

# Heanor & Loscoe Town Council

Town Hall, Market Place,  
Heanor, Derbyshire DE75 7AA

**Town Clerk & Finance Officer:**

Mrs. Laura West  
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26 June 2019

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 4 July 2019 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration sheet (if appropriate). These will be in the Council Chamber.

Yours sincerely



Mrs Laura West  
Town Clerk/RFO

## **Heanor and Loscoe Town Council**

### **Public Information**

#### **1. Attendance at Meetings:**

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

#### **2. Emergency Evacuation Procedure:**

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

#### **3. Taking part in Council Decisions**

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e. on Monday when Council meets on the Thursday). The notice must give the name of address of the questioner.

At anyone meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

## Agenda

### PART 1 – NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

**Please note:** Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e. to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. \*Public Speaking (15 minutes)
  - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 6 June 2019 (enc)
6. To receive minutes of Executive Committee held Tuesday 18 June 2019 (enc)
7. Exclusion of Public
8. Town Mayor's Announcements
9. Town Council – Items for Decision/Action
  - (a) Councillor Bob Moon Memorial Trophy
  - (b) AVBC – Planning Application AVA/2018/1063 (enc)
  - (c) Amber Valley Access – Town Council Representative



10. Derbyshire Association of Local Councils  
Call for Executive Members for the period 2019-2023 (enc)

Circular 08/2019 General – DALC AGM & Excellence Awards, Councillors to sit on the DALC Executive Committee, Finance – Exercise of Public Rights, Permitted development rights – change to the law, Plunkett Foundation 'More than a pub' Campaign relaunch, Update legal briefing on Councillor Data Protection fees payment, Success for Hathersage Parish Council. Increase to cost of CiLCA training course.

11. Finance

(a) Accounts for Payment

Cheque No	Payee/Description	Nett	Vat	Gross
1489	Harlite – Hanging basket brackets	160.00	32.00	192.00
1490	Ricoh – Photocopier charges	246.48	49.30	295.78
1491	Cox's – Repair to stage curtain - WS	179.39	35.87	215.26
1492	Inland Revenue – Paye/Ni	1064.53	00.00	1064.53
1493	Derbyshire CC - Superannuation	770.31	00.00	770.31
1494	Tudor Landscapes – Repairs/maintenance	317.50	00.00	317.50
1495	Viking – Cleaning supplies	63.47	12.69	76.16
1496	WPS - Insurance	6353.08	89.83	6442.91
1497	DALC – Councillor training	286.70	00.00	286.70
1498	D Hemsell – Website services	200.0	00.00	200.00
1499	O Heap – Fire equipment service - WS	144.00	28.80	172.80
1500	Plantscape – Summer planting	3513.60	702.72	4216.32
1501	King St Framers – picture framing	63.22	00.00	63.22
1502	ABVC – Music licence	20.74	4.15	24.89
1503	James Hall Plumbing – Toilet repair - FS	97.53	00.00	97.53
<b>TOTAL</b>		<b>13480.55</b>	<b>955.36</b>	<b>14435.91</b>

(b) Bacs Payments for approval (May - wages June)

Payee	Description	Nett	Vat	Gross
Staff	Salary/Wages/Mayoral allow	5048.32	00.00	5048.32
Opus Energy	Gas supply – FS	93.72	4.69	98.41
Opus Energy	Gas supply – TH	573.94	114.79	688.73
XLN	3 x line rental + calls/broadband	139.32	27.86	167.18
Opus Energy	Gas supply – WS	147.49	7.37	154.86
Haven Power	Electricity supply – TH	410.27	82.04	492.31
Waterplus	Water supply – WS	142.19	00.00	142.19
AVBC	Rates	1218.00	00.00	1218.00
S Smith	Booking deposit refund	50.00	00.00	50.00
<b>Total</b>		<b>7823.25</b>	<b>236.75</b>	<b>8060.00</b>

11. Finance (cont)  
(c) Income for May 2019

Town Hall lettings	1565.00
Town Hall Rents	333.33
The Old Fire Station	866.00
Wilmot Street Centre	2931.50
Town Hall	24.00
VAT Refund	11507.24
Other	00.00
<b>Total</b>	<b>17227.07</b>

12. Grant Applications (enc)

Carousel Crafts

Eastwood Peoples Initiative

Loscoe Ladybirds WI

13. Items for Information

(a) Clerk's Report

An invitation to a Borough Council Planning Officer, to attend and give information on the planning process, at the Town Council meeting was declined. However, the Borough Council are considering how it may assist Parish Councils training needs in the future.

(b) For information

Citizens Advice Derbyshire Districts – Impact Report 2018/19 (enc)

Red River Local Nature Reserve – Information and Nature Trail (enc)

14. Planning/Environment/Licensing

**AVA/2019/0527 – 120 Laceyfields Road, Heanor, Derbyshire, DE75 7HL** Proposed two storey extension. Existing hipped end roof to be replaced with a gabled end and terraced area to be formed to the rear. **Decision expected 23<sup>rd</sup> July 2019**

**AVA/2019/0538 – Units 3A & 3B Heanor Retail Park, High Street, Heanor, Derbyshire** The construction of a flow forge plant cage/compound and the installation of air conditioning/refrigeration plant thereto together with the forming of 2 no. openings in external wall/cladding. **Decision expected 24<sup>th</sup> July 2019**

**AVA/0594 – Units 3A & 3B Heanor Retail Park, High Street, Heanor, Derbyshire** High level sign to front elevation 2 no. panels to totem pole, delivery bay sign to side elevation and internal window graphics affixed to the internal face of the shopfront windows. **Decision expected 29<sup>th</sup> July 2019**

**AVA/2019/0526 – 6 Laceyfields Road, Heanor, Derbyshire, DE75 7HJ** Proposed second storey extension. **Decision expected 1<sup>st</sup> August 2019**

15. Date of Next Town Council Meeting – Thursday 5 September 2019

**\* Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office or website.**