

# Heanor & Loscoe Town Council

Town Hall, Market Place,  
Heanor, Derbyshire DE75 7AA

**Town Clerk & Finance Officer:**

Mrs. Laura West  
Tel/Fax: (01773) 533050

**Email: [heanor-loscoetc@tiscali.co.uk](mailto:heanor-loscoetc@tiscali.co.uk)**



24 September 2019

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 3 October 2019 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interest sheet (if appropriate). These will be in the Council Chamber.

Yours sincerely

A handwritten signature in black ink, appearing to be "Laura West", written in a cursive style.

Mrs Laura West  
Town Clerk/RFO

## **Heanor and Loscoe Town Council**

### **Public Information**

#### **1. Attendance at Meetings:**

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

#### **2. Emergency Evacuation Procedure:**

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

#### **3. Taking part in Council Decisions**

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e. on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At any meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

## Presentation of Cheque – Carousel Craft

### Future High Street Fund – Update by Joanne Bamford – Growth and Town Centres Manager, Amber Valley Borough Council

#### Agenda

##### PART 1 – NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

**Please note:** Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e. to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. \*Public Speaking (15 minutes)
  - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 5 September 2019 (enc)
6. To receive minutes of Events Committee meeting held Tuesday 3 September 2019 (enc)
7. To receive minutes of Executive Committee meeting held Tuesday 17 September 2019 (enc)
8. Exclusion of Public
9. Town Mayor's Announcements

10. Town Council – Items for Decision/Action

11. Derbyshire Association of Local Councils

12. Finance

(a) Accounts for Payment

<b>Cheque No</b>	<b>Payee/Description</b>	<b>Nett</b>	<b>Vat</b>	<b>Gross</b>
1526	Protec – Annual fire alarm service/maint	590.77	118.15	708.92
1527	Viking – Cleaning supplies	113.05	22.61	135.66
1528	Inland Revenue – Paye/Ni	1035.11	00.00	1035.11
1529	Derbyshire CC - Superannuation	749.55	00.00	749.55
1530	Microsoft – Email addresses	426.77	85.36	512.13
1531	Tudor Landscapes - Maintenance	339.35	00.00	339.35
1532	Page Whelan - Letterheads	187.00	37.40	224.40
1533	Tudor Landscapes – WS/outdoor gym	389.39	00.00	389.39
1534	PTSG – Test lightening protection	129.00	25.80	154.80
1535	Derbyshire CC - Superannuation	744.93	00.00	744.93
1536	Inland Revenue – Paye/Ni	1096.47	00.00	1096.47
1537	PKF Littlejohn – External audit	600.00	120.00	720.00
1538	Carousel Craft – S137 donation	200.00	00.00	200.00
1539	Shirland Welfare Band - Performance	250.00	00.00	250.00
1540	Heanor Town FC – Wm Gregg Sponsor	250.00	00.00	250.00
1541	Groundwork – RRLNR SLA	1250.00	250.00	1500.00
1542	Viking – Postage/usb	120.39	1.28	121.67
1543	D Ingman – Internal audit	170.00	00.00	170.00
1544	Tudor Landscapes - Maintenance	172.95	00.00	172.95
1545	Chernobyl Lifeline – Marquee hire	200.00	00.00	200.00
1546	Hearing Help – Hearing loop	140.00	00.00	140.00
1547	James Hall Plumbing – Replacement boiler	3615.00	00.00	3615.00
1548	AVBC – Road closure fee	20.00	00.00	20.00
1549	Ricoh – Photocopier rental/copies	153.54	30.71	184.25
1550	Initial – Sanitation units	702.58	140.52	843.10
1551	AMP Electrical – Works and testing	1639.00	00.00	1639.00
1552	Protec – Sound box - ICR	410.39	82.08	492.47
1553	Christmas Wholesaler – festive hats	91.26	18.26	109.52
1554	Page Whelan – Receipt books	192.00	38.40	230.40
1555	JRB Enterprises – Doggy bags	480.50	96.10	576.60
1556	Microsoft – Domain name	313.98	62.79	376.77
<b>TOTAL</b>		<b>16772.98</b>	<b>1129.46</b>	<b>17902.44</b>

(b) Bacs Payments for approval (August - wages September)

<b>Payee</b>	<b>Description</b>	<b>Nett</b>	<b>Vat</b>	<b>Gross</b>
Staff	Salary/Wages/Mayoral allow	4718.50	00.00	4718.50
Opus Energy	Gas supply – FS	7.77	0.39	8.16
Opus Energy	Gas supply – TH	23.51	1.18	24.69
XLN	3 x line rental + calls/broadband	181.72	36.34	218.06
Haven Power	Electricity supply – TH	368.40	73.69	442.09
AVBC	Rates	1218.00	00.00	1218.00
<b>Total</b>		<b>6517.90</b>	<b>111.60</b>	<b>6629.50</b>

(c) Income for August 2019

Town Hall lettings	1915.50
Town Hall Rents	333.33
The Old Fire Station	866.00
Wilmot Street Centre	621.50
Town Hall	60.41
<b>Total</b>	<b>3796.74</b>

(d) PKF Little John LLP – External Auditor Certificate and Report or Accounts year ending 31 March 2019 (enc)

13. Items for Information

(a) Clerk's Report

(b) AVBC – Consultation on the Statement of Licensing Policy available online at [www.ambervalley.gov.uk/consultation](http://www.ambervalley.gov.uk/consultation) for a period of 10 weeks commencing Friday 20 September 2019

14. Planning/Environment/Licensing

**AVA/2019 Retirement Home, Ashfield House, 34 Mansfield Road, Heanor, Derbyshire, DE75 7AQ** Extension to existing building to provide new lift shaft for new lift. **Decision expected 8<sup>th</sup> October 2019**

**AVA/2019/0828 13 Corfield Avenue, Marlpool, Heanor, Derbyshire, DE75 7DF** Construction of proposed detached domestic garage. **Decision expected 10<sup>th</sup> October 2019**

**AVA/2019/0842 12 Westfield Avenue, Heanor, Derbyshire, DE75 7BN** Proposed single storey rear extension to create annex. **Decision expected 15<sup>th</sup> October 2019**

**AVA/2019/0824 Land to the Rear of 22 Breach Road, Heanor, Derbyshire** Proposed detached bungalow to site to rear of former public house. **Decision expected 17<sup>th</sup> October 2019**

**AVA/2019/0870 Vets 4 Pets, Church Street, Heanor, Derbyshire** New Unit signage – consisting 2 illuminated and 4 non illuminated signs. **Decision expected 30<sup>th</sup> October 2019**

**AVA/2019/0886 – Aldi Foodstore Ltd, Unit 1 Heanor Retail Park, High Street, Heanor, Derbyshire, DE75 7EX** Variation of condition 1 of AVA/2016/0740 to allow deliveries and loading between the hours of 0700 – 21:00 Monday to Saturday including Bank Holidays and 0800 – 18:00 on Sundays at Aldi Foodstore Ltd Unit 1 Heanor Retail Park, High Street, Heanor. **Decision expected 28<sup>th</sup> October 2019**

**AVA/2019/0915 – 8 Julie Avenue, Heanor, Derbyshire, DE75 7HW** Single storey extension to side/rear elevations. **Decision expected 11<sup>th</sup> November 2019**

15. Date of Next Town Council Meeting – Thursday 7 November 2019

\* Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office or website.