

HEANOR & LOSCOE TOWN COUNCIL

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Town Clerk

Mr Andrew Sharpe

Tel No. 01773 533050

E-Mail: admin@heanorloscoetowncouncil.gov.uk

www.heanorloscoetowncouncil.gov.uk



26 November 2025

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 4 December 2025 in the Council Chamber Town Hall, Heanor DE75 7AA.

Members are asked to sign the attendance sheet for the meeting.

Yours sincerely

A Sharpe

Mr Andrew Sharpe
Town Clerk

Heanor and Loscoe Town Council
Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings:

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

2. Emergency Evacuation Procedure:

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required.

3. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes. A member of the public may speak for no more than 3 minutes.

The Mayor will invite the questioner to put the question to the Council. If the questioner has submitted a written question and is unable to be present, he/she may ask the Mayor to put the question on his/her behalf.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the meeting room.

AGENDA

1. To receive apologies for absence.
(a) To consider an absence approval request.
(Please note all apologies must be submitted directly to the Town Council office prior to the meeting)

2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

Please note: Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e., to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

In addition to consider any requests for dispensation for non-attendance at Council Meetings.

4. *Public Speaking (15 minutes).

- (a) A period of not more than 3 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

Members of the public may not speak further at the meeting.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the meeting or that the part of the meeting room open to the public be cleared.

5. To confirm minutes of the Town Council meeting held Thursday 13 November 2025

RECOMMENDED to approve the minutes as a true record and be signed by the Mayor.

6. Town Mayor's Announcements

7. To determine which items if any part of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of an item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

8. Town Council - Items for Decision/Action

- (a) Christmas Lights Switch on 2026
RECOMMENDED to agree a date for the 2026 event.
- (b) Future Meeting Venues
Council asked the Town Clerk to explore the availability of the Wilmot Street Centre and Charles Hill Community Centre. The Wilmot Street Centre has a regular booking that makes the venue impracticable, whilst the Charles Hill Community Centre is available.
- Having considered the availability the Town Clerk **recommends** that the Council Chamber, Town Hall and the Charles Hill Community Centre both be used for meetings with meetings split equally throughout the remainder of the civic year.
- (c) Action Plan
RECOMMENDED to reinstate the Town Council Action Plan. (Copy of the Action Plan can be inspected on the Town Council Website).
- (d) Pantomimes 2026
RECOMMENDED that Pantomimes be held once again in November/December 2026 at a cost of £2700 – to be included in 2026/27 budget.
- (e) Complaints Procedure
RECOMMENDED to re-approve the Council's complaints procedure (Copy of the Procedure can be inspected on the Town Council Website). Council is also **asked** to appoint three Members to serve on the Complaints Committee.
- (f) Town Hall Roof Repairs
RECOMMENDED to approve expenditure of £12000 from balances for necessary roof repairs at the Town Hall, Heanor.

9. Finance
Approval of Reserves Policy (attached)

10. Planning/Environment/Licensing

<u>AVA-2025-0754</u>	Amber Valley Borough Council Whysall Street West Car Park Whysall Street Heanor Derbyshire Clearance of existing vegetation, trees and retaining wall to allow installation of new retaining wall structure along with regrading of existing sloped banks.
<u>AVA-2025-0789</u>	Land Between 22 And 34 Brook Street Brook Street Loscoe Heanor Derbyshire Construction of 3 no. detached dwellings

AVA-
2025-
0800

Taylor House Taylor Lane Loscoe Heanor Derbyshire DE75 7TA

Non material amendment of AVA/2024/0821 for the introduction of a second roller shutter door to the approved self storage unit and installation of new fenestration. Creation of ramped access with retaining wall, and amendment to parking arrangement

AVA-
2025-
0779

Newlands Loscoe Fields Land North Of Fall Road Heanor Derbyshire

Non material amendment to AVA/2014/0999 for minor amendment to the wording of outline condition 27 that will maintain equivalent noise mitigation amenity protection for future scheme residents in line with the originally drafted condition, yet does not adversely prejudice the operation of surrounding industrial premises including the STOR facility on Rensons Way on the Loscoe Industrial Estate.

11. Exclusion of Press and Public (If required)

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted (information that could reveal the identity of particular individuals).

12. Legal Advice

RECOMMENDED to consider the process of the seeking of independent legal advice and action on matters relating to the conduct of individuals.