Borough Council – Draft Corporate Plan 2020 (enc)
 - (f) Dates for Council meetings January 2020
 - (g) Heanor and Loscoe 2031 Executive Summary (enc)
 - (h) Future High Street Fund: Town Council Proposals (enc)
 - (i) DDCAB – Scams (enc)

10. Derbyshire Association of Local Councils

Circular 11/2019 General – DALC Annual General Meeting and Excellence Awards, DGPR Additional Guidance, Public Participation – Should you be naming individuals in your minutes?, New guidance on Grievance and Disciplinary Procedures, Training, Quick Tip
 AGM Minutes of 72nd AGM, Agenda of 73rd AGM

11. Finance

(a) Accounts for Payment

Cheque No	Payee/Description	Nett	Vat	Gross
1557	Money claim – Warrant	77.00	00.00	77.00
1558	SJAB – 1st aid cover	192.00	38.40	230.40
1559	Pinxton Puppets – Xmas performance	210.00	00.00	210.00
1560	Security Plus – Keyholding Services	272.00	54.40	326.40
0061	DZD – Xmas baubles	180.00	00.00	180.00
0062	Petty Cash - Reimbursement	77.68	4.92	82.60
0063	Eurooffice – Stationery	21.05	4.21	25.26
0064	Tudor Landscapes – Removal of signs	29.00	00.00	29.00
0065	Viking – Cleaning supplies FC	147.94	29.59	177.53
0066	Location Audio – PA system - xmas	300.00	00.00	300.00
0067	Inland Revenue – Paye/NI	988.16	00.00	988.16
0068	Derbyshire CC - Superannuation	743.78	00.00	743.78
0069	James Hall Plumbing – Toilet repair WS	95.00	00.00	95.00
0070	Kirk Contracts – Window cleaning	132.08	26.42	158.50
0071	Tudor Landscapes – Door handle repair FS	55.54	00.00	55.54
0072	JKE Ltd – Remote CCTV access	236.00	47.20	283.20
0073	Learning First Aid - Training	300.00	00.00	300.00
0074	Dream Theatre Co – Xmas pantomime	725.00	00.00	725.00
0075	Viking – Toilet tissue - WS	143.92	28.78	172.70
0076	Time Assured – Morley clock service	140.00	28.00	168.00
0077	Fuse Fireworks – Display deposit	600.00	120.00	720.00
TOTAL		5666.15	381.92	6048.07

(b) Bacs Payments for approval (September - wages October)

Payee	Description	Nett	Vat	Gross
Staff	Salary/Wages/Mayoral allow	4867.36	00.00	4867.36
Opus Energy	Gas supply – FS	8.62	0.43	9.05
Opus Energy	Gas supply – WS	1.07	0.05	1.12
Opus Energy	Gas supply – TH	42.78	2.14	44.92
XLN	3 x line rental + calls/broadband	181.72	36.34	218.06
Haven Power	Electricity supply – TH	367.14	73.41	440.55
AVBC	Rates	1218.00	00.00	1218.00
SWALEC	Electricity supply – FS	161.96	8.09	170.05
Total		6848.65	120.46	6969.11

11. Finance (cont.)

(c) Income for September 2019

Town Hall lettings	1707.50
Town Hall Rents	333.33
The Old Fire Station	00.00
Wilmot Street Centre	1560.00
Town Hall	248.58
Precept	83850.00
Events	20.00
Total	87719.41

(d) Bank Reconciliation, Income and Expenditure Account and Balance Sheet for 1 April 2019 to 30 September 2019 (enc)

12. Items for Information

(a) Clerk's Report

13. Planning/Environment/Licensing

AVA/2019/0920 – 1 Cemetery Way, Heanor, Derbyshire, DE75 7FB Single storey side and rear extension. **Decision expected 18th November 2019**

AVA/2019/0969 – 9 Stainsby Avenue, Heanor, Derbyshire, DE75 7EL Single storey rear extension with front projection. Internal and external modifications. Proposed raised decking area to rear to access garden from extension. **Decision expected 27th November 2019**

AVA/2019/0659 – 66 Lee Lane, Heanor, Derbyshire, DE75 7HN Proposed substitution of previously approved house type for AVA/2018/1164. **Decision expected 29th November 2019**

AVA/2019/0983 – Debbie Ducks, 5 Ray Street, Heanor, Derbyshire, DE75 7GE Change of use to provide out of school care, including Breakfast Club 7:00am until 8:45am and Afterschool Club 3:30pm until 6:00pm (38 weeks of the year) and 7:00am until 6:00pm during school holidays (13 weeks of the year). **Decision expected 3rd December 2019**

AVA/2019/1011 – 72 Old Coppice Side, Marlpool, Heanor, Derbyshire, DE75 7DJ Demolish existing dwelling and erect 4 semi detached dwellings. **Decision expected 4th December 2019**

AVA/2019/1015 – Five A Day, 1B Market Place, Heanor, Derbyshire Change of use from retail to tattoo studio. **Decision expected 12th December 2019**

AVA/2019/1031 – Nationwide 25 Market Place, Heanor, Derbyshire, DE7 7NR Replacement of external Brand Signage (consisting of 1 number internally illuminated fascia signs, 1 No internally illuminated ATM Shroud 1 No Non illuminated internally hung A4 Statutory notices). **Decision expected 9th December 2019**

AVA/2019/1030 – Nationwide 25 Market Place, Heanor, Derbyshire, DE75 7NR Proposed alterations to shopfront (repainting of existing shop front and replacement of external signage). **Decision expected 10th December 2019**

14. Date of Next Town Council Meeting – Thursday 5 December 2019

*** Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office or website.**