

Heanor & Loscoe Town Council

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Mrs. Laura West
Town Clerk & Responsible Financial Officer

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29 February 2022

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 7 April 2022 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interest sheet (if appropriate). These will be in the Council Chamber.

Yours sincerely

Mrs Laura West
Town Clerk/RFO



Heanor and Loscoe Town Council Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

2. Emergency Evacuation Procedure:

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

3. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e., on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At any meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous, or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

AGENDA

PART 1 – NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
(Please note all apologies must be submitted directly to the Town Council office prior to the meeting)
2. Declaration of Members Interests/Update of Register - if you require guidance from the

Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

Please note: Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e., to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. *Public Speaking (15 minutes)
 - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Wednesday 9 March 2022 (enc)
6. To receive minutes of the Executive committee meeting held Thursday 17 March 2022 (enc)
7. Exclusion of Public
Agenda Item 14 - Charles Hill Playing Fields Development
8. Town Mayor's Announcements

9. Town Council – Items for Decision/Action

- (a) Amber Valley Borough Council – Street Cleaning (enc)
- (b) Amber Valley Borough Council – Venue Hire and IT useage (enc)
- (c) Derbyshire County Council – Wildlife and Countryside Act 1981 (enc)
- (d) Queens Platinum Jubilee
 - i. Commemorative Tree – Red River LNR
 - ii. Keepsake for Primary School children
- (e) Blend Youth Project – Provision of Sports and Youth Work sessions (enc)
- (f) Derbyshire County Council – TVG Application for Land at Thorpe Hill Drive (enc)
- (g) Elizabeth Barrow, Heanor Market Manager – Impact of European Regional Development Fund

10. DALC

Newsletter March 2022

11. Finance

- (a) Bacs Payments (February - wages March)

Payee	Description	Nett	Vat	Gross
Derbyshire CC	Superannuation	833.90	00.00	833.90
HMRC	Paye, NI	873.89	00.00	873.89
Staff/Mayor	Wages/allowance	5220.42	00.00	5220.42
Derbyshire CC	Land licence - WW	10.00	00.00	10.00
Petty cash	Miscellaneous	91.07	2.03	93.10
Heanor Vision	Funding	1000.00	00.00	1000.00
Pictorial	Signage	55.00	11.00	66.00
Viking	Drinking water	39.98	8.00	47.98
Info. Commissioner	Data Registration	35.00	00.00	35.00
XLN Telecom	Phone lines and broadband	216.21	43.24	259.45
Opus Energy	Gas supply – WS	329.95	65.99	395.94
Drax Energy	Electricity supply – TH	470.85	94.19	565.04
Morris Vermaport	Lift service – FS	115.00	23.00	138.00
Opus Energy	Gas supply – TH	582.46	116.49	698.95
Total		9873.73	363.94	10237.67

- (b) Income for February 2022

Town Hall lettings	3530.50
Fire Station	1000.00
Town Hall Rents	333.33
Environment/events	303.00
Wilmot Street	1756.71
Other	183.58
Total	7107.12

- (c) Bank Reconciliation – February 2022

12. Items for Information

(a) Clerk's Report

To follow

13. Planning/Environment/Licensing

AVA/2022/0190 - 24 Springfield Avenue, Loscoe, Heanor, Derbyshire, DE75 7LN

Reserved matters application following approval of AVA/2020/0148 for 1no residential dwelling at land adjacent to 24 Springfield Avenue, Loscoe. **Decision expected 4th May 2022.**

AVA/2022/0225 - 65 Lockton Avenue, Heanor, Derbyshire, DE75 7ER

Orangery to rear elevation. **Decision expected 12th May 2022.**

AVA/2022/0244 - Harlite Installations Ltd, Midesco House, Burns Street, Heanor, Derbyshire, DE75 7FY

Change of use from class E offices to two flats Class C3. **Decision expected 17th May 2022.**

AVA/2022/0246 - 17 Purchase Avenue, Loscoe, Heanor, Derbyshire, DE75 7GB

Proposed kitchen extension on the rear elevation of existing bungalow. **Decision expected 17th May 2022.**

AVA/2022/0017 - 69 Laceyfields Road, Heanor, Derbyshire, DE75 7HL

Construction of three detached residential bungalows. **Decision expected 8th April 2022.**

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw'

14. Charles Hill Playing Fields Development

15. Date of Next Town Council Meeting – Thursday 12 May 2022

*** Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office or website.**