

# Heanor & Loscoe Town Council

Town Hall, Market Place,  
Heanor, Derbyshire DE75 7AA

**Town Clerk & Finance Officer:**

Mrs. Laura West  
Tel/Fax: (01773) 533050

**Email: [heanor-loscoetc@tiscali.co.uk](mailto:heanor-loscoetc@tiscali.co.uk)**



27 February 2019

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 7 March 2019 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration sheet (if appropriate). These will be located in the Council Chamber.

Yours sincerely

A handwritten signature in black ink, appearing to be "L West", written over a faint horizontal line.

Mrs Laura West  
Town Clerk/RFO

## **Heanor and Loscoe Town Council**

### **Public Information**

#### **1. Attendance at Meetings:**

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include:-

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

#### **2. Emergency Evacuation Procedure:**

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

#### **3. Taking part in Council Decisions**

Members of the public who are on the Heanor and Loscoe Town Council register of electors, or are Heanor and Loscoe Town Council Tax payers or Non-domestic Tax payers may ask questions of the Council at ordinary meetings of the Council. The total period of time for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e. on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At any one meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

## PCSO Paula Bennett – Community Speedwatch Co-ordinator, Amber Valley

### Agenda

#### PART 1 – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

**Please note:** Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e. to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. \*Public Speaking (15 minutes)
  - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 7 February 2019 (enc)
6. To receive minutes of the Events Committee meeting held Wednesday 14 February 2019 (enc)
7. To receive minutes of the Executive Committee meeting held Tuesday 19 February 2019 (enc)
8. Exclusion of Public
9. Town Mayor's Announcements

- 10 Town Council – Items for Decision/Action  
 (a) Derbyshire County Council – Street Lighting (enc)  
 (b) Amber Valley CVS – Funding Proposal (enc)

11 Derbyshire Association of Local Councils

Circular 03/2019 General – Spring Seminar, Preparations for a no-deal Brexit and local elections, Final local government finance settlement, Parliamentary Inquiry into ethical standards in local government published, HR advice on Short Service Contracts and Dismissals, Open letter to Councillors from NALC Chair, Great British Spring Clean 2019, Arnold-Baker on Local Council Administration 11<sup>th</sup> edition, Clerk Tips.

12. Finance

- (a) Accounts for Payment

<b>Cheque No</b>	<b>Payee/Description</b>	<b>Nett</b>	<b>Vat</b>	<b>Gross</b>
1414	Pictorial – Caretaker sign	35.00	7.00	42.00
1415	Fuse Fireworks – Firework display	2400.00	480.00	2880.00
1416	Inland Revenue – PAYE, NI	958.13	00.00	958.13
1417	Derbyshire CC - Superannuation	730.56	00.00	730.56
1418	O Heap – Fire ext service	96.00	19.20	115.20
1419	Derbyshire CC – WW land licence	10.00	00.00	10.00
1420	Page Whelan – Letterheads	110.00	22.00	132.00
1421	Viking – Cleaning/stationery/postage	222.30	31.06	253.36
1422	Burleys – Ground maintenance	110.15	22.03	132.18
1423	Smith of Derby – Repair St Lawrence's	1460.00	292.00	1752.00
1424	Groundwork – RRLNR SLA	1250.00	250.00	1500.00
1425	Broxap – Noticeboard	2535.55	507.11	3042.66
1426	HN Graphics – No parking signs	28.50	00.00	28.50
1427	Page Whelan – Newsletters	1215.00	00.00	1215.00
<b>TOTAL</b>		<b>11161.19</b>	<b>1630.40</b>	<b>12791.59</b>

- (b) Bacs Payments for approval (January - wages February)

<b>Payee</b>	<b>Description</b>	<b>Nett</b>	<b>Vat</b>	<b>Gross</b>
Staff	Salary/Wages	4351.45	00.00	4351.45
Opus Energy	Gas supply – FS	146.38	7.32	153.70
Opus Energy	Gas supply – TH	343.69	68.74	412.43
Talk Talk	Broadband Rental	19.43	3.88	23.31
XLN	3 x line rental + calls	110.82	22.16	132.98
Opus Energy	Gas supply – WS	401.30	80.26	481.56
AVBC	Rates	1190.00	00.00	1190.00
Haven Power	Electricity supply – TH	397.19	79.43	476.62
Waterplus	Water supply – WS	90.94	00.00	90.94
<b>Total</b>		<b>7051.20</b>	<b>261.79</b>	<b>7312.99</b>

12. Finance (cont)

(c) Income for January 2019

Town Hall lettings	1959.00
Town Hall Rents	333.33
The Old Fire Station	866.00
Wilmot Street Centre	934.50
Town Hall	239.76
VAT refund	5066.78
<b>Total</b>	<b>9399.37</b>

13. Items for Information

(a) Clerk's Report

A new boiler has been installed at The Old Fire Station.

The Town Council has introduced recycling Bins at both the Town Hall and The Wilmot Street Centre.

The Town Clerk met with Royal Derby Hospitals Phlebotomy Service Manager and Health and Safety Manager at The Old Fire Station. A number of issues were raised, and action agreed. A Service Level Agreement will be drawn up for consideration by both parties.

(b) For information

Crich Parish Council – No confidence vote in AVBC as a Planning Authority

Pre-election period – Monday 25 March 2019 to Thursday 2 May 2019

Safer Amber Valley News

Citizens Advice Derbyshire Districts – Amber Valley Quarterly Impact Data, Oct-Dec 2018

14. Planning/Environment/Licensing

**AVA/2019/0043 – 22 Wilson Avenue, Loscoe, Heanor, Derbyshire, DE75 7RU** Extend existing external lift put in front garden to allow installation of modern style of lift.

**AVA/2019/0062 – The Country Park Tavern, Old Coppice Side, Marlpool, Heanor, Derbyshire, DE75 7DJ** Change of use to children's home including the erection of four detached houses for the occupation of children and the use of the converted building for education rooms and administrative offices.

**AVA/2019/0172 – 19 Furnace Lane, Loscoe, Heanor, Derbyshire, DE75 7LD** Single storey rear extension.

15. Date of Next Town Council Meeting – Thursday 4 April 2019

\* Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office or website.