

Heanor & Loscoe Town Council

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Town Clerk & Finance Officer:

Mrs. Laura West
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2nd January 2019

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 10 January 2019 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration sheet (if appropriate). These will be located in the Council Chamber.

Yours sincerely

A handwritten signature in black ink, appearing to be "L West", written over a light blue horizontal line.

Mrs Laura West
Town Clerk/RFO

Heanor and Loscoe Town Council Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include:-

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

2. Emergency Evacuation Procedure:

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

3. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors, or are Heanor and Loscoe Town Council Tax payers or Non-domestic Tax payers may ask questions of the Council at ordinary meetings of the Council. The total period of time for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e. on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At any one meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

Agenda

PART 1 – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

Please note: Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e. to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. *Public Speaking (15 minutes)
 - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 6 December 2018 (enc)
6. Exclusion of Public
7. Town Mayor's Announcements
8. Town Council – Items for Decision/Action
 - (a) Press Red - Commissioning Report on Youth Provision
 - (b) Schedule Human Resource Meeting
 - (c) CCTV - Heanor Town Centre
9. Derbyshire Association of Local Councils
Circular 16/2018 General - National Salary Award 2019-2020, Training Courses - 2019, Spring Seminar 2019, Christmas and New Year Office Closure

10. Finance

(a) Accounts for Payment

Cheque No	Payee/Description	Nett	Vat	Gross
1376	PTGS - Lightening protect repair	399.00	79.80	478.80
1377	Kirk Contracts - Window cleaning FS	25.00	5.00	30.00
1378	Burleys - Garden maint TH and WS	110.15	22.03	132.18
1379	Pictorial - CCTV signs	210.00	42.00	252.00
1380	Petty cash - Reimbursement	92.75	00.00	92.75
1381	Inland Revenue - Paye, NI	981.02	00.00	981.02
1382	DCC - Superannuation	721.50	00.00	721.50
1383	Harlite - Interim invoice xmas lights	7000.00	00.00	7000.00
1384	Bolsover DC - Extreme Wheels	2130.00	00.00	2130.00
1385	St Lukes-Donation Xmas service/lights	150.00	00.00	150.00
1386	Howitt Primary - Xmas performance	50.00	00.00	50.00
1387	All Saints - Donation xmas lights	50.00	00.00	50.00
1388	Wm Frost (Heanor) - 6mth car park	850.00	00.00	850.00
1389	Dorma - Remote fob unit - FS	585.11	117.02	702.13
1390	Viking - Equipment/stationery	168.97	23.69	192.66
1391	Chernobyl - Marquee/sleigh/fp	350.00	00.00	350.00
1392	O Heap - Call out Fee	25.00	5.00	30.00
1393	Viking - Chairs - FS	499.94	99.99	599.93
1394	SJAB - 1st aid cover	184.00	36.80	220.80
1395	Ricoh - Photocopier rental/copies	157.63	31.53	189.16
1396	Heanor Weenies - S137 donation	800.00	00.00	800.00
1397	Burleys - Garden maint TH and WS	110.15	22.03	132.18
1398	Harlite - Vat interim invoice	00.00	1400.00	1400.00
TOTAL		15650.22	1884.89	17535.11

(b) Bacs Payments for approval (November - wages December)

Payee	Description	Nett	Vat	Gross
Staff	Wages/Mayoral allowance	4480.98	00.00	4480.98
Opus Energy	Gas supply - FS	94.71	4.74	99.45
Opus Energy	Gas supply - TH	461.80	92.36	554.16
Talk Talk	Broadband Rental	19.43	3.88	23.31
XLN	3 x line rental + calls	110.97	22.19	133.16
Opus Energy	Gas supply - WS	225.44	45.09	270.53
AVBC	Rates	1190.00	00.00	1190.00
Haven Power	Electricity supply - TH	399.22	79.82	479.04
K Greaves	Poppies/stationery etc	122.98	14.00	136.98
Waterplus	Water supply - WS	145.17	00.00	145.17
Waterplus	Water supply - TH upstairs	651.33	00.00	651.33
Balloon Artworks	Xmas event	140.00	00.00	140.00
Safetyshop	Road Closure signs	189.09	37.81	226.90
Tesco	Selection boxes	199.20	40.80	240.00
Waterplus	Water supply - TH downstairs	117.49	00.00	117.49
SWALEC	Electricity supply - FS	176.80	8.84	185.64
SWALEC	Electricity supply - WS	183.96	9.19	193.15
T Holden	Xmas stall refund	10.00	00.00	10.00
Total		8918.58	358.72	9277.29

(c) Income for November 2018

Town Hall lettings	1323.00
Town Hall Rents	333.33
The Old Fire Station	00.00
Wilmot Street Centre	2354.50
Environment	262.57
Other	336.92
Total	4610.32

11. Items for Information

(a) Clerk's Report

Holmes Brothers - Brook Farm Loscoe, have given permission to the Town Council to erect our Parish sign on their land.

Myself and Cllr Cox attended a site meeting with representatives of DCC to discuss the exposed outbuilding adjacent to the Winding Wheel on Church Street, Heanor.

The installation of replacement windows and doors at The Wilmot Street Centre is complete.

The Red River FOG won the customer vote and secured £4000 from Tesco Bags of Help to purchase and install a new pond dipping platform.

12. Planning/Environment/Licensing

AVA/2018/1135 – 4 Princess Close, Heanor, Derbyshire, DE75 7TX Demolish conservatory & construct single storey extension. **Application approval**

AVA/2018/1106 – 17 Grammer Street, Denby Village, Ripley, Derbyshire, DE5 8PQ Erection of single storey porch extension to front of property. **Pending consideration**

AVA/2018/1150 – 72 Old Coppice Side, Marlpool, Heanor, Derbyshire, DE75 7DJ Demolition of residential dwelling. **Pending consideration**

AVA/2018/1163 – 4 Rosewood Crescent, Heanor, Derbyshire, DE75 7HX Two storey front extension. **Pending consideration**

AVA/2018/1164 – 66 Lee Lane, Heanor, Derbyshire, DE75 7HN Reserved matters approval for single dwelling. **Pending consideration**

AVA/2018/1180 – 164 Loscoe Denby Lane, Denby Village, Ripley, Derbyshire, DE5 8PP Alterations and extensions to rear elevation. **Pending consideration**

AVA/2018/1154 – 55B Derby Road, Heanor, Derbyshire Replacement notice board & new board with summary of Christadelphian Faith. **Pending consideration**

PART 11 – CONFIDENTIAL INFORMATION

'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw'

13. Date of Next Town Council Meeting – Thursday 7 February 2019

* Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office or website.