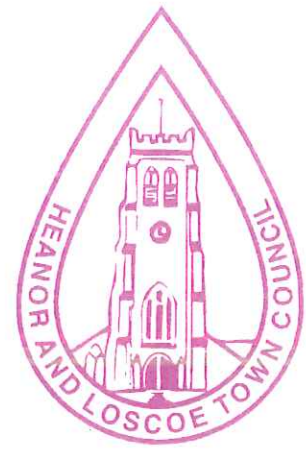


# Heanor & Loscoe Town Council

Town Hall, Market Place,  
Heanor, Derbyshire DE75 7AA

**Mrs. Laura West**  
Town Clerk & Responsible Financial Officer

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22 June 2021

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 1 July 2021 in the Ian Cox Room, Town Hall, Market Place, Heanor.

The Clerk will complete the attendance sheet for the meeting and complete the Declaration of Interest sheet (if appropriate).

Yours sincerely

Mrs Laura West  
Town Clerk/RFO



## **Heanor and Loscoe Town Council**

### **Public Information**

#### **1. Attendance at Meetings:**

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

#### **2. Emergency Evacuation Procedure:**

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

#### **3. Taking part in Council Decisions**

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e. on Monday when Council meets on the Thursday). The notice must give the name of address of the questioner.

At anyone meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

## AGENDA

### PART 1 – NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.  
(Please note all apologies must be submitted directly to the Town Council office prior to the meeting)
2. Declaration of Members Interests/Update of Register - if you require guidance from the

Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

**Please note:** Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e. to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. \*Public Speaking (15 minutes)
  - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Leader's Report
5. To confirm minutes of the Annual Town Council meeting held Thursday 4 May 2021 (enc)
6. To receive minutes of the Executive Committee meeting held Tuesday 25 May 2021 (enc)
7. Exclusion of Public
8. Town Mayor's Announcements



9. Town Council – Items for Decision/Action

(a) Amber Valley Borough Council – Future High Street Fund

(b) Barclays Bank – Closure of Heanor Branch (enc)

(c) Heart Defibrillator – The Old Fire Station

(d) Groundwork Greater Nottingham (Quarter 4 SLA Report – Red River LNR) (enc)

(e) Committee Structure Review (TCM Min 010(b) – 2021/22 refers)

(f) Policies and Procedures (Exec Min 019-2021/22 refers)

(g) Risk Assessments (Exec Min 020-2021/22 refers)

(h) Boundary Commission

10. DALC

Meeting notes from Zoom enabled meeting 12 May 2021

Newsletter May 2021

Newsletter June 2021

11. Finance

(a) Bacs Payments (April & May - wages May & June)

Payee	Description	Nett	Vat	Gross
Staff	Salary/Wages/Mayoral allow	7598.88	00.00	7598.88
Opus Energy	Gas supply – FS	93.16	4.66	97.82
Opus Energy	Gas supply – WS	536.25	193.46	1160.75
Opus Energy	Gas supply – TH	431.04		
XLN	3 x line rental + calls/broadband	191.76	38.35	230.11
Haven Power	Electricity supply – TH	382.35	76.47	458.82
AVBC	Rates	2479.20	00.00	2479.20
Waterplus	Water supply – WS	212.22	00.00	212.22
Waterplus	Water supply – upstairs	134.58	00.00	134.58
Waterplus	Water supply - downstairs	122.51	00.00	122.51
Kirk Contracts	Window cleaning - FS	25.00	5.00	30.00
Tudor Landscapes	Mow WW and WS	82.50	00.00	82.50
Lite Ltd	25% deposit festive lighting	1558.25	311.65	1869.90
Lite Ltd	25% deposit festive lighting	2631.25	526.25	3157.50
AVBC	6 month refuse contract - WS	355.17	00.00	355.17
AVBC	6 month refuse contract – TH	355.17	00.00	355.17
Microsoft	Online services	113.80	22.56	136.36
Microsoft	E-mail addresses	1048.80	209.76	1258.56
Chubb	Annual intruder alarm charge	728.88	145.78	874.66
Giltbrook Tiles	Carpet tiles – Caretakers office	275.00	55.00	330.00
D&CS Ltd	Remedial works - WS	620.00	124.00	744.00
Tudor Landscapes	Decorating Caretakers room	546.00	00.00	546.00
AMP Electrical	Electrical upgrade - TH	647.00	129.40	776.40
Inland Revenue	PAYE, NI	1555.90	00.00	1555.90
Derbyshire CC	Superannuation	1637.60	00.00	1637.60
Viking	Stationery/cleaning supplies	238.61	47.72	286.33

