

Heanor & Loscoe Town Council

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Town Clerk & Finance Officer:

Mrs. Laura West
Tel/Fax: (01773) 533050

Email: heanor-loscoetc@tiscali.co.uk



27 March 2019

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 4 April 2019 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration sheet (if appropriate). These will be located in the Council Chamber.

Yours sincerely

A handwritten signature in black ink, appearing to be "L West", written over a faint horizontal line.

Mrs Laura West
Town Clerk/RFO

Heanor and Loscoe Town Council

Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include:-

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

2. Emergency Evacuation Procedure:

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

3. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors, or are Heanor and Loscoe Town Council Tax payers or Non-domestic Tax payers may ask questions of the Council at ordinary meetings of the Council. The total period of time for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e. on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At any one meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

Richard Fletcher – Air Ambulance (cheque presentation)

Agenda

PART 1 – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

Please note: Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e. to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. *Public Speaking (15 minutes)
 - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 7 March 2019 (enc)
6. Exclusion of Public
7. Town Mayor's Announcements
8. Town Council – Items for Decision/Action
 - (a) The Pentrich and South Wingfield Revolution Group – Executive Summary (enc)
9. Derbyshire Association of Local Councils
Circular 04/2019 General – VAT, Purdah Guidance, External Audit News, Report from the Committee on Standards in Public Life, BREXIT, Rural England' State of Rural Services 2018 Report, Persimmon Homes – giving away £1 million

10. Finance

(a) Accounts for Payment

Cheque No	Payee/Description	Nett	Vat	Gross
1428	Petty cash - reimbursement	87.39	5.08	92.47
1429	Microsoft – online services	112.80	22.56	135.36
1430	Mr Ballooney – May Day Deposit	1000.00	00.00	1000.00
1431	Viking - postage	111.98	00.00	111.98
1432	Burleys – garden maintenance	110.15	22.03	132.18
1433	DALC – annual subscription	1389.60	00.00	1389.60
1434	Mundy School - donation	175.00	00.00	175.00
1435	Kirk Contracts – window cleaning	93.41	18.68	112.09
1436	Cancelled			
1437	Jeni Smith – banner restoration	325.00	00.00	325.00
1438	Tudor Landscapes – repairs/maint	124.98	00.00	124.98
1439	Cancelled			
1440	Viking - stationery	17.36	3.47	20.83
1441	Harlite – install noticeboard	722.50	144.50	867.00
1442	Inland Revenue – Paye/NI	951.84	00.00	951.84
1443	Derbyshire CC - superannuation	721.50	00.00	721.50
1444	James Hall – replacement boiler FS	2275.00	00.00	2275.00
1445	Tudor Landscapes – repairs/maint	527.42	00.00	527.42
TOTAL		8745.93	216.32	8962.25

(b) Bacs Payments for approval (February - wages March)

Payee	Description	Nett	Vat	Gross
Staff	Salary/Wages	4345.29	00.00	4345.29
Opus Energy	Gas supply – FS	163.56	8.18	171.74
Opus Energy	Gas supply – TH	763.83	152.77	916.60
Talk Talk	Broadband Rental	21.60	5.40	27.00
XLN	3 x line rental + calls	110.82	22.16	132.98
Opus Energy	Gas supply – WS	390.41	78.08	468.49
Info Commissioner	Registration	35.00	00.00	35.00
Haven Power	Electricity supply – TH	486.04	97.21	583.25
Waterplus	Water supply – TH(downstairs)	109.18	00.00	109.18
Total		6425.73	363.80	6789.53

(c) Income for February 2019

Town Hall lettings	1979.00
Town Hall Rents	333.33
The Old Fire Station	866.00
Wilmot Street Centre	3300.50
Town Hall	489.17
Other	00.00
Total	6968.00

11. Items for Information

(a) Clerk's Report – to follow

(b) For information

Alfreton Town Council – letter of support to Crich Parish Council's vote of confidence vote in AVBC as a Planning Authority

St Lawrence Church, Heanor – Thank you for covering the costs to repair the tower clock.

12. Planning/Environment/Licensing

AVA/2019/0189 – 33 Carlyle Street, Heanor, Derbyshire, DE75 7FZ Loft conversion with front dormer. **Decision expected 17th April 2019**

AVA/2019/0128 – 9 Ridgeway, Marlpool, Heanor, Derbyshire, DE75 7BU Demolish the existing open porch and build a new porch onto the front of the property. **Decision expected 23rd April 2019**

PDR/2019/0016 – The Swinton Group 32-34 Market Place, Heanor, Derbyshire, DE75 7NR
PDR Class O – Notification for prior approval for change of use from B1 Offices to C3 residential.
Decision expected 22nd April 2019

AVA/2019/0191 – Heanor Service UK, Heanor Road, Loscoe, Heanor, Derbyshire, DE75 7JT
Erection of 3 overhead canopies and relocation of staff cabin and equipment store. **Decision expected 30th April 2019**

AVA/2019/0247 – 16 Mill Road, Marlpool, Heanor, Derbyshire, DE75 7NB Single storey rear lean extension. Retrospective Planning Permission. **Decision expected 7th May 2019**

AVA/2019/0155 – 76 Thorpes Road, Heanor, Derbyshire, DE75 7GR Change of use of Unit 1 to showroom and office space retaining a proportion as warehouse. **Decision expected 13th May 2019**

AVA/2019/0202 – Classic Spares, Longbridge, Loscoe, Heanor, Derbyshire, DE75 7GH
Application for permission in principle for change of use of land from employment to allow for residential development including demolition of the employment units. **Decision expected 23rd April 2019**

13. Date of Next Town Council Meeting – Thursday 9 May 2019

* Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office or website.