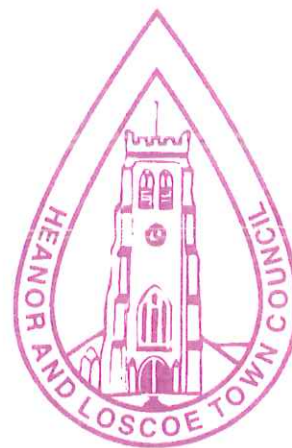


# Heanor & Loscoe Town Council

Town Hall, Market Place,  
Heanor, Derbyshire DE75 7AA

**Mrs. Laura West**  
Town Clerk & Responsible Financial Officer

Tel: (01773) 533050  
[www.heanorloscoetowncouncil.gov.uk](http://www.heanorloscoetowncouncil.gov.uk)  
E-Mail: [admin@heanorloscoetowncouncil.gov.uk](mailto:admin@heanorloscoetowncouncil.gov.uk)



27 January 2022

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 3 February 2022 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interest sheet (if appropriate). These will be in the Council Chamber.

Yours sincerely

Mrs Laura West  
Town Clerk/RFO



## **Heanor and Loscoe Town Council**

### **Public Information**

#### **1. Attendance at Meetings:**

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

#### **2. Emergency Evacuation Procedure:**

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

#### **3. Taking part in Council Decisions**

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes. A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e., on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner. At any meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous, or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

## Cheque presentation – Heanor Vision CIC and Heanor Weenies Playgroup

### AGENDA

#### PART 1 – NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.  
(Please note all apologies must be submitted directly to the Town Council office prior to the meeting)
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

**Please note:** Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e., to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. \*Public Speaking (15 minutes)
  - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 13 January 2022 (enc)
6. Exclusion of Public
7. Town Mayor's Announcements
8. Town Council – Items for Decision/Action
  - (a) Supporting Communities – Youth Action Grant Report (enc)
9. DALC  
Newsletter January 2022



10. Finance

(a) Bacs Payments (December - wages January)

Payee	Description	Nett	Vat	Gross
Staff	Salary/Wages/Mayoral allow	4256.25	00.00	4256.25
Opus Energy	Gas supply – TH + WS	981.91	196.38	1178.29
Opus Energy	Gas supply – FS	117.97	5.90	123.87
AVBC	Rates	1237.00	00.00	1237.00
AVBC	Replacement bin	20.00	00.00	20.00
Morris Vermaport	Lift service - TH	57.50	11.50	69.00
Ricoh Uk	Photocopier rental/copies	108.63	21.73	130.36
DRAX	Electricity supply – TH	462.48	92.49	554.97
Page Whelan	Certificates	65.00	13.00	78.00
Pictorial	Xmas banner	50.00	10.00	60.00
SJAB	First aid cover	327.00	65.40	392.40
AMP Electrical	Outside Lights - WS	315.00	63.00	378.00
Tudor Landscapes	Decorating - WS	925.00	00.00	925.00
R Mullard	Update Mayor's Board	45.00	00.00	45.00
Pictorial	Door sign	25.00	5.00	30.00
Tudor Landscapes	Decorating - WS	485.00	00.00	485.00
Excel	Hand sanitiser	39.90	7.98	47.88
Petty Cash	Various	87.66	10.60	98.26
Viking	Postage/stationery	202.37	14.37	216.74
Pictorial	Noticeboard repairs	75.00	15.00	90.00
HMRC	PAYE, NI	1020.44	00.00	1020.44
Page Whelan	Christmas cards	138.00	27.60	165.60
Derbyshire CC	Superannuation	923.14	00.00	923.14
XLN	3 x line rental + calls/broadband	216.21	43.24	259.45
<b>Total</b>		<b>12181.46</b>	<b>603.19</b>	<b>12784.65</b>

(b) Income for December 2021

Town Hall lettings	1323.75
Fire Station	2000.00
Town Hall Rents	333.33
Environment/events	440.00
Wilmot Street	3185.75
Town Hall	314.10
<b>Total</b>	<b>7596.93</b>

(c) Bank Reconciliation – December 2021 (enc)

11. Items for Information

(a) Clerk's Report

University Hospital Derby & Burton Trust has confirmed that they are able to extend the telephone appointment system for the phlebotomy service at Old Fire Station, Heanor to 31 March 2022. The phonenumber will be open for making appointment from 12.00 noon to 1.00pm on 01332 789309.

Change in Polling Station for May 2022 Elections

William Gregg VC Leisure Centre will replace Marlpool Junior School.

Lockton Avenue Playing Fields Changing Rooms will replace Heanor Children's Centre.

The Local Government Boundary Commission for England has published final recommendations setting out new electoral arrangements in Amber Valley. Information relating to the review is available at <https://www.lgbce.org.uk/all-reviews/east-midlands/derbyshire/amber-valley>.

Alan Longdon has been co-opted as the Councillor for Heanor East Ward.

12. Planning/Environment/Licensing

**AVA/2022/0007 – 39B Lockton Avenue, Heanor, Derbyshire, DE75 7EQ**

Proposed two storey rear extension. **Decision expected 7<sup>th</sup> March 2022.**

**PDR/2021/0062 – Heanor Home Discount 1 Godfrey Street, Heanor, Derbyshire, DE75 7GD**

Application to determine if prior approval is required for conversion of shop to residential dwelling.

**Decision expected 11<sup>th</sup> February 2022.**

**PDR/2021/0063 – Old Bakery, 1 Godfrey Street, Heanor, Derbyshire**

Prior notification for a proposed change of use from Class E to two C3 dwelling houses. **Decision expected 11<sup>th</sup> February 2022.**

**AVA/2022/0020 – 27 Coppice Drive, Marlpool, Heanor, Derbyshire, DE75 7BW**

Two storey side extension. **Decision expected 9<sup>th</sup> March 2022.**

**AVA/2022/0017 – 69 Laceyfields Road, Heanor, Derbyshire, DE75 7HL**

Construction of three detached residential bungalows. **Decision expected 11<sup>sw</sup><sup>th</sup> March 2022.**

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw'

13. Date of Next Town Council Meeting – Thursday 3 March 2022

**\* Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office or website.**