Zoom Comm	Annual charge	59.95	11.99	71.94
Protec	Annual farm alarm charge	789.97	157.99	947.96
S Butterfield	Carpet fitting service	296.00	00.00	296.00
Morris Vermaport	Lift Service	57.50	11.50	69.00
Tudor Landscapes	Ceiling repair – caretakers office	72.45	00.00	72.45
D M Payroll	Payroll administration	250.00	00.00	250.00
J S Marriott	Internal Audit	200.00	00.00	200.00
Pictorial	WS sign	25.00	5.00	30.00
P J Lilley	Roof repair	1131.00	226.20	1357.20
Petty cash	Reimbursement	81.53	11.69	93.22
P J Lilley	Internal ceiling repair	220.00	44.00	264.00
Petty cash	Reimbursement	79.23	10.50	89.73
James Hall Plumber	Heating – FS, Toilet - WS	595.37	00.00	595.37
DALC	Annual subscription	1437.26	00.00	1437.26
Viking	Stationery	74.27	14.85	89.12
Haven Power	Electricity supply - TH	377.48	75.50	452.98
Opus Energy	Gas supply	117.61	5.88	123.49
James Hallam(wps)	British Engineering Services	359.56	66.91	426.47
D&CS Ltd	Legionella water testing	135.00	27.00	162.00
Opus Energy	Gas supply - TH	377.04	173.17	1038.99
Opus Energy	Gas supply – WS	488.78		
XLN	3 x line rental + calls/broadband	197.63	39.52	237.15
<b>Total</b>		<b>32023.51</b>	<b>2771.76</b>	<b>34795.27</b>

(b) Income for April/May 2021

Town Hall lettings	2570.94
Town Hall Rents	666.66
The Old Fire Station	2000.00
Wilmot Street Centre	232.50
Precept	110825.00
Environment	75.00
Other	20.33
<b>Total</b>	<b>116390.43</b>

(c) BACs Payment – Financial Regulations (Exec Min 012-2021/22 refers)

12. Grant Aid (encs)

Heanor Musical Theatre Company (To cover costs of room hire)	£2,360.00
Derbyshire Unemployed Workers Centre (To provide a weekly advice session in Heanor)	£1,000.00
All about Jogging (To provide training for instructors)	£ 479.00



13. Items for Information

(a) General

Derbyshire County Council – Planning Services Statement of Community Involvement (draft statement can be viewed at [www.derbyshire.gov.uk/draftsci](http://www.derbyshire.gov.uk/draftsci)  
Derbyshire County Council – Local Information Requirements for the Validation of Planning Applications (draft or consultation can be viewed on the Councils website).

(b) Clerk's Report

Derbyshire County Council will continue to provide covid testing from The Wilmot Street Centre car park for every weekend in July.

14. Planning/Environment/Licensing

**AVA/2021/0201 – 22 Queen Avenue, Heanor, Derbyshire, DE75 7EU**

First floor extension over driveway. Extension will include one extra bedroom and a bathroom.  
Decision expected 2<sup>nd</sup> July 2021.

**AVA/2021/0536 – 63 Loscoe Road, Heanor, Derbyshire, DE75 7FG**

Detached office with playroom above. Decision expected 7<sup>th</sup> July 2021.

**AVA/2021/0543 – 5 Wentworth Croft, Newlands, Heanor, Derbyshire, DE75 7YX**

Single storey rear extension including raised patio. Decision expected 7<sup>th</sup> July 2021.

**AVA/2021/0555 – 16 Garnett Avenue, Heanor, Derbyshire, DE75 7AS**

Single storey side extension to create annex and loft conversion involving taking a hip to gable end roof to rear. Decision expected 8<sup>th</sup> July 2021.

**AVA/2021/0585 – 7 Lake Avenue, Loscoe, Heanor, Derbyshire, DE75 7LJ**

Replacement shed and playhouse in rear garden. Decision expected 14<sup>th</sup> July 2021.

**AVA/2021/0640 – Land at Gregg Avenue, Heanor, Derbyshire**

Variation of conditions 2, 5 and 6 in relation to AVA/2020/0228 to amend boundary treatment to plot 20. Decision expected 2<sup>nd</sup> September 2021.

**AVA/2021/0683 – 7 Ashforth Avenue, Marlpool, Heanor, Derbyshire, DE75 7NH**

Two storey side extension along with associated internal and external alterations. Decision expected 9<sup>th</sup> August 2021.

**AVA/2021/0679 – Land opposite Bus Garage, Station Road, Langley Mill, Derbyshire**

Modernisation of an existing advertising display. Replacement of 1 no illuminated 12m wide x 3m high poster display with 1 no 6m wide x 3m high LED display. Decision expected 6<sup>th</sup> August 2021.

**AVA/2021/0699 – 166 Ilkeston Road, Heanor, Derbyshire, DE75 7LX**

Certificate of lawful use of proposed single storey rear extension.  
Decision expected 4<sup>th</sup> August 2021.

**AVA/2021/0680 – Land off Rays Avenue, Rays Avenue, Heanor, Derbyshire**

Proposed pent roofed garages.  
Decision expected 6<sup>th</sup> August 2021.

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – ‘That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw’

15. Cleaver Thompson Ltd – Transfer of Land at Roper Avenue, Heanor (enc)
16. Date of Next Town Council Meeting – Thursday 5 August 2021

**\* Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office or website.**