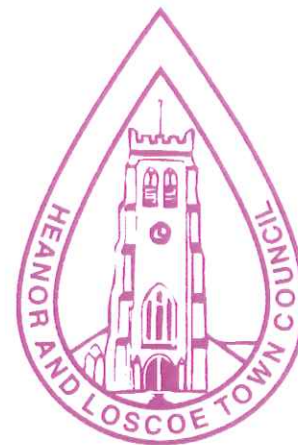


Heanor & Loscoe Town Council

Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA

Mrs. Laura West
Town Clerk & Responsible Financial Officer

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7 June 2022

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 16 June 2022 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interest sheet (if appropriate). These will be in the Council Chamber.

Yours sincerely

Mrs Laura West
Town Clerk/RFO



Heanor and Loscoe Town Council

Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

2. Emergency Evacuation Procedure:

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

3. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or by fax or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e., on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At any meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous, or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

AGENDA

PART 1 – NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
(Please note all apologies must be submitted directly to the Town Council office prior to the meeting)
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

Please note: Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e., to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. *Public Speaking (15 minutes)
 - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Leader's Report
5. To confirm minutes of the Annual Town Council meeting held Thursday 12 May 2022 (enc)
6. Exclusion of Public
Agenda Item 13 - Charles Hill Playing Fields Development
7. Town Mayor's Announcements
8. Town Council – Items for Decision/Action
 - (a) Citizens Advice Derbyshire Districts – Tenancy Agreement (enc)
 - (b) Groundwork Greater Nottingham – Agreement for Red River Local Nature Reserve (enc)

9. DALC
Newsletter May 2022

10. Finance

(a) Bacs Payments (April - wages May)

Payee	Description	Nett	Vat	Gross
Derbyshire CC	Superannuation	883.46	00.00	883.46
HMRC	Paye, NI	1053.49	00.00	1053.49
Staff/Mayor	Wages/allowance	4096.57	00.00	4096.57
D M Payroll	Payroll services	255.00	00.00	255.00
James Hall Plumbing	Radiator leak - WS	70.00	00.00	70.00
Tudor Landscape	Clad rear window - FS	142.98	00.00	142.98
James Hall Plumbing	Clear drains/install o/s tap WS	240.00	00.00	240.00
Chubb F & S Ltd	Fire alarm maintenance - TH	405.28	81.06	486.34
Chubb F & S Ltd	Emergency Light maintenance	106.35	21.27	127.62
AVBC	Rates	1242.20	00.00	1242.20
XLN Telecom	Phone lines and broadband	216.21	43.24	259.45
Opus Energy	Gas supply – FS	121.86	6.09	127.95
Opus Energy	Gas supply – WS	156.72	94.12	682.23
Opus Energy	Gas supply – TH	431.39		
Morris Vermaport	Supply and fit guide rollers -TH	1219.00	243.80	1462.80
Nat West	Bank charges	15.05	00.00	15.05
Microsoft	E-mail licences	1161.60	232.32	1393.92
DALC	Annual subscription	1452.20	00.00	1452.20
Chubb F&S Ltd	Intruder alarm ann contract	769.70	153.94	923.64
Tudor Landscape	Grounds maintenance	328.00	00.00	328.00
Petty Cash	Miscellaneous	89.89	00.00	89.89
Lite Ltd	25% deposit Christmas lights	6174.00	1234.80	7408.80
AVBC	Refuse contract TH	372.93	00.00	372.93
AVBC	Refuse contract WS	372.93	00.00	372.93
Keptkleen Ltd	Post event clean up	120.00	24.00	144.00
Cantena Ltd	Lamp post testing	280.00	56.00	336.00
CBC Computers	Laptop	619.00	123.80	742.80
AMP Electrical	Lighting ICR	240.00	48.00	288.00
Three Zero One	Christmas posters	260.00	00.00	260.00
Chubb F & S Ltd	Fire alarm maintenance – WS	75.16	15.03	90.19
Tudor Landscape	Fire exit door - FS	894.00	00.00	894.00
Zoom Comms.	Annual subscriptions	59.95	11.99	71.94
Excel Cleaning	Cleaning Supplies - WS	151.63	30.33	181.96
P J Lilley	CADD window repairs - TH	339.00	67.80	406.80
Pride Lighting	Replace emergency light - FS	120.00	24.00	144.00
Total		24535.55	2511.59	27047.14

10. Finance (cont.)

(b) Income for April 2022

Town Hall lettings	5305.50
Fire Station	1000.00
Town Hall Rents	4000.04
Environment/events	480.52
Wilmot Street	2576.50
Precept	114150.00
Other	524.90
Total	128037.46

(c) Bank Reconciliation – April 2022

(d) To consider renewal quotation for annual Town Council insurance cover (enc)

(e) To receive Internal Audit report for Financial Year 2021-2022 (enc)

(f) To approve the Annual Governance Statement for 2021-2022 (enc)

(g) To approve the Accounting Statements for 2021-2022 (enc)

11. Items for Information

(a) Clerk's Report

The Town Council has successfully funded the supply and installation of lighting to St. Lawrence's Church Tower.

Additional security lighting has been installed on the Town Hall.

Loscoe Ladybirds WI have decorated the Winding Wheel at Loscoe to commemorate the Queen's Platinum Jubilee.

(b) For Information

Citizens Advice Derbyshire Dales – Annual Impact Report

Heanor Safer Neighbourhood Team – May 2022 Newsletter

Amber Valley Borough Local Plan – report can be viewed on

<https://www.ambervalley.gov.uk/council/committees-and-meetings/>

Road Closure Burnthouse Road can be viewed on <https://one.network/?tm=129037148>

Road closure and temporary suspension of the one way Order for Gillott Street can be viewed on <https://one.network/?tm=129054226>

12. Planning/Environment/Licensing

AVA/2022/0304 – Eclipse Inn, 40 High Street, Loscoe, Heanor, Derbyshire, DE75 7LE

Timber frame function room. **Decision expected 24th June 2022.**

AVA/2022/0415 – 3A Hill Road, Heanor, Derbyshire, DE75 7GP

2 storey front extension to provide an additional bedroom and garage to existing bungalow.

Decision expected 6th July 2022.

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – ‘That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw’

13. Charles Hill Playing Fields Development (enc)
14. Date of Next Town Council Meeting – Thursday 4 August 2022

*** Members of the public may address the Town Council within the Public Participation section of the meeting in line with Heanor and Loscoe Town Council Standing Orders – copies of which are available from the Town Council office or website.**