

Heanor & Loscoe Town Council

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Mrs. Laura West
Town Clerk & Responsible Financial Officer

Tel: (01773) 533050
www.heanorloscoetowncouncil.gov.uk
E-Mail: admin@heanorloscoetowncouncil.gov.uk



27 September 2022

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 6 October 2022 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interest sheet (if appropriate). These will be in the Council Chamber.

Yours sincerely

Mrs Laura West
Town Clerk/RFO



Heanor and Loscoe Town Council

Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

2. Emergency Evacuation Procedure:

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

3. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e., on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At any meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous, or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

AGENDA

PART 1 – NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
(Please note all apologies must be submitted directly to the Town Council office prior to the meeting)
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

Please note: Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e., to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. *Public Speaking (15 minutes)
 - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter. Please note questions to the Council will only be received in line with Standing Orders and 'Taking Part in Council's Decisions' given in the Public Information section of the agenda.
 - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 1 September 2022
6. Exclusion of Public
Agenda Item 13 - Minimum Attendance Rules – Absence Approval request from Councillor Danvers

Agenda Item 14 - Minimum Attendance Rules – Absence Approval request from Councillor Hart
7. Town Mayor's Announcements

8. Town Council – Items for Decision/Action
 - (a) East Midlands Devolution Deal Link and Prospectus
 - (b) Amber Valley Borough Council – Charles Hill Playing Fields Project
 - (c) Amber Valley Borough Council – Town Council contribution of Project and Proposed Purchase of the Methodist Church
 - (d) Amber Valley Borough Council - Consultation on a Public Space Protection Order (Control of Dogs)
 - (e) Broadcasting of Town Council meetings.
 - (f) Heanor Bowls Club – Funding for new defibrillator battery
9. DALC
September newsletter

10. Finance

(a) Bacs Payments (August - wages September)

Payee	Description	Nett	Vat	Gross
Derbyshire CC	Superannuation	861.10	00.00	861.10
HMRC	Paye, NI	928.81	00.00	928.81
Staff/Mayor	Wages/allowance	4933.05	00.00	4933.05
Tudor Landscape	WW maint/play equip repairs	104.26	00.00	104.26
PTSG Ltd	Lightening protect system	133.00	26.60	159.60
Kirk Contract	Window cleaning	34.00	6.80	40.80
Pride Elec Services	Replacement light - TH	122.00	24.40	146.40
Drax Energy	Electricity supply – TH	472.00	94.40	566.40
Christmas Wholesale	Christmas gifts	762.84	114.17	877.01
AVBC	Rates	1237.00	00.00	1237.00
XLN Telecom	Phone lines and broadband	237.17	47.43	284.60
Petty cash	Miscellaneous	91.08	6.34	97.42
Opus Energy	Gas supply – WS	6.82	1.52	31.85
Opus Energy	Gas supply – TH	23.51		
Tudor Landscape	Ground maint - WS	122.00	00.00	122.00
Nat West	Bank charges	22.75	00.0	22.75
Ripley Glass	50% window repair	340.00	68.00	408.00
Diamond Windows	Replacement fire door	620.84	124.16	745.00
Viking	Postage/stationery	207.83	17.57	225.40
Probos Promo Ltd	Christmas gifts	372.00	74.40	446.40
Viking	Cleaning supplies	131.92	26.38	158.30
Pictorial	Pop up sponsor banner	199.00	39.80	238.80
Waterplus	Water supply - WS	707.07	00.00	707.07
Heanor Bus Com	Funding	2000.00	00.00	2000.00
Heanor Weenies	Funding	1000.00	00.00	1000.00
Diamond Windows	Replacement fire door	487.50	97.50	585.00
Total		16157.55	769.47	16927.02

10. Finance (cont.)

(b) Income for August 2022

Town Hall lettings	1669.00
Fire Station	1000.00
Town Hall	00.00
Admin	10.00
Wilmot Street	1664.52
Total	4343.50

(c) Bank Reconciliation – August 2022

(d) Bank signatories

(e) P J Lilley – Bespoke Front Doors , Heanor Town Hall

(f) PKF Littlejohn LLP – External Report and Certificate 2021/22 Audit

11. Items for Information

(a) Clerk's Report

This year's Christmas Lights Switch On Event will be held on Heanor Market Place on Saturday 19 November 2022. There has been a site meeting held with the main contributors to this event.

In order to accommodate the market stalls and road closure on the Market Place, Heanor SNT will be operating from The Wilmot Street Centre.

The Town Council are still looking for volunteers to cover crowd control and road closure – police will be present but will not assist with road closures. If you are available please let the office know.

The summer planting scheme has been a great success and attracted many positive comments.

The bunting throughout the Town Centre will be removed week beginning October 3 2022 in time for the installation for the Christmas lights.

The Town Council has six free spaces on a First Aid Course being held at The Wilmot Street Centre 9am – 4pm on Tuesday 11 October 2022. Please contact the office if you are interested in attending.

(b) For Information

Derbyshire County Council - Derbyshire and Derby Minerals Local Plan.

Pre-submission draft will be published for consultation early next year. The report is available on

www.derbyshire.gov.uk/mineralsplan then click on the tab on the left hand side of the page

labelled '2021 to 2022 Proposed Draft Plan'.

Salcare – Thank you for kind donation.

Derbyshire County Council – Parish and Town Council Liaison Forum

5.30pm Monday 17 October 2022 at County Hall Matlock

12. Planning/Environment/Licensing

AVA/2022/0752 – 1 Greyfiars, Heanor, Derbyshire, DE75 7UY

Single storey extension to rear elevation, convert existing garage into residential use, internal modifications. **Decision expected 18th October 2022.**

AVA/2022/0725 – The Vicarage, 2D High Street, Loscoe, Heanor, Derbyshire, DE75 7LE

Outbuilding next to the garage to be used as extra storage and a bedroom. **Decision expected 28th October 2022.**

AVA/2022/0745 – 15 Granfield Street, Loscoe, Heanor, Derbyshire, DE75 7LS
Alteration to rear fence boundary height to 2.5m with additional 50cm trellis. **Decision expected 18th October 2022.**

AVA/2022/0771 – 81 Milward Road, Loscoe, Heanor, Derbyshire, DE75 7JW
Ground floor extension to rear elevation. **Decision expected 21st October 2022.**

AVA/2022/0755 – 6 Stoddard Drive, Newlands, Heanor, Derbyshire, DE75 7ST
Replacement of hedge with a 2m fence along the boundary. **Decision expected 26th October 2022.**

TRE/2022/0117 – 24E Lockton Avenue, Heanor, Derbyshire, DE75 7EQ
Silver birch in front garden – light pruning. **Decision expected 27th October 2022.**

AVA/2022/0812 – 140 High Street, Heanor, Derbyshire, DE75 7LG
Two storey and single storey rear extension. **Decision expected 10th November 2022.**

AVA/2022/0625 – Miah's Takeaway, 19 Loscoe Road, Heanor, Derbyshire, DE75 7FF
Change of use of rear outbuilding/storage areas to residential accommodation for staff. **Decision expected 10th November 2022.**

AVA/2022/0816 – 1 Flamstead Avenue, Loscoe, Heanor, Derbyshire, DE75 7RN
Detached garage. **Decision expected 15th November 2022.**

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw'

13. Minimum Attendance Rules – Absence Approval request from Councillor
14. Minimum Attendance Rules – Absence Approval request from Councillor
15. Date of Next Town Council Meeting – Thursday 3 November 2022

* Please note questions to the Council will only be received in line with Standing Orders and 'Taking Part in Council's Decisions' given in the Public Information section of the agenda.