

**HEANOR & LOSCOE
TOWN COUNCIL**
**Town Hall, Market Place,
Heanor, Derbyshire DE75 7AA**

Town Clerk

Mr Andrew Sharpe

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6 November 2025

To: The Town Mayor and Members of Heanor and Loscoe Town Council.

Dear Councillor

You are summoned to attend the meeting of Heanor and Loscoe Town Council to be held at 7pm on Thursday 13 November 2025 at Charles Hill Community Centre, Flamstead Ave, Loscoe, Heanor DE75 7RN.

Members are asked to sign the attendance sheet for the meeting.

Yours sincerely

A Sharpe

Mr Andrew Sharpe
Town Clerk

Heanor and Loscoe Town Council
Public Information

1. Attendance at Meetings:

You are welcome to attend Council meetings:

If you have any special requirements, please contact us so we can help.

We may deal with confidential business towards the end of the meeting, and the Mayor or Chairman will ask you and the press to leave at this point.

A calendar of Council meetings is available on the Council's website or by contacting us.

2. Emergency Evacuation Procedure:

If the alarm sounds, please vacate the building using the main staircase. Assistance will be provided if required.

3. Taking part in Council Decisions

Members of the public who are on the Heanor and Loscoe Town Council register of electors or are Heanor and Loscoe Town Council Taxpayers or Non-domestic Taxpayers may ask questions of the Council at ordinary meetings of the Council. The total period for questions by the public at a Council meeting shall be 15 minutes. A member of the public may speak for no more than 3 minutes.

The Mayor will invite the questioner to put the question to the Council. If the questioner has submitted a written question and is unable to be present, he/she may ask the Mayor to put the question on his/her behalf.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the meeting room.

AGENDA

1. To receive apologies for absence.
(a) To consider an absence approval request.
(Please note all apologies must be submitted directly to the Town Council office prior to the meeting)
2. Declaration of Members Interests/Update of Register - if you require guidance from the Town Clerk this must be sought well in advance of the meeting and, in any event, by no later than 5pm, two working days before the day of the meeting.

Please note: Members must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken (i.e., to stay in or leave the meeting prior to any consideration or determination of the item).

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

In addition to consider any requests for dispensation for non-attendance at Council Meetings.

4. *Public Speaking (15 minutes).
 - (a) A period of not more than 3 minutes (per individual/issue) will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District/Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

Members of the public may not speak further at the meeting.

If a member of the public interrupts the proceedings at any meeting, the Mayor may, after warning, order that he/she be removed from the meeting or that the part of the meeting room open to the public be cleared.

5. To confirm minutes of the Town Council meeting held Thursday 2 October 2025

RECOMMENDED to approve the minutes as a true record and be signed by the Mayor.

6. Town Mayor's Announcements
7. To determine which items if any part of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of an item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
8. Town Council - Items for Decision/Action

- (a) Procedure used for Exclusion of Press and Public
RECOMMENDED to consider adopting Schedule 12A of the Local Government Act 1972 as the standard test for exclusion in the Councils Standing Orders.
- (b) Parish Warden/ Caretaker Recruitment
RECOMMENDED that the previously appointed Staffing Panel interview and appoint to the above posts.
- (c) Grant Applications
RECOMMENDED to consider grant applications from 3rd Loscoe Brownies (£1800) and Sunnyside FC (£3000).
- (d) Snow Warden
RECOMMENDED to agree a Snow Warden.
- (e) Deferred items
RECOMMENDED to consider proposals for the purchase of snow machines (£1000) and defibrillator (£2000).
- (f) Christmas Competition
To consider proposals from Councillor M Cresswell for a Christmas competition.
RECOMMENDED to consider the proposals.

9. Finance

- (a) Bacs payments – October 2025
- (b) Income for October 2025
- (c) Bank Reconciliation – October 2025
- (d) Half Year Accounts

10. Planning/Environment/Licensing

<u>VA-2025-0726</u>	1 Flamstead Avenue Loscoe Heanor Derbyshire DE75 7RN Detached garage
<u>AVA-2025-0713</u>	17 Ford Avenue Loscoe Heanor Derbyshire DE75 7LR Erection of a garage attached to the existing property plus an additional prefabricated garage separate from the dwelling sited in the garden
<u>AVA-2025-0662</u>	19 Westfield Avenue Heanor Derbyshire DE75 7BN Proposed single storey extension and dormer to the rear

11. Exclusion of Press and Public (If required)

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted (Information relating to a particular individual).