

# Heanor & Loscoe Town Council

Town Hall, Market Place,  
Heanor, Derbyshire DE75 7AA

**Mrs. Laura West**  
Town Clerk & Responsible Financial Officer

Tel: (01773) 533050  
[www.heanorloscoetowncouncil.gov.uk](http://www.heanorloscoetowncouncil.gov.uk)  
E-Mail: [admin@heanorloscoetowncouncil.gov.uk](mailto:admin@heanorloscoetowncouncil.gov.uk)



4 January 2023

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 12 January 2023 in the Council Chamber, Town Hall, Market Place, Heanor.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interest sheet (if appropriate). These will be in the Council Chamber.

Yours sincerely

Mrs Laura West  
Town Clerk/RFO



## **Heanor and Loscoe Town Council**

### **Public Information**

#### **1. Attendance at Meetings:**

You are welcome to attend Council meetings:

These are held in the Council Chamber on the second floor of the Town Hall, Heanor starting at 7pm. Access is through the main entrance off the Market Place. Facilities include: -

- Car parking on the Market Place
- Accessible lift
- Accessible toilets on the first floor of the Town Hall
- Public seating at the rear of the Council Chamber
- An induction loop

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

#### **2. Emergency Evacuation Procedure:**

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required. **The lift must NOT be used.**

#### **3. Taking part in Council Decisions**

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes.

A question may only be asked if notice has been given by delivering it in writing or electronic mail to the Town Clerk no later than 5.00pm three working days before the Council meeting (i.e., on Monday when Council meets on the Thursday). The notice must give the name and address of the questioner.

At any meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

The Town Council may reject a question if it:

- i) is not about a matter for which the Council has a responsibility, or which affects Heanor and Loscoe
- ii) is defamatory, frivolous, or offensive
- iii) is substantially the same question which has been put at a meeting of the Council in the past six months
- iv) requires the disclosure of confidential or exempt information

The Mayor will invite the questioner to put the question to the Council. If the questioner who has submitted a written question is unable to be present, he/she may ask the Mayor to put the question on his/her behalf. In the absence of the questioner, the Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given, or decide that the question will not be dealt with.

The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the Council Chamber or that the part of the Chamber open to the public be cleared.

## AGENDA

### PART 1 – NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence.  
(Please note all apologies must be submitted directly to the Town Council office prior to the meeting)
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

**Please note:** Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e., to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. \*Public Speaking (15 minutes)
  - (a) A period of not more than 5 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter. Please note questions to the Council will only be received in line with Standing Orders and 'Taking Part in Council's Decisions' given in the Public Information section of the agenda.
  - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Leader's Report
5. To confirm minutes of the Town Council meeting held Thursday 15 December 2022
6. Exclusion of Public  
Amber Valley Borough Council, Future High Street Fund – Funding Agreement
7. Town Mayor's Announcements
8. Town Council – Items for Decision/Action
  - (a) Sculpture, Heanor Memorial Park
9. DALC  
December newsletter

## 10. Finance

## (a) Bacs Payments (November - wages December)

Payee	Description	Nett	Vat	Gross
Derbyshire CC	Superannuation	1449.26	00.00	1449.26
HMRC	Paye, NI	2206.81	00.00	2206.81
Staff/Mayor	Wages/allowance	7351.65	00.00	7351.65
Plantscape	Winter Planting	242.00	48.40	290.40
Pictorial	Xmas posters/boards	275.00	55.00	330.00
Pictorial	Kier Hardie plaque	140.00	28.00	168.00
PDP Character Hire	Market promotion	600.00	00.00	600.00
Heanor Com Bowls	Defib battery	299.99	00.00	299.99
Viking	Misc. for xmas event	73.73	5.99	79.72
AVBC	Rates	1237.00	00.00	1237.00
XLN Telecom	Phone lines and broadband	237.17	47.43	284.60
Wage	Overpayment	90.08	8.86	98.94
Opus Energy	Gas supply – FS	0.36	00.00	0.36
Diamond Windows	Replace fire exit door	487.50	97.50	585.00
Diamond Windows	Replace fire exit door	620.83	124.17	745.00
Chubb F & S Ltd	Fire risk assessment	432.00	86.40	518.40
Opus Energy	Gas supply – TH	286.98	57.40	344.38
Total Hire & Sales	Road closure signs	33.00	6.60	39.60
Nat West	Bank charges	29.40	00.00	29.40
Viking	Photocopier paper	51.80	10.36	62.16
Tudor Landscapes	Misc. maintenance - FS	122.57	00.00	122.57
PDP Character Hire	Christmas Event	380.00	00.00	380.00
D & D Security	Security xmas event	247.50	49.50	297.00
Waterplus	Water supply – FS	84.56	00.00	84.56
AVBC	Change recycling bin	2.77	00.00	2.77
Tudor Landscapes	Gym equipment/guttering	193.00	64.00	257.00
D Vowles	Xmas photographer	50.00	00.00	50.00
Pride Electrical	Replace hand dryer - FS	205.00	41.00	246.00
Page Whelan	Letterheads	95.00	19.00	114.00
Chubb F & S Ltd	Remove alarm fittings	199.70	39.94	239.64
Dynamic Fireworks	Fireworks display	3500.00	00.00	3500.00
Kone	Sliding doors service	73.56	14.71	88.27
Petty Cash	Xmas Switch On - misc.	87.40	0.66	88.06
SWALEC	Electricity supply	225.95	11.29	237.24
Waterplus	Water supply – TH	5970.46	00.00	5970.46
Opus Energy	Gas supply – WS	372.02	18.60	390.62
<b>Total</b>		<b>27954.05</b>	<b>834.81</b>	<b>28799.86</b>

10. Finance (cont.)

(b) Income for November 2022

Town Hall lettings	890.00
Town Hall	81.14
Wilmot Street	1205.25
Fire Station	1000.00
Environment	450.00
<b>Total</b>	<b>3626.39</b>

(c) Bank Reconciliation – November 2022

(d) Smaller Authorities' Audit Appointments Ltd – Notice of External Auditor

(e) Derbyshire Pension Fund (LGPS) – Employer Contributions from April 2023

(f) Bank Reconciliation, Income and Expenditure Account and Balance Sheet  
1 April 2022 – 30 September 2022

(g) Amber Valley Borough Council – Parish Precept 2023-24

11. Items for Information

(a) Clerk's Report

Councillor vacancy, Loscoe ward has been advertised with a closing date of 3 January 2023.

(b) For Information

Heanor Safer Neighbourhood Team Newsletters – November, December 2022, and January 2023.

12. Planning/Environment/Licensing

AVA/2022/1057 – 11 Oliver Close, Heanor, Derbyshire, DE75 7HY

Replacement of side extension with two-storey side extension and front porch. **Decision expected 17<sup>th</sup> January 2023.**

AVA/2022/1071 – Grill Dizer, 15 Loscoe Road, Heanor, Derbyshire, DE75 7FF

Retrospective permission for the installation of 2 No extract flues. **Decision expected 30<sup>th</sup> January 2023.**

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw'

13. Amber Valley Borough Council, Future High Street Fund – Funding Agreement

14. Date of Next Town Council Meeting – Thursday 2 February 2023.

\* Please note questions to the Council will only be received in line with Standing Orders and 'Taking Part in Council's Decisions' given in the Public Information section of the agenda.